

SAN DIEGO MESA COLLEGE

CURRICULUM REVIEW COMMITTEE

Minutes

Thursday, November 4, 2010

APPROVED

Present:	C. DuPraw (proxy for S. Narayanan), S. Flor, A. Hoffman, L. Horsman, J. Kearns, T. McGrath (proxy for Y. Bergland, C. Zappia, M. Fritch), S. Newell, E. Norvell, A. Oberbauer, J. Parker, M. Parsons, A. Saballett, L. Stickel, A. Svedberg, T. Walker (proxy for J. Ellis),
Absent:	Y. Bergland (excused), J. Ellis (excused), M. Fritch (excused), S. Narayanan (excused), C. Zappia (excused)
Guests:	C. Allbee, R. Boyd, K. Clark, P. Chapman, D. Furrow, C. Kinney, D. Rogers, K. Jeffcoat and 4 SDSU students

Minutes/Agenda

- * MSC S. Newell/ J. Kearns to approve the agenda for November 4, 2010.
- * MSC S. Flor/ E. Norvell to approve the minutes of October 21, 2010.

Welcome/Announcements

- * M. Parsons welcomed guests and it was noted K. Jeffcoat and SDSU students were present as observers. Self introductions were made.

Information

- * M. Parsons reported the reviewing of courses as to their six year review status is progressing but the challenge of which college is to do what remains. CIC distributed a Discipline Dean list and also a listing of their responsibilities. T. McGrath will take the list to the Deans Meeting and requested M. Parsons take it to the Academic Senate for review. The consensus of the committee was a process is needed for distributing the Discipline Dean list as well as a process for faculty to contact Discipline Deans when creating and revising proposals, specifically aligned proposals.
- * J. Parker requested members to check their emails for updates and the availability of reviewing the five patterns of majors for CSU that are currently being created by the State Academic Senate. T. McGrath recommended Mesa adopt the patterns that are created by the State Academic Senate to keep Mesa in compliance and then adjust the patterns as necessary after more information becomes available.
- * T. McGrath informed the committee that he attended a CIO meeting where local approval of stand alone courses was discussed and that this approval may end in 2012. He has sent a listing of the stand alone courses Mesa's offers and feels that Mesa is in good standing as to how many stand alone courses it offers.

Committee Level Curriculum

- * The **MUSI 212A, MUSI 212B, MUSI 212C and MUSI 212D** Mesa only revisions will remain at the committee level.
- * MSC L. Horsman/A. Saballett to submit **ARCH 235** a Mesa only revision to CIC.
- * The **BIOL 115** an aligned revision will remain at the committee level for Tech Review.
- * The **BIOL 290** an aligned integration will remain at the committee level.
- * MSC A. Svedberg/L. Horsman to submit **BIOL 044** deactivation to CIC.
- * MSC S. Newell/L. Horsman to submit **ARTF 125** a Mesa only Distance Learning to CIC.

- * MSC A. Oberbauer/S. Newell to submit **CHEM 161** a Mesa only revision to CIC.
- * MSC A. Svedberg/L. Horsman to submit **CHEM 290** deactivation to CIC.
- * MSC E. Norvell/L. Horsman to submit **DRAM 070 & DRAM 071** Mesa only new courses to CIC.
- * MSC A. Svedberg/L. Horsman to submit **DRAM 100A & DRAM 100B** Mesa only revisions to CIC.
- * MSC L. Horsman/E. Norvell to submit **DRAM 151** Mesa only revision to CIC.
- * The **FASH 173** Mesa only revision will remain at the committee level.
- * MSC L. Horsman/A. Svedberg to submit **HEIT 155A** and **HEIT 155B** Mesa only revisions to CIC.
- * MSC E. Norvell/A. Svedberg to submit **HEIT 156** Mesa only revision to CIC.
- * MSC A. Svedberg/L. Horsman to submit **MATH 237 & MATH 237L** deactivations to CIC.
- * The **NUTR 091, NUTR 150, NUTR 153, NUTR 160, NUTR 170 & NUTR 180** Mesa only revisions will remain at the committee level.
- * MSC J. Parker/E. Norvell to submit **PHIL 101** an aligned integration to CIC.
- * MSC L. Horsman/A. Hoffman to hold **POLI 103** an aligned integration for review with the other colleges.
- * MSC L. Horsman/E. Newell to submit **ARCH Landscape Architecture Technician Program: AS Degree, Certificate of Achievement, and Certificate of Performance** Mesa only revisions to CIC with ARCH 250 integration to be done.
- * MSC L. Horsman/E. Newell to submit **ARCH Landscape Architecture Transfer Program: AS Degree and Certificate of Achievement** Mesa only revisions to CIC.
- * MSC L. Horsman/E. Newell to submit **ARCH Garden Design Certificate of Performance** Mesa only revision to CIC.
- * MSC S. Flor/L. Horsman to submit **PSYC: Mental Health Advocate/Aide Certificate of Achievement** Mesa only revision to CIC.

City

- * The following proposal was reviewed without comment.
 - **New Program: Ecological Landscaping Certificates of Achievement & Performance**

Miramar

- * There were no proposals submitted for review.

Committees/Discussion/Handouts

- * M. Parsons discussed the CIC handouts and will take back to CIC per the actions as listed below.
 - The CIC walk-in process and submission form were adjusted to only having to be submitted for two CIC meetings – the catalog deadline and the final May meetings. MSC L. Horsman/C. DuPraw to support the process and form as adjusted.
 - The assigning of disciplines to courses was discussed and per Title V it is a responsibility of the curriculum committee to approve the assigned disciplines. The consensus of the committee was to request the assigning of the disciplines be done at a different level in the CurricUNET process rather than at the originating faculty level. It was recommended Chairs, Deans and/or the VPI do the inputting similar as to how TOP/SAM codes are inputted and approved by the committee when reviewing CurricUNET's CR report.
 - The CIC policy updates are posted on the District Instruction website and a list of the links was distributed via email.

- A Discipline Dean list and a listing of their responsibilities from CIC was distributed and discussed as part of the Six Year Review information. The consensus of the committee was a process is needed for distributing the Discipline Dean list as well as a process for faculty to contact Discipline Deans when creating and revising proposals, specifically aligned proposals.
 - The clarification of how many times and/or how many sections of an experimental course can be offered is under discussion at CIC. The consensus of the committee was to support CIC's extension of the ENGL 265B courses currently being offered at Mesa.
- * The email distributed proposed GE Review listing of courses will be reviewed by CIC on November 11, 2010.
 - * M. Parsons will request CIC have a discussion on the current multicultural definition which allows a course to have a multicultural designation.
 - * Reports from committees will be given at the November 18 meeting.
 - * The 10/28//10 CIC Action Summary was distributed via email.
 - * MSC L. Stickel/A. Oberbauer to adjourn the meeting at 4:10 pm.

Minutes approved by

Tim McGrath and Michelle (Toni) Parsons, Co-Chairs

NEXT MEETING: November 18, 2010 at 2:00 pm in room LRC 435