

**SAN DIEGO MESA COLLEGE  
CURRICULUM REVIEW SUBCOMMITTEE**

**APPROVED**

Minutes

Thursday, May 7, 2015

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**Present:** T. McGrath, P. Gustin (proxy for M. Parsons), S. Eidgahy, M. Fritch, L. Shimazaki, J. Ellis, J. Estep, A. Hoffman, L. Horsman, C. Kalck, D. Rogers, A. Saballett, A. Svedberg (proxy for T. Walker & J. Parker), V. Thao  
**Absent:** M. Parsons (excused), J. Parker (excused), C. Balderas, T. Walker (excused), F. Zand,  
**Guests:** E. Chu, C. DuPraw, M. Ramstrum, K. Clark, E. Norvell

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### **Welcome/Announcements**

- \* P. Gustin welcomed everyone and invited members to enjoy light refreshments provided by T. McGrath and M. Parsons to thank members for their service and dedication to curriculum.

### **Minutes/Agenda**

- \* MSC L. Horsman/L. Shimazaki to approve the May 7, 2015 revised agenda.
- \* MSC C. Kalck/J. Estep to approve the April 16, 2015 revised minutes.

### **Information**

- \* **July 2015 Curriculum Institute** <http://asccc.org/events/2015-07-09-170000-2015-07-11-190000/2015-curriculum-institute>:
  - Registration for the Curriculum Institute in Anaheim, CA July 9–11, 2015 is now open.
  - Interested attendees should contact T. McGrath for funding.
- \* **Task Force on Workforce(Doing What Matters):**
  - In the absence of M. Parsons there was no report or discussion on the Task Force on Workforce, Job Creation and a Strong Economy.
- \* **Catalog Language:**
  - A. Svedberg explained the minor catalog language changes are necessary to create an enhanced listing of students that can be exempt from Health Education courses and Exercise Science Activity courses for District's requirements for an Associate Degree.
  - MSC S. Eidgahy/L. Horsman to approve the catalog change.
- \* **Learning Outcomes on Course Syllabus:**
  - MSC L. Horsman/A. Hoffman to approve the transferring of learning outcomes data from Taskstream to CurricUNET for input into course syllabi.
- \* **CIC 2015-2016 Deadlines:**
  - CIC's December 10, 2015 is the deadline for Mesa CRC approved proposals to be in the 2016-17 catalog.
  - Courses to be available for Summer 2016 have a CIC deadline of September 24, 2015.
  - Courses to be available for Fall 2016 have a CIC deadline of February 25, 2016.
  - Courses to be available for Spring 2017 have a CIC deadline of May 24, 2016.
- \* **2015-2016 CRC Meetings/Calendar:**
  - MSC L. Horsman/M. Fritch to approve the 2015-2016 CRC calendar of meetings with meetings to begin at 2:15 pm. The first agenda meeting for fall will be on September 3. The August 24 meeting is to up-date members on the July 2015 Curriculum Institute.

\* **2015-16 Returning Members/Sign-up:**

- A. Svedberg requested members to designate on the returning sign-up sheet if they plan on returning to the committee for the 2015-16 academic year.

\* **Drama/Discussion:**

- T. McGrath requested P. Gustin, A. Svedberg, E. Norvell and K. Clark to discuss the Drama concerns after the regular CRC meeting ended.

## **Committee Level Curriculum**

- \* There were no consent agenda proposals.

- \* MSC L. Horsman/C. Kalck to submit **ALLH 290** Mesa revision to CIC.

- \* MSC L. Horsman/A. Hoffman to submit **FASH 158, FASH 166 and FASH 169** Mesa only new courses to CIC.

- \* MSC A. Hoffman/C. Kalck to submit **GEOG 154** aligned revision to CIC.

- \* MSC L. Horsman/S. Eidgahy to submit **INTE 101, INTE 105, INTE 110, INTE 112A, INTE 112B, INTE 115, INTE 120, INTE 125, INTE 130, INTE 145, INTE 200, INTE 205, INTE 210, INTE 215 and INTE 270** Mesa only revisions to CIC.

- \* MSC L. Horsman/J. Ellis to hold **CISC 401, HIMS 410, HIMS 415, HIMS 125, HIMS 440, HIMS 445 and HIMS 450** Mesa only new courses for Tech Review with originator C. Renda.

- \* MSC A. Hoffman/L. Horsman to submit **PHYR Physical Therapist Assistant AS Degree** Mesa only revision to CIC.

- \* MSC L. Horsman/C. Kalck to submit **CHEM ADT AS Degree** Mesa only new program to CIC.

- \* MSC C. Kalck/J. Estep to hold **NUTR ADT AS Degree** Mesa only new program for major changes including title correction to Nutrition and Dietetics.

- \* MSC C. Kalck/A. Hoffman to submit **MUSI ADT AA Degree** Mesa only new program to CIC.

- \* MSC A. Svedberg/L. Horsman to have all May 7 CRC approved proposals walked-in to CIC on May 14, 2015.

## **Status of needed ADT degrees:**

- A Biology ADT is being developed.
- The Nutrition & Dietetics ADT is being held at the CRC level for major revisions.
- The Chemistry and Music ADT proposals will be walked-in to CIC on May 14, 2015.
- There are no ADT degrees at the Board level.
- The Economics, Elementary Teacher Education, Philosophy, and Theatre Arts ADT degrees are being prepared for state submission.
- The Spanish and Geology ADTs have been submitted to state and are awaiting approval.

## **City**

- \* MSC A. Hoffman/A. Svedberg to support the following aligned revisions:

- **ASTR 111**
- **DANC 253**
- **ESOL 020, ESOL 021 and ESOL 022**

- \* The following City proposals were moved forward without comment.

- **Courses FYI:** PHOT 155 and PHOT 156

## **Miramar**

- \* MSC L. Horsman/J. Estep to support the following aligned revisions:

- **EXSC 280, EXSC 281, EXSC 282, EXSC 283, EXSC 284, EXSC 285 & EXSC 286**

- \* The following Miramar proposals were moved forward without comment.

- **Courses FYI:** ADJU 359, ADJU 361D and AUTO 051

**Committees/Discussion/Handouts**

- \* CIC
- \* There were no other reports.
- \* The following CIC summaries were emailed to members: 3/26/2015 Addendum, 4/23/2015, and 4/23/2015 Addendum.
- \* MSC A. Saballet/A. Hoffman to adjourn at 3:45 pm.

Minutes approved by

Tim McGrath and Michelle (Toni) Parsons, Co-Chairs  
Next Meeting: September 3, 2015 at 2:15 pm LRC 435