Course Identification Numbering System (C-ID)

STATUS REPORT

Since its development and inception in 2006, the Course Identification Numbering System (C-ID) has relied heavily on the participation and involvement of faculty and articulation officers from both the California community colleges and the CSU. The course submission process for C-ID is one that calls for commitment from discipline faculty to review submitted course outlines and to use their discipline expertise to determine whether or not a course outline is aligned to a C-ID descriptor. Unlike the course-to-course articulation process, C-ID descriptors are not intended to describe a course in its entirety; C-ID descriptors are limited to the course elements necessary to recognize courses as comparable and extensive enough to be the basis for articulation. Consequently, receipt of a C-ID designation requires that a course reflect all elements of the C-ID descriptor, as opposed to some percentage. At the local level, CCC articulation officers (AOs) are responsible for submitting courses to C-ID and communicating outcomes to their faculty, as well as working with their faculty to revise courses when needed in a manner that does not impact other existing articulation. At the CSU, AOs share completed descriptors with their faculty and, ideally, establish articulation based on C-ID descriptors when deemed appropriate. In order to provide on-going guidance to C-ID operations, the C-ID AO subgroup was formed in March 2013 to address known issues with C-ID and to assist in problem solving when issues arise. The C-ID AO subgroup, consisting of four CCC AOs and two CSU AOs, is scheduled to meet weekly and is charged with bringing issues to C-ID as well as facilitating communication with the field.

As was shared in previous C-ID communications, C-ID is in the midst of various technology upgrades. In addition to changes to facilitate C-ID processes more generally, work is actively in process to integrate C-ID into ASSIST Next-Gen. It is anticipated that CCC AOs will be able to submit courses to C-ID through ASSIST and that CSU AOs will be alerted to new opportunities to articulate based on C-ID approvals as new course determinations are made. While the impact of C-ID-based articulation is going to vary with CCC and CSU, we can share that one CSU established over 1,446 new articulations based on C-ID, and that one CCC received over 55 new articulations based on C-ID.

C-ID is always looking for ways to improve and benefits from its many interactions with the field. In this newsletter, we want to specifically address concerns related to the length of the course review process, the need for additional CSU reviewers, the need to ensure awareness of the appeals process, and the perceived high number of denied courses. This newsletter is dedicated to providing answers to questions that we frequently hear. Our goal is to ensure that the field is well informed with respect to the current status of courses in C-ID. Recent changes were made to the C-ID website to ensure AO awareness of the appeals process. Any appeal is given the highest priority. Typically, the turn-around for an appeal is less than 10 days. If ever there is a delay greater than 2 weeks, please follow up with an email to Krystinne@asccc.org.

C-ID reviewers are trained and opportunities are sought to provide opportunities to norm the reviewers for a discipline. Training materials are available at https://c-id.net/coursereview.html, where the document "C-ID Norming and Training Resource for Course Outline of Record (CoR) Primary Reviewers and Regular Faculty Reviewers" can be found, as well as the training PowerPoint. A FAQs document is currently under development to address various issues, such as the review of prerequisites, the role of SLOs, and the submission of multiple courses for a C-ID designation.

As quantitative data can obscure the elements that impact the review process, we've struggled with how best to present data related to the course review process. It is important to recognize that any C-ID data represent a snapshot in time and that the data are ultimately dynamic. We hope that the format below will prove to be informative and useful to the field. If you have any questions or concerns, please contact us at support@c-id.net.

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COURSES BY DISCIPLINE:

The following table is a snapshot of all the disciplines currently accepting submissions for descriptors, as of May 4, 2015.

Over 15,228 courses have received determinations (total for approved, conditional, and not approved columns), with 12,197 courses receiving an approved determination (an 80% approval rate).

Key:

Disciplines with < 10 courses in-progress or submitted	Disciplines with 11 – 20 courses in-progress or submitted	Disciplines with 21 – 40 courses in-progress or submitted	Disciplines with > 41 courses in-progress or submitted

