

CURRICULUM REVIEW COMMITTEE

Minutes

Thursday, October 7, 2010

Present:	C. DuPraw, J. Ellis, S. Flor, M. Fritch, A. Hoffman, L. Horsman, J. Kearns, T. McGrath (proxy for Y. Bergland and C. Zappia), S. Narayanan, S. Newell, E. Norvell, A. Oberbauer, J. Parker, M. Parsons, A. Saballett, A. Svedberg, T. Walker,
Absent:	Y. Bergland (excused), C. Zappia (excused)
Guests:	R. Boyd, S. Young, D. J.F.

Minutes/Agenda

- * MSC A. Saballett /J. Ellis to approve the agenda for October 7, 2010. It was suggested that proposals listed on the agenda that will not be discussed be noted on the agenda.
- * MSC L. Horsman/A. Oberbauer to approve the minutes of September 16, 2010.

Welcome/Announcements

- * M. Parsons welcomed the San Diego State students who were present to observe our Curriculum Review Committee and self-introductions were made.

Information

- * M. Parsons informed the committee the review of the Six Year Review Report is moving forward and she will be taking the issue of discipline deans and their responsibilities to CIC.
- * M. Parsons will review the scanned Curriculum Handbook and will work with VPI staff to update the sections that definitely need updating and then have members do a review. This will be an ongoing project of updating and review to make the handbook as useful as possible. T. McGrath recommended that the Deans and Chairs be included in updating the handbook.
- * J. Parker stated the SB1440 bill passed and discussed the SB1440 handout. She informed the committee the transfer process from community colleges to CSU may require a new degree or the use of existing majors by adjusting them. Currently the creating of a transfer process is voluntary and some colleges may choose not to participate. There will be more information as the implementation of SB1440 develops.
- * J. Parker explained the C-ID numbering system is similar to the LDTP and is an attempt to have uniform course numbers for courses having similar descriptors. M. Parsons will be attending a conference in Anaheim on Friday, October 8 for the discussion of MATH discipline courses. The Physical Education discipline courses are also being discussed at this conference and J. Ellis will look into having a Mesa Physical Education representative attend. The Academic Senate was sent a listing of the dates disciplines will be reviewed. J. Parker pointed out articulation challenges usually occur when course numbers change.
- * The proposal to CIC for CurricUNET changes to be made in regards to transfer applicability in course outlines and in the Course Curriculum Report (CR) was discussed.
- * MSC A. Svedberg/J. Ellis to submit the "Revise the SDCCD Course Outline and Course Report" as a CIC business item for the next CIC meeting.
- * M. Parsons explained the movement of the campus evaluators to the District created a need to adjust the governance membership of the Curriculum Review Committee as the evaluators no longer qualifies as Mesa Classified Senate Representatives. Recognizing the value of having evaluators present in the discussion of curriculum a new category of District Evaluator was added to the governance membership. S. Newell will be the District Evaluator for this semester with R. Boyd assisting. The new Classified Senate representative will be A. Svedberg and an Associated Student representative is being requested.

Committee Level Curriculum

- * The **PHYE 206, PHYE 222 & PHYE 223** aligned integrations will remain at committee level.
- * The **PHYE 103 & PHYE 115** aligned revisions will remain at committee level.
- * The **MUSI 212A, MUSI 212B, MUSI 212C and MUSI 212D** Mesa only revisions will remain at the committee level.
- * MSC J. Ellis/L. Horsman to submit **COMS 170** an aligned revision to CIC.
- * MSC J. Ellis/L. Horsman to submit **PHYN 101** an aligned revision to CIC
- * MSC E. Norvell/J. Parker to submit **AMSL 210** a Mesa only revision to CIC with a request it be reviewed as a two year review proposal.
- * MSC L. Horsman/E. Norvell to submit **DRAM 150** a Mesa only revision to CIC.
- * MSC M. Fritch/A. Hoffman to submit **AMSL 044; ANHL 044; DENA 044, DENA 122 & DENA 122L; HEIT 040 & HEIT 044;** and **MEDA 044, MEDA 270, MEDA 296, MEDA 340A, MEDA 340B** – Mesa only deactivations to CIC.
- * The originator requested the **CHIL Program** Revisions for the AS Degree & 3 Certificates of Achievements: Associate Teacher, Teacher, And Master Teacher be returned to the originator.

City

- * The following proposals were reviewed without comment.
 - **HUMS 112** – New Course
 - **CHIC 135** – Integration – Aligned
 - **MCTR 044, 090, 101A, 103A, 104A, 120C and 201A** – Deactivations
 - **CBTE Legal Administrative Assistant Program (AS Degree & Certificate of Achievement)** – Revisions

Miramar

- * The following proposals were reviewed without comment.
 - **MUSI 132A & MUSI 132B** – Activations – Aligned
 - **PHYS 180A, PHYS 180B, PHYS 181A & PHYS 181B** – Activations – Aligned
 - **ARTG 118** – Activation
 - **AVIM 100, 100S; FIPT 130, 138, 239AB; 254, 309R, 370A & 371** – Deactivations
 - **Diesel Technology Heavy Equipment Powertrains** – New Program
 - **Military Studies Leadership** – Program Revision

Committees/Discussion/Handouts

- * M. Parsons reported CIC did not have a meeting as the quorum was not met.
- * The stand alone training of new members has been completed and the signed paperwork has been forwarded to District for submission to the state.
- * The CurricUNET Steering Committee is currently not meeting due to limited hours of availability of District personnel.
- * E. Norvell reported that she has booked appointments for the next three weeks to do inputting of Curriculum into CurricUNET.
- * J. Parker reported the Catalog Subcommittee met on September 22. The subcommittee has 14 members and includes representation from administrators, faculty, classified and District. The non-curriculum sections of the catalog will be reviewed beginning October 18.
- * M. Parsons reported Basic Skills will need to demonstrate a “completion” rate of basic skill students to obtain funds for 2012.

- * The following handouts were distributed via email.
 - CRC Checklist
 - CIC Process to Assign Courses to Disciplines
 - Articulation: SB 1440
 - C-ID (Course Identification Numbering System)
 - Proposal to CIC for CurricUNET changes to CO and CR.
- * The 9/9/10 and 9/9/10 Addendum CIC Action Summaries were distributed via email.
- * MSC J. Ellis/C. DuPraw to adjourn the meeting at 3:40 pm.

Minutes approved by

Tim McGrath and Michelle (Toni) Parsons, Co-Chairs

NEXT MEETING: October 21, 2010 at 2:00 pm in room LRC 435