

**SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW COMMITTEE**

APPROVED

Minutes

Thursday, October 20, 2011

Present: T. McGrath (proxy for M. Fritch & C. Robertson), M. Parsons, J. Parker, E. Norvell, C. Sullivan, C. DuPraw, J. Ellis, S. Flor, A. Hoffman, L. Horsman, S. Narayanan, A. Oberbauer, D. Rogers, R. Boyd, C. Monaco A. Svedberg,
Absent: M. Fritch (excused), C. Robertson (excused), K. O'Reagan, F. Zand,
Guests: K. Clark, S. Hess, K. Krown, L. Lopez, W. Wesley,
SDSU Observers: 2 students

Welcome/Announcements

- * M. Parsons welcomed guests and self introductions were made.

Minutes/Agenda

- * MSC A. Oberbauer/C. Sullivan to approve the agenda for October 20, 2011.
- * MSC A. Oberbauer/C. Sullivan to approve the minutes of October 6, 2011.

Information

- * M. Parsons informed the committee of the November 4, 2011 workshop from 11-3:00 pm in LRC 229. Lunches will be available to participants thanks to T. McGrath. CRC members who can assist in providing CurricUNET directions or who wish to receive information themselves are requested to contact M. Parsons.
- * The new Liberal Arts Program: Honors Global Competencies Certificate of Achievement was presented by guest L. Lopez in preparation for the committee's review when it reaches the committee's level of approval. A handout giving a description of the Honors Global Competencies Certificate and its requirements was distributed. A handout of Mesa's fall and spring core honor courses and how their SLOs address the Honors Global Competencies Certificates' SLOs was also distributed.
- * M. Parsons reported CIC Prerequisites Subcommittee met on Friday, October 14, 2011 and will meet again soon to continue discussion on preparing a written process for adding prerequisites.
- * S. Hess distributed CIC Business Item: Formalizing the Process to Assign Courses to Disciplines (10/28/11) to provide background information and the pamphlet Minimum Qualification for Faculty and Administrators in California Community Colleges, March 2010 from the Academic affairs Division of the State Chancellor's Office. There was much discussion of whom and at what point the assigning of disciplines should be done when inputting information into CurricUNET. M. Parsons will inform the Academic Senate that Mesa is in compliance as Mesa's CRC committee is strongly represented by faculty from a wide variety of disciplines and the committee's *Checklist for Curriculum Review* has Question #28 to remind members to review the discipline listed with the ASCCC Disciplines' List. If a verbal report is not accepted by the Academic Senate a written procedure will be drafted and submitted at a later date. The committee thanked S. Hess for her presentation.

Committee Level Curriculum

- * MSC L. Horsman/A. Hoffman to approve the Consent Agenda items **BIOL 110; HEIT 125, HEIT 155C, HEIT 205 & HEIT 260; HIST 131 & HIST 132; MUSI 216; PHIL 102B; PHYR 050, PHYR 054, PHYR 056, PHYR 056L, PHYR 062, PHYR 063 & PHYR 081** integrations/revisions and **PSYC 166 & PSYC 276** deactivations and submit them to CIC.
- * MSC E. Norvell/A. Oberbauer to submit **CISC 155 & CISC 206** new courses to CIC.
- * MSC S. Flor/L. Horsman to submit the **DRAM AA Degree** revision and the new **DRAM Certificate of Achievement: Acting** to CIC.
- * MSC L. Horsman/E. Norvell to submit **BIOL 235** revision to CIC.
- * Originator requested the return of **MUSI 215A & MUSI 215B**.
- * By consensus of the committee **ENGL 047; CHIC 141A, CHIC 141B; MUSI 125, MUSI 150A, MUSI 158A , MUSI 258A, MUSI 258B, MUSI 268A, MUSI 268B, MUSI 269A , MUSI 269B, MUSI 158B; PHYE 255A, PHYE 166, PHYE 181A; PHYN 105** course proposals and the **CHIC Program: Chicano Studies AA Degree** revisions are on hold.

City

- * MSC L. Horsman/A. Hoffman to support **ARTF 110; MATH 104** and **MATH 151** aligned revisions.
- * **MACT 160S, 161S, 162S, 180S, 181S, 182S** and **MATH 183, 184** deactivations were reviewed without comment.

Miramar

- * MSC L. Horsman/A. Hoffman to support **PHYN 100** an aligned revision.

Committees/Discussion/Handouts

- * The CIC 10/13/11 and 10/13/11 Walk-in Action Summaries were distributed via email.
- * MSC C. Sullivan/A. Hoffman to adjourn at 4:05 pm.

Minutes approved by

Tim McGrath and Michelle (Toni) Parsons, Co-Chairs

NEXT MEETING: November 3, 2011 at 2:00 pm in room LRC 435