

SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW SUBCOMMITTEE

APPROVED

Minutes

Thursday, March 19, 2015

Present: T. McGrath (proxy for M. Fritch), M. Parsons (proxy for F. Zand), P. Gustin, J. Parker, L. Shimazaki, C. Balderas, J. Ellis, J. Estep, A. Hoffman (proxy for T. Walker), L. Horsman, C. Kalck (proxy for V. Thao), D. Rogers, A. Saballett, A. Svedberg

Absent: M. Fritch (excused), S. Eidgahy, T. Walker (excused), F. Zand (excused) V. Thao (excused)

Guests: C. Renda, P. Lofthouse,

Welcome/Announcements

- * M. Parsons welcomed everyone and self-introductions were made.

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- * MSC L. Horsman/L. Shimazaki to approve the March 19, 2015 revised agenda.
- * MSC L. Horsman/A. Saballett to approve the March 5, 2015 revised minutes.

Information

* **Curriculum Institute:**

- M. Parsons announced the Curriculum Institute will be held in Anaheim July 9 – 11, 2015.
- Also announced was that one Mesa CTE instructor has free registration to attend for the workshops on the new Task Force for Workforce, Job Creation and a Strong Economy.
- Several CRC members are interested in attending and were informed to contact T. McGrath regarding funding.
- Arrangements are being made for the new Dean of the LRC to attend.

* **Learning Outcomes on Course Syllabus:**

- The CIC's business item of Learning Outcomes on Course Syllabus has been distributed to all Mesa faculty and was presented to Mesa's Academic Senate.
- Much of the discussion revolved around as to how the implementation would be done – manually by faculty or automatically between CurricUNET and Taskstream.
- The consensus of the CRC members is to recommend a change to the Recommendation(s) by changing items 2) and 3) to clarify the usage of the CR as "a component of the official" Course Outline of Record and to have this task done automatically between CurricUNET and Taskstream.

* **C-ID Resolution:**

- M. Parsons reported J. Parker's C-ID Resolution was unanimously approved by Mesa's Academic Senate. Miramar's Senate has also approved it.
- T. Kohlenberg and M. Parsons are the contacts for the resolution.
- MSC J. Estep/L. Horsman for the CRC to support the resolution.
- Mesa faculty member and Area D Representative, C. Rico, will be requested to present it at the Plenary on April 9-11, 2015.
- An applause thank you was given to J. Parker for her creation of the proposal.

* **CIC Catalog and Course Deadlines:**

- J. Ellis presented the challenge of meeting District 2015-16 catalog deadlines and still not being able to offer a course until Fall 2016.
- J. Parker informed the committee that she requested during an articulation meeting there be a change from District personnel to Mesa personnel for the task of inputting GE and CSU information to the state inventory rather than hold up the offering of courses until they received GE & CSU status as students would then have the ability to petition the course if necessary.
- J. Parker also informed the committee that currently the Chancellor's Office has an inadequate number of staff and state approval is taking much longer than normal for both courses and programs to gain review and approval.
- M. Parsons will take this issue to CIC and will look into the question as to whether or not the last CIC meeting in December 2015 will be the 2016-17 catalog deadline as nothing official has been announced as of yet.

Committee Level Curriculum

- * MSC L. Horsman/J. Parker to approve the consent agenda proposals.
 - **AMSL 150, AMSL 155 and AMSL 214** aligned revisions.
 - **MATH 034A, MATH 121 and MATH 122** aligned revisions.
- * MSC L. Horsman/A. Saballett to submit **AMSL 115L** aligned revision to CIC.
- * MSC J. Ellis/L. Horsman to submit **BIOL 215** aligned integration/revision to CIC as a walk-in.
- * MSC L. Horsman/A. Saballett to approve with editorial changes **HIMS 401, HIMS 402 & HIMS 403** Mesa only new courses.
- * MSC L. Horsman/A. Saballett to approve **HIMS Baccalaureate Degree** Mesa only new program.

Status of needed ADT degrees:

- Chemistry and Biology ADT templates are now available and are back dated to February 2015.
- L. Shimazaki will follow-up on J. Parker's recommendations made to Music faculty regarding the development of a Music ADT.
- There are no ADT degrees at the CRC level of review.
- Economics, Theatre Arts, Elementary Teacher Education and Philosophy are still being reviewed by CIC.
- Geology received Board approval and is in the process of preparing for state approval submission.
- Spanish ADT has been submitted to state and is awaiting approval.

City

- * The following City items were moved forward without comment.
 - **DRAM 243ABCD** new courses for City only
 - **Courses FYI:** COSM 050, 050L, 055, 055L, 060, 060L, 065, 065L, 070, 070L, 080L, 081; GDEV 250AB, RTVF 122, 123, 125 & 127
 - **Programs FYI:** 5 Retail Management; Philosophy; 2 Field Exp Global Develop; Future Studies.

Miramar

- * MSC L. Horsman/A. Saballett to support the **ACCT 270; BUSE 140 & BUSE 270; CHIL 188; and MARK 100** aligned revisions.
- * The following Miramar items were moved forward without comment.
 - **Courses FYI:** LEGL 100AB
 - **Programs FYI:** Contemporary Police Tech AS & CA; Honors Global Competencies CP; Investigation Special AS & CA; Law Enforcement AS & CA: Pre-Engineering AS

Committees/Discussion/Handouts

- * M. Parsons requested volunteers to be her proxy at the next several CIC meetings – March 26 and April 7. P. Gustin and J. Ellis volunteered to be proxies.
- * The CIC 3/12/2015 summary was emailed to members.
- * MSC J. Parker/A. Svedberg to adjourn at 4:00 pm.

Minutes approved by

Tim McGrath and Michelle (Toni) Parsons, Co-Chairs
Next Meeting: April 16, 2015 at 2:15 pm LRC 435