

**SAN DIEGO MESA COLLEGE  
CURRICULUM REVIEW SUBCOMMITTEE**

**APPROVED**

Minutes

Thursday, September 15, 2016

---

**Present:** T. McGrath, Paula Gustin (proxy for D. Rogers), C. Robertson, T. Recalde, L. Shimazaki, M. Cox, J. Estep, E. Helscher, A. Hoffman, C. Kalck, C. Kinney, N.S. Robinson, A. Saballett, W. Smith, E. Ball, T. Nguyen, A. Svedberg, C. Carrasquillo

**Absent:** L. Horsman, D. Rogers (excused)

**Guests:** I. Kay, C. Strona

---

**Welcome/Announcements**

- \* P. Gustin welcomed everyone and two new members -T. Ricalde, Administrator and C. Carrasquillo Student Representative.

**Minutes/Agenda**

- \* MSC C. Kinney/E. Helscher to approve the September 15, 2016 revised agenda.
- \* MSC L. Shimazaki/A. Saballett to approve the September 1, 2016 revised minutes.

**Information**

- \* **Adjusted Review Process for Programs**
  - P. Gustin, in response to the number of programs that will not show in the Mesa College Catalog until state approval has been received, suggested the needed state documentation be completed earlier in the process so once local Board approval is received the programs will have all of the documentation and be ready for state submission.
  - A. Svedberg noted the State Chancellor's Office is working on a new inventory system and is attempting to speed up their review of proposals.
- \* **CRC Committee Member Participation**
  - P. Gustin suggested that during a CRC meeting a demonstration of reviewing each part of a proposal using the Tech Review guidelines be done.
  - Several members volunteered to review specific areas of all proposals.
- \* **Recommendations for Catalog Changes**
  - The College Catalog Committee (P. Sykes/C. Robertson, Co-Chairs) would appreciate CRC members emailing them suggestions/recommendations to improve the review of the draft catalog.
- \* **Diagnostic Medical Sonography (DMSG) – New Designator**
  - The **Diagnostic Medical Sonography (DMSG)** new course and program designator was approved at CIC's September 8, 2016 meeting.

**Committee Level Curriculum**

- \* MSC L. Shimazaki/C. Kinney to submit the consent agenda proposals **ARCH 100, ARCH 101, ARCH 107, ARCH 126, ARCH 127, ARCH 130, ARCH 170, ARCH 172, ARCH 175, ARCH 180A, ARCH 180B, ARCH 180C, ARCH 205, ARCH 220, ARCH 221, ARCH 226, DENA 056, DENA 062, DENA 062L, DENA 082, & DENA 082L** Mesa only revisions to CIC.

- \* MSC C. Kinney/W. Smith to submit **ARCH 115, ARCH 141, & ARCH 173** Mesa only new courses to CIC.
- \* MSC C. Kalck/C. Kinney to submit **ARCH 104, ARCH 112, ARCH 231, & ARCH 251** Mesa only revisions to CIC.
- \* MSC C. Kalck/C. Kinney to submit **ARCH 102, ARCH 109, ARCH 111, ARCH 135, ARCH 136, ARCH 155, ARCH 190, ARCH 200, & ARCH 235** Mesa only deactivations to CIC.
- \* MSC T. Nguyen/C. Kinney to submit after editorial cleanup the **ARCH Design AS Degree, ARCH Technician AS Degree, ARCH University Track AS Degree, & ARCH Construction Management AS Degree** program revisions to CIC.
- \* MSC C. Kinney/W. Smith to submit the **ARCH Landscape Architecture AS Degree & ARCH Landscape Technician AS Degree** program deactivations to CIC.
- \* MSC L. Shimazaki/T. Nguyen to hold **DENA 056, DENA 058, DENA 058L, DENA 062, DENA 062L, DENA 082, DENA 082L, DENA 117** and **DENA 117A** Mesa only revisions for further review of the unit changes.
- \* MSC A. Hoffman/A. Saballet to hold the **DENA AS Degree** and **DENA CA** until the course revisions have been approved.
- \* MSC E. Helscher/A. Saballet to submit after editorial cleanup of duplicate language **ENGL 202, ENGL 207, ENGL 208, ENGL 209, ENGL 210, ENGL 211, ENGL 215, ENGL 216, ENGL 220, ENGL 221, ENGL 230 & ENGL 240** Mesa only Distance Learning proposals to CIC.
- \* MSC C. Kinney/A. Hoffman to submit **HEIT 125** Mesa only deactivation to CIC.
- \* MSC T. Nguyen/A. Svedberg to hold **HUMA 118** reactivation/integration and **HUMA 119 & HUMA 21** new courses to allow originator, B. Naschak to present them to the committee.
- \* MSC C. Kinney/L. Shimazaki to submit **RADT 121 & RADT 121B** Mesa only revisions to CIC.
- \* After discussion of generic 044 courses being utilized by the Tutoring Centers the deactivation of **RADT 044** was placed on hold. Dean Manasse will be invited to present and clarify the use of 044 courses for tutoring.
- \* The **DRAM AA Degree** Mesa only program revision remains on hold.
- \* The **DRAM Acting Certificate of Achievement** Mesa only new program remains on hold.

