

SAN DIEGO MESA COLLEGE
CURRICULUM REVIEW SUBCOMMITTEE

Approved

Minutes

Thursday, April 6, 2023

Present:	J. Estep, I. O'Connor, C. Kinney (Proxy for J. Parker, D. Rogers, J. Bernal & J. Snyder), L. Hensley (Proxy for P. Ly) M. Romero, M. Cox, A. Dines (Proxy for N. Resch), H. Eskew, J. Johnson, J. Kalchik, C. Renda, A. Saballett, A. Svedberg, C. Worthington
dd Absent:	J. Parker (Excused), P. Ly (Excused), N. Resch (Excused), D. Rogers (Excused), J. Bernal (Excused), J. Snyder (Excused), D. Borbon (Excused),
Guests:	L. Tran, E. Rabinovich

Agenda/Minutes

- * MSC M. Cox/A. Saballett to approve the April 6, 2023 agenda with the addition of Item 5.6. PHYR 225, PHYR 225L, PHYR 276, & PHYR 276L – Revisions – Mesa Only with CIC walk in and Item 5.7. Physical Therapist Assistant AS – Revision – Mesa Only with CIC walk in
- * MSC M. Romero/A. Saballett to approve the March 16, 2023 minutes with the correction of the CIC summaries date from 3/29/2023 to 3/9/2023. There were 3 abstentions.

Information

- * J. Estep demonstrated how to find CIC information stored on the [BoardDocs webpage](#). Shelly has created an [AB 1705 Dashboard](#) which shows course's requisites and how a course is listed in a program.
- * J. Estep informed the committee resolution 2023.3.1 and the ISER (Accreditation document were approved by the Mesa Academic Senate. The Senate is currently working on updating duties of the election committee.
- * J. Estep reiterated Mesa Baccalaureate Degrees will be a standard item on the agenda and currently there are no updates.
- * J. Estep shared his printed copy of the new Program & Course Approval Handbook (PCAH) 8th Edition 2023 and showed it via the CRC website link from which it can be downloaded.
- * J. Estep showed the PCAH Curriculum Submission Tech Manual 2023 via the CRC Website link from which it can be downloaded.
- * J. Estep and I. O'Connor informed the committee it is very important to have website and department pages accurately reflect curriculum information. Department pages should be checked on a regular basis to ensure courses and programs are accurate. I. O'Connor thanked C. Kinney for cleaning up inaccuracies relating to course listings on a Mesa webpage.
- * With the printed 2023-24 Mesa College Catalog now available, J. Estep informed the committee now is the time to begin work on the 2024-25 Mesa catalog development and process. He would like to have a catalog committee formed now and would like to have committee members volunteer to be a part of it. J. Estep volunteered to be on the committee but would prefer not to be the chair. Please email J. Estep if you are interested.
- * The changes to the renumbering of AP 5019 to AP 4019 Instructional Program Review were shown and discussed.
- * MSC L. Hensley/M. Romero to support the changes to AP 4019 Instructional Program Review.

- * The changes to the renumbering of AP 5021 to AP 4021 Program Discontinuance were shown and discussed.
- * MSC C. Kinney/C. Worthington to support the changes to AP 4021 Program Discontinuance.
- * The new AP 4236 Advanced Placement of Credit was shown and discussed.
- * MSC H. Eskew/L. Hensley to support the new AP 4236 Advanced Placement of Credit.
- * The CPL Approval Process handout was shown and discussed.
- * MSC C. Renda/C. Kinney to support the CPL Approval process handout with editorial and fine tuning for clarity of the document.
- * T. Whitfield's email as to the need for CACM 206B to be designated for CPL was read and discussed. For CPL to be added to the CACM 206B course more information would be needed.
- * MSC C. Worthington/M. Cox to support CPL for CACM 206B for the three students.
- * I' O'Connor informed the committee of the 2023 Hybrid Curriculum Institute (July 12-15, 2023). Registration requests for the Institute should be sent to I. O'Connor (with a cc to Mila Zagayanskiy) as soon as possible. Please state if you are registering for In-Person or Virtual attendance.

