

SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW SUBCOMMITTEE

APPROVED

Minutes

Thursday, April 7, 2016

Present: T. McGrath, M. Parsons, J. Parker (proxy for C. Kalck), M. Fritch, L. Shimazaki, J. Estep, A. Hoffman L. Horsman, C. Kinney, N.S. Robinson, D. Rogers, A. Saballett, W. Smith, E. Ball, T. Nguyen, A Svedberg (proxy for E. Helscher),
Absent: C. Kalck (excused), E. Helscher (excused), F. Zand
Guests: P. Fischer

Welcome/Announcements

- * M. Parsons welcomed everyone back from Spring Break.

Minutes/Agenda

- * MSC L. Horsman/M. Fritch to approve the April 7, 2016 agenda.
- * MSC L. Horsman/A. Saballett to approve the March 17, 2016 minutes.

Information

- * **National U/SDCCD MOA – Voting Results/Update**
 - M. Parsons announced the committee's virtual voting to not support the National U/SDCCD MOA as it is currently written was unanimous.
 - M. Parsons presented the voting results to the Mesa Academic Senate and noted that the CRC's vote was not against having an MOA with National U but that an improved document is needed.
 - The Senate also voted unanimously to not support the current revised document and City has removed their support.
 - The Senate is now working on a process/procedure for MOAs and MOUs.
- * **PCAH 6th Ed Draft – Handout/Survey**
 - This PCAH 6th Ed draft is described as the first of three handbooks for the new PCAH and is basically the policy/procedures/standards and criteria for curriculum approval that do not change often.
 - A second handbook, Chancellor's Office Curriculum Inventory (COCI), with more detailed information and specific submission instructions to the inventory is being finalized and will be distributed for review later in April 2016.
 - A third handbook will be a technical document outlining how to use the state inventory and will be distributed after the COCI handbook has been completed and implemented.
 - The email attached to the PCAH file has instructions for taking a survey and members are advised to utilize it if they wish to make for comments/suggestions/recommendations for changes to the PCAH draft.
- * **Plenary/Curriculum Institute**
 - M. Parsons informed the committee she will be attending the Spring Plenary in Sacramento which will be focusing on Workforce Taskforce recommendations.
 - The 2016 Curriculum Institute will be held in Anaheim July 7 to July 9, 2016.
 - Registration and hotel reservations are currently available and committee members are requested to contact M. Parsons and/or T. McGrath if they would like to attend.
 - Information for the [Spring Plenary](#) and the [2016 Curriculum Institute](#) can also be found online.

* **Academic Freedom Policy – Handout**

- M. Parsons informed the committee the major change to the policy is to adjust it from the student service's area of board policies (BP 4030) to the instructional area (BP 2030).
- The consensus of the committee is to support the board policy change and other minor changes to the Academic Freedom Policy.

* **Distance Education Procedures – Handout**

- A. Svedberg commented on several editorial items such as, duplication of information, no clarification for the acronym LMS, and punctuation.
- The Duration of Approval information impacts the committee's review of revisions to course outlines as the distance education should be reviewed at that time as well.
- The consensus of the committee is to support the Distance Education Procedures with editorial changes.

Committee Level Curriculum

- * There were no consent agenda items.
- * MSC L. Horsman/M. Fritch to submit **AMSL 225** Mesa only revision to CIC.
- * MSC M. Fritch/A. Saballet to submit **ANHL 229** Mesa only revision to CIC.
- * MSC L. Horsman/A. Saballet to submit **ANTH 120** aligned revision to CIC.
- * MSC L. Horsman/M. Fritch to submit **CHIL 141** aligned revision with notation to change Top Code to CIC.
- * MSC L. Horsman/L. Shimazaki to submit **GISG 104, GISG 113, GISG 130 and GISG 131** revisions to CIC.
- * MSC C. Kinney/M. Fritch to submit **MEDA 068** Mesa only to CIC.
- * MSC L. Horsman/M. Fritch to submit **RADT 086** Mesa only distance learning revision to CIC.
- * MSC A. Saballet/A. Hoffman to submit the **NUTR ADT Degree** new program to CIC with minor changes.
- * The DRAM AA Degree Mesa only program revision program revision remains on hold.
- * The DRAM Acting Certificate of Achievement Mesa only new program remains on hold.

Status of ADT Degrees

- A Biology ADT is being developed.
- The Nutrition & Dietetics ADT was CRC approved and is now at the CIC level of approval.
- The Journalism (Revision), Theater Arts ADT (Revision) and Kinesiology(Revision) degrees are awaiting state approval.
- The Chemistry ADT and Music ADT degrees have been returned to Mesa for changes and are awaiting more information from state officials.

City

- The program revisions for Liberal Arts/Sciences Biol AA; Liberal Arts/Sciences Math/ PreEngineer AA; Liberal Arts/Sciences Physical/Earth AA; Small Buse Mgmt Entrepreneur AS; were reviewed without comment.

Miramar

- * There were no proposals to review.

Committees/Discussion/Handouts

- CIC did not meet during Spring Break.
- The CIC 2/25/2016 addendum and the 3/10/2016 Addendum and 3/24/2016 summaries were emailed to members.
- MSC L. Horsman/A. Svedberg to adjourn at 4:05 pm.

Minutes approved by

Tim McGrath and Michelle (Toni) Parsons, Co-Chairs
Next Meeting: April 21, 2016 at 2:15 pm LRC 435