Discipline	# Courses	# Approved	# Submitted	# In Progress	Total in Submitted & In-Progress as of May 4, 2015	Total in Submitted & In-Progress from Jan 5, 2015	# Conditional	# Not Approved
Nutrition/Dietetics	37	14	0	0	0	30	16	5
Accounting	246	200	0	1	1	11	31	13
Computer Science	344	271	0	1	1	7	47	22
Administration of Justice	779	618	1	1	2	3	78	58
Child Development	222	207	1	1	2	4	7	1
Psychology	733	629	0	2	2	1	73	14
Education	59	29	2	1	3	39	20	7
Early Childhood Education	594	530	3	1	4	11	52	7
Geography	549	501	1	3	4	48	17	21
Geology	418	313	1	3	4	8	54	29
Public Health Science	5	0	1	4	5	N/A	0	0
Communication Studies	731	582	3	4	7	15	83	8
Political Science	445	349	4	3	7	83	72	10
English	1150	983	6	6	12	11	79	76
Kinesiology	175	130	5	7	12	28	14	17
Physics	586	495	6	7	13	34	53	24
Philosophy	382	300	0	14	14	13	26	39
Journalism	411	332	8	8	16	26	31	30
Sociology	709	566	5	11	16	42	53	27
Theatre	1155	960	2	14	16	28	104	72
Information Technology and Information Systems	95	57	6	13	19	19	7	9
Economics	236	179	6	14	20	46	15	16
Biology	381	199	10	12	22	23	78	73
Business	427	276	3	19	22	37	81	34
History	668	419	9	28	37	391	172	19
Chemistry	522	346	16	31	47	73	28	51
Art History	535	216	11	92	103	273	103	65
Anthropology	403	174	10	101	111	210	104	8

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Discipline	# Courses	# Approved	# Submitted	# In Progress	Total in Submitted & In-Progress as of May 4, 2015	Total in Submitted & In-Progress from Jan 5, 2015	# Conditional	# Not Approved
Film, Television and Electronic Media	130	6	32	83	115	93	6	3
Music	1482	1094	24	148	172	417	144	54
Agriculture	220	14	151	38	189	155	11	2
Spanish	479	268	6	184	190	251	19	2
Mathematics	1313	407	9	344	353	524	320	104
Studio Arts	1183	533	28	447	475	818	81	32
Total	**17923**	**12197**	**489**	**1646**	**2016**	**3772**	**2079**	**952**

BACKLOG OF COURSES IN C-ID:

The data below provide a snapshot of the number of courses that are backlogged in C-ID. The term "Backlogged course" is defined as a course sitting in *submitted* or *in-progress* status for over six months.

Total number of courses waiting in submitted or in-progress: **2,016**
Total # of backlogged courses: **1,201**
> # of courses waiting on CSU reviewer: 309
> # of courses submitted for nine descriptors without a CSU reviewer: 350
> # of courses assigned to two reviewers: 120
> # of courses waiting on primary reviewer determination: 422

Primary Reviewers:
There have been significant efforts to help primary reviewers in Math, Studio Arts, Art History, History, and Music to move through their courses queue. Math, Art History, and Music have all implemented a Secondary Primary Reviewer to help the main Primary Reviewer complete reviews.

Below shows the breakdown of the 422 courses waiting on the Primary Reviewer determination:

Art History: 57	Studio Arts: 3
History: 11	Engineering: 4
Film/TV/Electronic Media: 2	Kinesiology: 1
Math: 230	Music: 114

Need for CSU Course Reviewers:
The total number of courses waiting on a CSU reviewer and the total number of courses submitted against a descriptor without a CSU reviewer yields a total of 659 courses, over half of the backlogged courses in the queue. We need help in recruiting CSU faculty reviewers for the following descriptors that do not have any CSU reviewers available:
> Film/TV/Electronic Media (FTVE): 110, 120, 125, 135
> Spanish (SPAN): 200, 220
> Studio Arts (ARTS): 230, 240, 260

In addition, the following descriptors could use additional CSU reviewers:
> Anthropology (ANTH): 110, 115L, 130
> Studio Arts (ARTS): 210, 220, 250, 281
> Mathematics (MATH): 155
> Spanish (SPAN): 100, 110, 210, 230
> Economics (ECON): 210, 201

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ONGOING C-ID IMPROVEMENTS:

C-ID is constantly looking for ways to improve the current system and welcome suggestions from the field:

- We have made the C-ID Appeals Process more visible on the website (look for information under the "Art. Officers" tab) and are working hard to ensure that requests for appeals are responded to in a timely manner.
- The "Courses" page on the C-ID website is being worked on to ensure the correct data is appearing and that the spreadsheet download of all approved courses works.
- We are developing an FAQ section for our course reviewers to remind them of guidelines and policies for reviewing courses. This is to ensure that reviewers are consistent in their reviews and to provide them additional resources.
- Significant efforts were made to streamline the submission of honors and cross-listed courses by encouraging AOs to contact us with their honors or cross-listed course submissions once the regular course gets the determination.
- We will continue to hold special "review marathon sessions" for disciplines that are backlogged.