Legislative Information

It was requested that members check the Chancellor's website for updates on these initiatives.

- * AB 928: [Public Notice](#); [10/13/22 Meeting Agenda](#); www.ab928committee.org
- * Title 5: [Title 5 Associate Degree Changes \(Associate Degree Changes Power Point Proposed Associate Degree Changes Markup Document Proposed Associate Degree Changes Final Version w/o Markup Document\)](#)
- * AB 1111: [Common Course Numbering](#); [Common Course Numbering Project Website](#)
- * AB 1705: [Remedial Education Email Notification](#); [Remedial Ed. Signing Information](#)

Committee Level Curriculum

Consent Agenda

- * There were no consent agenda items.

New Items for Review

- * MSC A. Saballett/C. Renda to submit **ARTF 125** aligned revision to CIC.
- * MSC H. Eskew/M. Romero to submit **INTE 210 & INTE 215** Mesa only revisions to CIC.
- * MSC C. Kinney/M. Cox to submit **PSYC 125** Mesa only revision to CIC.
- * The **Psychology AA** Mesa only revision was placed on hold.
- * The **Psychology AAT** only revision was placed on hold.
- * MSC M. Cox/L. Hensley to submit **PHYR 225, PHYR 225L, PHYR 276, & PHYR 276L** Mesa only revisions to CIC as walk-ins.
- * MSC C. Renda/M. Cox to submit **Physical Therapist Assistant AS** Mesa only revisions to CIC as a walk-in.

Items on hold

- * The **CHEM ADT** Mesa only new program continues to be on State hold.

City

- * MSC M. Cox/A. Dines to support **ANTH 210** aligned revision.
- * MSC C. Kinney/A. Saballett to support **ARTF 174A** aligned revision.
- * MSC A. Svedberg/C. Worthington to hold **CHIL 100 & CHIL 180** aligned revisions for Mesa disciplinary faculty review.
- * MSC A. Svedberg/C. Worthington to hold **CHIL 120, CHIL 130, CHIL 150, CHIL 163 & CHIL 190** new courses with Mesa included for Mesa disciplinary faculty review.
- * MSC M. Cox/L. Hensley to support **DANC 127** aligned revision.
- * MSC M. Cox/A. Saballett to support **GERM 290** aligned deactivation.
- * MSC H. Eskew/M. Cox to support **LIBS 101** aligned revision.
- * The following FYI proposals were reviewed without comment: Certified Public Accountant Prep CP, Fundamentals of Accounting CP, Homelessness Prevention Strategies CP (New Programs); FREN AA, ITAL AA, Management and Team Building CP, Small Business Management AS & CA (Program Revisions).

Miramar

- * MSC C. Kinney/L. Hensley to support **EXSC 114A, EXSC 114B, EXSC 114C & EXSC 114D** aligned revisions with the comment the start date be adjusted to 2024.
- * The following FYI proposals were reviewed without comment: DIES 202,210A,220A, (Revisions)

CIC

- * The 3/23/2023 CIC summary was emailed to members.

Minutes approved by

Justin Estep and Isabel O'Connor, Co-Chairs
Next Meeting: April 20, 2023 at 2:15 pm

Manual Links

Committee on Outcomes and Assessment/COA: <https://www.sdmesa.edu/about-mesa/governance/committees/committee-on-outcomes-and-assessment.shtml>

Mesa CRC Website: <https://www.sdmesa.edu/about-mesa/administration/instructional-services/curriculum-review-committee/membership-list.shtml>

AB 928 Public Notice:

