

SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW SUBCOMMITTEE

APPROVED

Minutes

Thursday, September 3, 2015

Present: T. McGrath (proxy for J. Wright), M. Parsons, P. Gustin, M. Fritch, L. Shimazaki,
J. Estep, E. Helscher, A. Hoffman, L. Horsman, N.S. Robinson; D. Rogers, A. Saballett,
E. Ball, V. Thao, A. Svedberg
Absent: J. Wright (excused), C. Kalck, F. Zand,
Guests: N. Boskin-Mullen, D. Flourney, P. Pianta

Welcome/Announcements

- * M. Parsons welcomed everyone to the new year of curriculum. Committee members and guests provided self-introductions to acquaint new and returning members and guests.

Minutes/Agenda

- * MSC M. Fritsch/L. Horsman to approve the September 3, 2015 agenda.
- * MSC L. Horsman/ L. Shimazaki to approve the May 7, 2015 minutes.

Information

- * **July 2015 Curriculum Institute Q&A:** <http://ascce.org/events/2015-07-09-170000-2015-07-11-190000/2015-curriculum-institute>
 - M. Parsons thanked CRC members for attending the curriculum update on August 27, 2015. The PowerPoint presentation was sent to CRC members as well as to all college faculty. PowerPoint presentations from the Curriculum Institute workshops are available at the link provided above.
- * **Task Force on Workforce(Doing What Matters):** <http://www.doingwhatmatters.cccco.edu/StrongWorkforce.aspx>
 - M. Parsons briefly recapped the purpose and recommendations of the Task Force on Workforce, Job Creation and a Strong Economy. CRC members were requested to go to the Taskforce's website for more detailed information.
- * **Learning Outcomes on Course Syllabus:**
 - M. Parsons reported Mesa's Academic Senate as well as our CRC committee voted to approve the District transferring of learning outcomes data from Taskstream to CurricUNET for input into course syllabi using the course's CR report as the depository.
- * **CRC/CIC 2015-2016 Deadlines:**
 - December 10, 2015 is the CIC deadline for curriculum to have the best possibility of being in the 2016-17 catalog as curriculum must have state approval and be active in the state inventory prior to placing it into the catalog or any other publication.
 - Course deadlines for Summer 2016, Fall 2016 and Spring 2017 publications have been moved to earlier dates.
 - ♦ Summer 2016: CRC 09/03/2015 for CIC 09/24/2015
 - ♦ Fall 2016: CRC 11/18/2015 for CIC 12/10/2015
 - ♦ Spring 2017: CRC 04/21/2016 for CIC 05/24/2016
- * **2015-2016 CRC Meetings/Calendar:**
 - M. Parsons advised the committee of the change of location for the October 1 meeting to MS202 and informed the committee that LRC 435 would no longer be available for CRC meetings after the fall semester. The use of LRC 208, MS202, S300 and/or the President's conference room A104 were suggested. If any other rooms may be available please email M. Parsons.

* **2015-16 Members:**

- The CRC fall 2015 semester membership list was revised as J. Wright is replacing S. Eidgahy.

Committee Level Curriculum

- * There were no consent agenda proposals.
- * MSC M. Fritch/L. Horsman to submit the **NUTR 089** deactivation and the **NUTR 091**, the **NUTR AS Degree & Certificate of Achievement** and the **NUTR Dietetic Server Supervisor Certificate of Achievement** Mesa only revisions to CIC.
- * After discussion with dance faculty guests the **Liberal Arts & Sciences: Dance Associate of Arts Degree** Mesa and **DANC Certificate of Performance** Mesa only revisions were placed on hold.
- * MSC L. Horsman/J. Estep to submit the **DANC Choreography Certificate of Achievement**; the **DANC Commercial Dance Certificate of Achievement** and the **DANC Associate of Arts Degree** Mesa only new programs to CIC with the notation the dance faculty are to meet with M. Fritch to seek Region X for approval and Labor Market Information (LMI).
- * The **Creative Writing Certificate of Achievement** Mesa only new program was placed on hold.
- * MSC L. Horsman/A. Hoffman to submit **PERG 110** as a walk-in to CIC's September 10, 2015 meeting.
- * The following items remain on hold
 - ♦ **CISC 401, HIMS 410, HIMS 415, HIMS 125, HIMS 440, HIMS 445, & HIMS 450** – New – Mesa Only
 - ♦ **NUTR ADT Degree** – New – Mesa Only
- * After discussion the consensus of the committee is to form a small committee of CRC members to review with C. Renda the new 4-year baccalaureate proposals. M. Parsons lead the committee and will contact A. Hoffman, J. Estep, J. Parker, P. Gustin, C. Renda and possibly several other faculty to assist in a comprehensive review of the proposals.
- * The following items remain on hold
 - ♦ **CISC 401, HIMS 410, HIMS 415, HIMS 125, HIMS 440, HIMS 445, & HIMS 450** – New – Mesa Only
 - ♦ **NUTR ADT Degree** – New – Mesa Only

Status of needed ADT degrees:

- A Biology ADT is being developed.
- The Nutrition & Dietetics ADT is being held at the CRC level for major revisions.
- The Chemistry and Music ADT proposals will be walked-in to CIC on May 14, 2015.
- There are no ADT degrees at the Board level.
- The Economics, Elementary Teacher Education, Philosophy, and Theatre Arts ADT degrees are being prepared for state submission.
- The Spanish and Geology ADTs have been submitted to state and are awaiting approval.

City

- * MSC L. Horseman/A. Svedberg to support the following aligned revisions:
 - **ARTF 110, ARTF 170C and BIOL 205**
- * The following City proposals were moved forward without comment.
 - **Courses FYI:** NRSE 092, 106, 108, 206, 208 & 265B; RTVF 101, 140, & 160

Miramar

- * The following Miramar proposals were moved forward without comment.
 - **Courses FYI:** ANTH 270, CISC 270 & SOCO 270

Committees/Discussion/Handouts

- * CIC – no report
- * There were no other reports.
- * The following CIC summaries were emailed to members: 5/14/2015 Addendum, and 8/27/2015.
- * MSC A. Saballet/A. Hoffman to adjourn at 4:05 pm.

Minutes approved by

Tim McGrath and Michelle (Toni) Parsons, Co-Chairs
Next Meeting: September 17, 2015 at 2:15 pm LRC 435