

SAN DIEGO MESA COLLEGE CURRICULUM REVIEW COMMITTEE

APPROVED

Minutes

Thursday, December 4, 2014

Present: T. McGrath, M. Parsons (proxy for A. Hoffman & L. Shimazaki), P. Gustin, J. Parker, J. Ellis, S. Eidgahy, C. Kalck, D. Rogers, A. Saballett, F. Zand, V. Thao, A. Svedberg
Absent: L. Shimazaki (excused), M. Fritch, L. Horsman, A. Hoffman (excused),
Guests: J. Estep

Welcome/Announcements

- * M. Parsons welcomed everyone and announced that for the spring semester CRC will have several new additional members. It was noted that today's meeting was the last one for the fall semester.

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- * MSC A. Saballett/C. Kalck to approve the December 4, 2014 revised agenda.
- * MSC A. Saballett/C. Kalck to approve the November 20, 2014 minutes.

Information

- * **Catalog Reviewing/Deadlines:** The 2015-16 college catalog is currently available in A-104 for review of the non-instructional information in the first part of the catalog. M. Parsons commented there are two CRC meetings – February 5 and 19 – for curriculum items to be approved by Mesa and placed on CIC's February 26 agenda – CIC's catalog deadline meeting.
- * **Baccalaureate Degree Pilot Program:** T. McGrath announced that Mesa has been actively involved in the process of becoming a pilot college. Mesa will be submitting their Application to Participate in the Baccalaureate Degree Pilot Program by the December 19, 2014 deadline. The selected pilot colleges will be announced on January 21, 2015. In response to several concerns voiced by CRC members, M. Parsons commented there are more questions than answers as to how students will complete the other upper division courses needed for a CSU degree. T. McGrath reassured CRC members that Mesa has the full support of Chancellor Carroll to acquire and/or adjust courses and personnel to support students in completing and acquiring a Baccalaureate Degree.
- * **Reinstitution of Dean Position:** P. Gustin recommended the retired Y. Bergland's dean position be reviewed for reinstitution. It is felt the loss of this position has left empty pockets of administrative leadership in such areas as CRC technical review, schedule development, catalog review, six/two year program review materials that had been assigned to this position. And now with the addition of the many new (and often changing) state requirements added to program and course approval submissions as well as the earlier college catalog inclusion deadlines the administrative leadership of communicating and assisting in the distribution of the responsibilities and workload between originators, CRC reviewers, CurricUNET inputting, articulation assistance, curriculum staff, administrators and district personnel has become very noticeable. Consensus by the CRC members was to support the reinstitution of this position to enhance communication and allow for an improved distribution of workload between M. Parsons will bring this consensus recommendation forward to the Mesa Academic Senate at their December 8 meeting. T. McGrath recommended using the past hiring packet for this Dean position to review the duties assigned and those now not covered.

Committee Level Curriculum

- * MSC S. Eidgahy/A. Saballett to submit consent agenda items **ARCH 155; CACM 044, CACM 105, CACM 110, CACM 130, CACM 201, CACM 205, & CACM 210; FREN 201, FREN 202, FREN 210 & FREN 211; and GERM 101, GERM 102 & GERM 201** to CIC

- * MSC P. Gustin/A. Saballett to submit **DANC 126A & DANC 126B** Mesa only revisions to CIC.
- * MSC C. Kalck/A. Saballett to submit **EXSC 130A** and **EXSC 130B** Mesa only new courses to CIC.
- * MSC C. Kalck/J. Parker to submit **FASH 143** Mesa only new course to CIC.
- * MSC J. Ellis/J. Parker to submit **JOUR 200 & JOUR 202** Mesa only revisions to CIC.
- * MSC S. Eidgahy/A. Saballett to submit **Liberal Arts and Sciences With an Emphasis in Language Arts, and Humanities Studies –Tagalog AA Degree** Mesa only revisions to CIC after the removal of “With an Emphasis” from the title of the degree.
- * MSC C. Kalck/A. Saballett to submit **CHIL AS Degree; Associate Teacher, Teacher, and Master Teacher Certificates of Achievement; and Assistant Teacher and Home Day Care Certificates of Performance** for Top Code revisions to CIC.
- * **MULT 120. MULT 137, MULT 141 & MULT 143** Mesa only revisions remain on hold.
- * **MULT Video Game Development AS Degree and Certificate of Achievement** Mesa only new programs remain on hold.
- * **ADT Update:**
 - Studio Arts has received ACCJC/WASC approval; Spanish ADT has been submitted for state approval; Geology has CRC approval and is at CIC approval level; Elementary Teacher Education is at CRC approval level; Philosophy is in CurricUNET and is being reviewed for articulation; Mesa is correcting the Child Development program awards TOP CODE so Mesa will not be doing an Early Childhood Education ADT; Economics is being readied for inputting into CurricUNET.
 - The Chemistry and Biology templates are expected to be released in February 2015.

City

- * MSC A. Saballett/P. Gustin to support **BUSE 101, BUSE 115 & BUSE 201; and MARK 105 & MARAK 110** aligned revisions.
- * The following City items were reviewed without comment.
 - **Program Revisions/New:** Theater; Information Technology Management and Gerontology.

Miramar

- * MSC A. Saballett/P. Gustin to support **BUSE 101; CHIL 133; and MUSI 135A, MUSI 135B & MUSI 268B** aligned revisions.
- * The following Miramar items were reviewed without comment.
 - **Courses FYI:** ADJU-312A, 313A,314A,323A,327A, 330A, 333B, 351A;AUTO 074T; AVIA-211; AVIM-103D,104ACD, 105AB,106AB,107B,108B, 109ABCD, 110ABCD, 111CD, 112CD, 241, 242, 249, 250, 253; DIES-137, 138, 144, 155, 160, 165, 170, 175, 180, 200, 210, 220, 230, 240; FIPT-100D, 309B, 322AB; HSEC-100, 110, 120; MLTT-051, 052,053, 054, 201, 202, 203.
 - **Programs FYI:** Chemistry; Social & Behav Sciences; Instrument Pilot; Heavy Equipment Tech; Heavy Duty Diesel & Adv Transportation Tech; Graphics; Personal Training; Heavy Duty Transportation Tech; Earth Science Studies; Professional Piloting; Flight Instructor; Professional Aeronautics.

Committees/Discussion/Handouts

- * The December 11, 2014 CIC meeting is the last CIC meeting for the fall semester.
- * MSC A. Saballett/J. Ellis to adjourn at 3:30 pm.

Minutes approved by

Tim McGrath and Michelle (Toni) Parsons, Co-Chairs
 Next Meeting: February 5, 2015 at 2:15 pm LRC 435