### **Status of ADT Degrees**

- \* The Biology ADT is being reviewed by Biology faculty to mirror City's approved Biology ADT.
- \* The Kinesiology revision is awaiting state review.
- \* The Journalism and Theater Arts ADT revisions have been returned to Mesa for changes 8/24/16 and 8/17/2016 respectively.
- \* The Nutrition & Dietetics ADT degree has been returned to Mesa for changes 8/11/2016.
- \* The Chemistry ADT and Music ADT degrees have been returned to Mesa for changes and are awaiting more information from state officials before they can be resubmitted.

### **Program Proposals – State Status**

- \* District CIC emailed the following listings of Mesa programs that must receive state and ACCJC/WASC approval prior to the end of March 2017 for them to be included in the 2017-18 college catalog.

- \* As CRC liaisons for their departments members were given the task of contacting the originators and to assist originators in meeting the end of March 2017 deadline.

Proposal ID #	Program Proposal Type-Title	Current State Status
2607	AAT- Psychology	Active in CurricUNET
3011	CA- Creative Writing	Waiting ACCJC/WASC approval 12/16
3104	AAT- Music	State requested changes 3/16/16
3102	AST- Chemistry	State requested changes 8/24/16
3096	AST- Nutrition and Dietetics	State requested changes 8/11/16
3086	AAT- Theatre Arts	State requested changes 8/17/16
2753	AAT- Journalism	State requested changes 8/24/16
2756	AAT- Kinesiology	Submitted to State 1/15/16
3174	AA- Anthropology	Submitted to State 6/27/16
3217	AA- Art History	Submitted to State 6/28/16
3222	CA- Radiologic Technology	Submitted to State 6/29/16
3221	AS- Radiologic Technology	Submitted to State 6/29/16
3007	CA- Honors Global Competencies Cert	Waiting Board approval 4/16/15
3071	CA- Mobile Game Development	Waiting CIC approval 12/14/15
2279	AA- Chinese	Originator to deactivate at local level
2755	CA- Choreography	Need Faculty Packet 1/28/16
3085	CA- Commercial Dance	Need Faculty Packet 1/28/16
2506	AA- Dance	Need Faculty Packet 1/28/16
2993	AST- Business Administration	Need Faculty Packet 5/14/15
2916	CA- Video Game Development	Need Faculty Packet 5/14/15
2296	AS- Video Game Development	Need Faculty Packet 5/14/15
3051	CA- Acting	Need Faculty Packet 4/16/15
3004	AA- Women's Studies	Need Faculty Packet 4/16/15
2358	CA- General Office Clerk	Need Faculty Packet 7/29/14
2851	CA- Office Management	Need Faculty Packet 7/29/14
2381	AS- Office Management	Need Faculty Packet 7/29/14
2317	CA- Records Information Management	Out-of-date 3/29/12
2352	CA- Geographic Inform Sys Tech	Out-of-date 10/2011
2338	CA- Remote Sensing	Out-of-date 10/2011

## City

- \* MSC A. Svedberg/T. Nguyen to support **DRAM 111** a new course in an aligned discipline.

## Miramar

- \* The following courses were reviewed without comment.
- Deactivations: ARTD 160AB, ARTD 170AB;
  - Revisions: AVIM 120, AVIM 121A, AVIM 203

## Committees/Discussion/Handouts

- \* CIC – no report
- \* The CIC 9/8/2016 and 9/8/2016 Addendum summaries were emailed to members.
- \* Several members noted they will be late to the meetings due to other committee meetings.
- \* MSC A. Saballett/A. Hoffman to adjourn at 4:00 pm.

Minutes approved by

Tim McGrath and Paula Gustin, Co-Chairs  
Next Meeting: October 6, 2016 at 2:15 pm MS 202