

SAN DIEGO MESA COLLEGE

APPROVED

CURRICULUM REVIEW COMMITTEE

Minutes

Thursday, September 16, 2010

Present: C. DuPraw, J. Ellis, S. Flor, A. Hoffman, L. Horsman, J. Kearns, T. McGrath (proxy for Y. Bergland and M. Fritch), S. Narayanan, S. Newell, E. Norvell, A. Oberbauer, J. Parker, M. Parsons, A. Saballett, T. Walker, C. Zappia

Absent: Y. Bergland (excused), M. Fritch (excused)

Guests: R. Boyd, L. Covington, L. Farnan, S. Shi

Minutes/Agenda

- * MSC E. Norvell/C. Zappia to approve the agenda for September 16, 2010.
- * MSC J. Parker/ A. Saballett to approve the minutes of September 2, 2010.

Welcome/Announcements

- * M. Parsons welcomed everyone and self-introductions were made. M. Parsons informed the committee the Academic Senate approved J. Kearns membership. New member access to CurricUNET is in the process of being done.

Information

- * M. Parsons informed the committee the Curriculum Handbook will be updated and T. McGrath has offered VPI staff to assist in doing the updating. The most recent notebook information will be scanned and sent to members for their review and suggestions for change.
- * M. Parsons informed the committee she sent the CurricUNET's Six Year Review Report to Department Chairs and T. McGrath distributed the report to Deans to inform all of them of the need to revise the out of date courses as they are not in compliance with state regulations.
- * E. Norvell demonstrated the use of the CRC checklist on the **COMS 160** proposal. This was a worthwhile review of the checklist as numerous items were expanded upon and will make the reviewing of proposals prior to CRC meetings more efficient.

Committee Level Curriculum

- * The **PHYE 206, PHYE 222 & PHYE 223** aligned integrations will remain at committee level.
- * The **PHYE 103 & PHYE 115** aligned revisions will remain at committee level.
- * MSC J. Parker/S. Flor to submit **CHIN 202** a Mesa only integration to CIC
- * MSC S. Narayanan/C. DuPraw to submit **COMS 160** an aligned revision to CIC with minor changes.
- * The **COMS 170** an aligned revision will remain at committee level.
- * The **MUSI 212A, MUSI 212B, MUSI 212C** and **MUSI 212D** Mesa only revisions will remain at the committee level for minor description changes.
- * MSC L. Horsman/J. Parker to submit **PHIL 105** deactivation to CIC.
- * MSC L. Horsman/C. DuPraw to submit **RADT 245 & RADT 245L** to CIC.
- * MSC L. Horsman/J. Parker to submit the new Mesa **CHIN Program** to CIC.
- * The **CHIL Program** Revisions for the AS Degree & 3 Certificates of Achievements: Associate Teacher, Teacher, And Master Teacher will remain at the committee level.
- * MSC S. Flor/J. Ellis to submit **SOCO Program** revision to CIC.

City

- * There were no items to review.
- * MSC T. McGrath/J. Ellis to approve adding Mesa's activation of CHIC 130 to City's integration proposal that is currently going through CurricUNET.

Miramar

- * There were no items to review.

Committees/Discussion/Handouts

- * M. Parsons reported CIC had a first reading to implement a new process for allowing walk-in items to be placed on their agenda. The walk-in process and form handouts were discussed and the consensus of the committee is to not support this additional step in the already lengthy process of curriculum approval.
- * T. McGrath discussed CIC's Process to Assign Courses to Disciplines handout and informed the committee there is already a process at Mesa College for doing this and it is working well. The consensus of the committee is to not support a District wide process.
- * Reports from the CurricUNET Steering Committee, Curriculum /Tech Review Coordinator, Articulation, Catalog Subcommittee and Basic Skills will be given at the next meeting.
- * The following handouts were distributed via email.
 - CRC Checklist
 - CIC Walk-in Process
 - CIC Walk-in Form
 - CIC Process to Assign Courses to Disciplines
 - Articulation: SB 1440, C-ID (Course Identification Numbering System), and a proposal to CIC for CurricUNET changes.
- * The 9/9/10 CIC Action Summary was not available for distribution.
- * MSC L. Horsman/. DuPraw to adjourn the meeting at 4:10 pm.

Minutes approved by

Tim McGrath and Michelle (Toni) Parsons, Co-Chairs

NEXT MEETING: October 7, 2010 at 2:00 pm in room LRC 229