

SAN DIEGO MESA COLLEGE CURRICULUM REVIEW COMMITTEE

APPROVED

Minutes

Thursday, October 02, 2014

Present: T. McGrath (proxy for M. Fritch), M. Parsons (proxy for A. Hoffman, D. Rogers), P. Gustin, J. Parker, S. Eidgahy, L. Shimazaki, J. Ellis, L. Horsman, C. Kalck, V. Thao
Absent: M. Fritch (excused), A. Hoffman (excused), D. Rogers (excused), A. Saballett, F. Zand, A. Svedberg (excused)
Guests: J. Estep, K. Lester, D. Barrie

Welcome/Announcements

- * M. Parsons welcomed committee members and guests K. Lester and D. Barrie. Guest agenda items are to be reviewed before other items.

Minutes/Agenda

- * MSC P. Gustin/L. Horsman to approve the October 2, 2014 agenda with the moving of items 5.1, 5.3, and 5.4 to consent agenda items.
- * MSC L. Horsman/J. Parker to approve the September 18, 2014 minutes with the typo correction.

Information

- * The Six Year review list of courses was sent to the Deans, Chair of Chairs, and Program Review. If any courses are missing or listed incorrectly, the information should be sent to M. Parsons.
- * **Response to Catalog Deadlines Email:** M. Parsons contacted District personnel for the possibility of shortening the District's publication timeline to allow for a later deadline for curriculum changes and review. The response was that the publication time was already too short. Lynn Neault's office is unsure if the new Instructional Service's timeline for catalog deadlines can be done from a student services' perspective. So, the new dates may not be firm ones. More information will be given soon.
- * **Four letter Subject Indicators:** Although architecture faculty do want to develop LARC indicators for its Landscape Architecture Program, they will not be able to do so until the district's new integrated ERP system is implemented in 2016.
 - **Waiver For Major Requirements:** Background of Miramar College's CIC Business Item on waivers for major requirements was presented. Miramar contends that Vice Chancellor, Otto Lee's March 10, 2014 memo asserting that course waivers are subject to the same policies and practices as substitutions is unacceptable and should be rescinded. Approximately ten students at Miramar College and one student at Mesa were unable to graduate in spring 2014 due to this memo action. Consensus of the committee is that the original processing of waivers and substitutions is legally correct, but there may have been errors in the actual handling of waivers that needs to be corrected. After much discussion the consensus of the committee is to recommend Miramar adjust the recommendation items to be of a less critical nature and to request the inclusion of board policy and education code. Suggestion: "...resume processing waivers according to board policy and education code." M. Parsons will take the committee's recommendations to CIC next week. No vote was held.
- * **Distance Education Approval Process:** Title V changes in 2007 dictated that any part of a course taught by distance education (whether it be fully online or hybrid) has to go through the curriculum process. However, Mesa CRC found this information had not been adjusted on the document utilized by colleges and faculty when creating sections of distance education offerings.
 - MSC L. Horsman/J. Ellis to approve in concept changes to the document provided to the committee regarding that all types of distance education require approved curriculum distance education information in the CurricUNET course CR report prior to offering a distance education section of the course.

Committee Level Curriculum

- * MSC P. Gustin/L. Horsman to submit **DANC 110B; FASH 131, FASH 135, FASH 199C; and MEDA 044, MEDA 055, MEDA 084, MEDA 088, MEDA 092, MEDA 096** to CIC.
- * There were no old items for review.
- * MSC C. Kalck/J. Parker to submit Geology ADT degree Mesa new program to CIC.
 - D. Barrie addressed the ADT Program in Geology which includes a new course. The typo in the Program Emphasis will be adjusted from English to Geology. The originator was asked to work with J. Parker and A. Svedberg for submission of the ADT to State Chancellor's Office.
- * MSC L. Horsman/J. Ellis to submit EXSC 228A Mesa only new course as a walk-in to CIC on October 9, 2014 to request Spring 2015 as the implementation start date.
 - K. Lester addressed EXSC 228A. The Beach Volleyball Club has club status for several years. This new sports course will allow students to have many transfer and scholarship opportunities. Minor revisions - UC Transfer to be added and notation textbooks are the most current.
- * There were no hold items for review.
- * **ADT Updates:**
 - * English ADT was approved pending CID; Studio Arts had a template change and is waiting state approval; Early Childhood Education is currently being entered into the CurricUNET system; Elementary Teacher Education is being discussed and is awaiting clarification on a geology course; Spanish ADT is preparing documents for state submission; Philosophy is being entered into CurricUNET; Economics and Geology are bonuses and are being prepared.
 - * Chemistry and Biology templates are expected to be released in February 2015.

City

- * There were no items from City to be reviewed.

Miramar

- * The following proposals from Miramar were reviewed without comment.
- * **COMS 180; ARTE 195C, AUTO 051T, 056T, 061T, 062, 062T** - Revisions
- * **MATH 212** - Deactivation
- * Program: **Exercise & Nutritional Sciences** - Revision

Committees/Discussion/Handouts

- * There were no reports.
- * The 9/25/2014 Summary was emailed to members.

Minutes approved by

Tim McGrath and Michelle (Toni) Parsons, Co-Chairs
Next Meeting: October 16, 2014 at 2:15 pm LRC 435