[https://urldefense.com/v3/_https://static1.squarespace.com/static/63294b64e0e6c61627d6b28e/t/633615140baa05118334255b/1664488724894/ab-928-meeting-public-notice-20221013.pdf_!!PwqFijg!smz9pAHMaf_oNLB8x29VCsVVEb21Xd1xY8mVZPGhDStP3pX0BKfTDMt4unT_yOXFbHTdikleO-ojB0eIguQ\\$](https://urldefense.com/v3/_https://static1.squarespace.com/static/63294b64e0e6c61627d6b28e/t/633615140baa05118334255b/1664488724894/ab-928-meeting-public-notice-20221013.pdf_!!PwqFijg!smz9pAHMaf_oNLB8x29VCsVVEb21Xd1xY8mVZPGhDStP3pX0BKfTDMt4unT_yOXFbHTdikleO-ojB0eIguQ$)

AB 928 10/13/22 Meeting Agenda:

[https://urldefense.com/v3/_https://static1.squarespace.com/static/63294b64e0e6c61627d6b28e/t/6336152a256c0e34c82dfe88/1664488746613/ab-928-meeting-20221013-public-agenda.pdf_!!PwqFijg!smz9pAHMaf_oNLB8x29VCsVVEb21Xd1xY8mVZPGhDStP3pX0BKfTDMt4unT_yOXFbHTdikleO-ojnIW9w3U\\$](https://urldefense.com/v3/_https://static1.squarespace.com/static/63294b64e0e6c61627d6b28e/t/6336152a256c0e34c82dfe88/1664488746613/ab-928-meeting-20221013-public-agenda.pdf_!!PwqFijg!smz9pAHMaf_oNLB8x29VCsVVEb21Xd1xY8mVZPGhDStP3pX0BKfTDMt4unT_yOXFbHTdikleO-ojnIW9w3U$)

AB 928 www.ab928committee.org:

[https://urldefense.com/v3/_http://www.ab928committee.org_!!PwqFijg!smz9pAHMaf_oNLB8x29VCsVVEb21Xd1xY8mVZPGhDStP3pX0BKfTDMt4unT_yOXFbHTdikleO-ojwZ1e2hQ\\$](https://urldefense.com/v3/_http://www.ab928committee.org_!!PwqFijg!smz9pAHMaf_oNLB8x29VCsVVEb21Xd1xY8mVZPGhDStP3pX0BKfTDMt4unT_yOXFbHTdikleO-ojwZ1e2hQ$)

Title 5 Title 5 Associate Degree Changes: <https://survey.alchemer.com/s3/6812374/Associate-Degree-title-5-Comments>

AB 1111 Common Course Numbering: <https://www.asccc.org/content/get-411-course-identification-numbering-system-c-id-and-ab-1111-berman-2021-common-course>

AB1111 Common Course Numbering Project Website: <https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Educational-Services-and-Support/common-course-numbering-project>

AB1705 Remedial Education Email Notification: <https://www.sdmesa.edu/about-mesa/administration/instructional-services/curriculum-review-committee/Assembly%20Bill%201705%20Email%20%209%2030%202022.pdf>

AB 1705 Remedial Ed. Signing Information: <https://edsources.org/updates/newsom-signs-bill-to-ban-most-remedial-classes-at-community-colleges>

BoardDocs: <https://go.boarddocs.com/ca/sdccd/Board.nsf/goto?open&id=CN7Y41BD877>

AB 1705 Dashboard: <https://app.powerbi.com/groups/me/reports/52b3fccf-ca7e-4f41-9668-1c8cedb52a35/ReportSection1be82a750a77a1e42ec5?ctid=040c6031-3abb-4835-b30c-9d88955b4c69&clientSideAuth=0>

***Must be logged in to Outlook/One Drive or have Power BI installed**

Program & Course Approval Handbook (PCAH) 8th Edition 2023: <https://www.sdmesa.edu/about-mesa/administration/instructional-services/curriculum-review-committee/PCAH-8th-edition%202022.pdf>

PCAH Curriculum Submission Tech Manual 2023: <https://www.sdmesa.edu/about-mesa/administration/instructional-services/curriculum-review-committee/PCAH-tech-manual%202023%20curriculum-submission-ccc-approval.pdf>