

**SAN DIEGO MESA COLLEGE  
CURRICULUM REVIEW SUBCOMMITTEE**

**APPROVED**

Minutes

Thursday, September 17, 2015

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**Present:** T. McGrath, M. Parsons, P. Gustin, J. Parker (proxy for A. Svedberg), M. Fritch,  
L. Shimazaki, J. Estep, E. Helscher, A. Hoffman, L. Horsman, N.S. Robinson;  
D. Rogers, A. Saballett, E. Ball, V. Thao, J. Wright  
**Absent:** A. Svedberg (excused), C. Kalck, F. Zand,  
**Guests:** C. Renda, W. Smith

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**Welcome/Announcements**

- \* M. Parsons welcomed all to the meeting.

**Minutes/Agenda**

- \* MSC L. Horsman /A. Saballett to approve the September 17, 2015 agenda with additions of item 2.3 ENGL 031 (information) and item 4.3 addition of RADT 249 (distance learning) and correction of RADT 210 to RADT 201.
- \* MSC L. Horsman/ M. Fritch to approve the September 3, 2015 minutes.

**Information**

- \* **SLO's on Course Report**
  - M. Parsons informed the committee that Miramar is currently in the process of getting their SLO's on the course reports in Curricunet. E. Helscher commented that this will be a problem for Mesa as SLO's are currently located in several places on TaskStream. M. Parsons will communicate with Kris Clark to see about organizing TaskStream.
- \* **Updated Membership**
  - D. Rogers: room change to G-247 and E. Helscher: room change to M-100.
- \* **ENGL 031**
  - W. Smith explained this course to the committee as a co-requisite course to ENGL 101 for students who didn't quite test into 101. This is the new acceleration model. The committee informed her that a co-requisite of 101 would need to be placed on 031. There was also a discussion on whether the course should be lecture or lab. W. Smith believed it should be a lecture. The committee will wait for the course to reach committee level before approving.

**Committee Level Curriculum**

- \* There were no consent agenda proposals.
- \* MSC A. Hoffman/L. Horsman to submit **ENGL 401, HIMS 408, and HIMS 435** Mesa only new courses to CIC after discussion by the sub-committee that helped with tech-review on these courses. **HIMS 455** and **PSYC 401** to be placed on hold for further tech review.
- \* MSC L. Horsman/L. Shimazaki to submit **NUTR 116** and **NUTR 199** Mesa only revisions to CIC.
- \* MSC J. Wright/ L. Horsman to submit **RADT 086, RADT 110, RADT 201, RADT 241** and **RADT 249** Mesa only Distance Learning to CIC.
- \* MSC A. Hoffman /J. Estep to submit the **Creative Writing Certificate of Achievement** Mesa only new program to CIC.
- \* MSC L. Horsman/A. Hoffman to submit **PERG 110** as a walk-in to CIC's September 10, 2015 meeting.

The following items remain on hold.

- The **Liberal Arts & Sciences: Dance Associate of Arts Degree** Mesa and **DANC Certificate of Performance** – Revisions – Mesa Only
  - E. Helscher explained that the dance faculty is waiting to have a meeting with S. Hess so the DANC proposals will be reviewed after the meeting.
- **CISC 401, HIMS 410, HIMS 415, HIMS 425, HIMS 440, HIMS 445, & HIMS 450** – New – Mesa Only
  - The small Tech Review committee of CRC members - M. Parsons, A. Hoffman, J. Estep, J. Parker and P. Gustin - will continue to review with C. Renda the new 4-year baccalaureate proposals.
- **NUTR ADT Degree** – New – Mesa Only

#### **Status of needed ADT degrees:**

- A Biology ADT is being developed.
- The Nutrition & Dietetics ADT is being held at the CRC level for major revisions.
- The Chemistry, Music, Journalism, and Theater Arts ADT degrees have been submitted for state approval.

#### **City**

- \* The following City proposals were moved forward without comment.
  - **Courses FYI:** ITAL 210

#### **Miramar**

- \* MSC A. Saballet/ L. Horseman to support the following aligned revisions:
  - **ARTF 270, DSPS 020, DSPS 021 and PHIL 104A**
- \* The following Miramar proposals were moved forward without comment.
  - **Courses FYI:** ADJU 270, 320, 361LT, 363, 366, 367, 368, 369, 378, 379, 392LS, 393LS, 394LS; ARTG 118, 148AB, 149; ARTD 158, 181; AVIA 125, 151; CBTE 270; CISC 270; FIPT 270; EXSC 270, 287, 289; PSYC 270; EMGM 351, 352, 353; SPAN 086A
  - **Programs FYI:** ADJU Correctional Tech AS & CA; ADJU Law Enforcement Supervision CA; and ADJU Tech for Field Training Officers CA; Graphics AA & CA; Personal Training; Business Management AS & CA ; Selected Studies; Art/Visual Studies

#### **Committees/Discussion/Handouts**

- \* CIC – no report
- \* There were no other reports.
- \* The following CIC summaries were emailed to members: 5/14/2015 Addendum, and 8/27/2015.
- \* MSC A. Saballet/A. Hoffman to adjourn at 4:05 pm.

Minutes approved by

Tim McGrath and Michelle (Toni) Parsons, Co-Chairs

Next Meeting: October 1, 2015 at 2:15 pm **MS 202**