

How to Respond to a Request for a Syllabus -

An Important Message from your Articulation Officer

Hello Mesa Community,

Welcome Back!

Former students, colleges and universities may request to receive a course syllabus from you. The reason for the request is usually due to the need for an evaluation of a course for equivalency in meeting an academic requirement in a major or for graduation.

Within the California Community College system, the official document that is provided to appropriately evaluate courses in meeting an academic requirement is the course outline of record (COR). The COR is the document that is used by Articulation Officers in establishing and maintaining articulation agreements.

There have been recent challenges with establishing and maintaining articulation agreements. Several colleges and universities have denied equivalency/articulation proposals due to the use of the syllabus, instead of the COR, in making those determinations. The information contained in our syllabi varies and often lacks the necessary content required for course equivalency/articulation evaluation.

I respectfully request that you <u>not</u> provide a syllabus to anyone other than students enrolled in your current course (s). If a request for a syllabus is received, please direct the individual to CurricUNET http://www.curricunet.com/ SDCCD/ to obtain a COR. Active CORs are available to the public without the need for a user name or password. For tracking purposes, please copy me in your message when responding to such requests. Requests may also be re-directed to me or Claudia Cuz-Flores.

Thank you so much for your continued contribution to articulation efforts.

Juliette Parker

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2014-15 University of California Transfer Course Agreement (UCTCA) Submission

The following courses have been submitted as new proposals for UCTCA consideration:

ANTH II0

ENGL 247B, 249B

EXCS 129A, 129B, 136A, 136B

The following course has been submitted in as a re-review:

ARTF 151



Mesa Curriculum Review Committee (CRC) Meeting Schedule 2014-15 Thursdays $\sim 2:15$ p.m. (New Time)



FALL 2014

August 28, 2014
September 4, 2014
September 18, 2014
October 2, 2014
October 16, 2014
November 6, 2014
November 20, 2014
December 4, 2014

SPRING 2015

January 29, 2015
February 5, 2015
February 19, 2015
March 5, 2015
March 19, 2015
April 16, 2015
April 30, 2015
May 7, 2015
May 21, 2015

Deadline for CRC Review* ∼ 2014-2015

CRC MEETING

September 25, 2014 February 26, 2015 March 14, 2015 February 26, 2015

PUBLICATION

2015 Summer Schedule 2015 Fall Schedule 2016 Spring Schedule 2015-2016 Mesa Catalog *Please note that all items submitted prior to and by these deadlines remain dependent upon subsequent CIC/Board of Trustee's and/ or State approval. Until the appropriate subsequent approvals are given items cannot be included in the above publications. For updates and changes to deadlines please contact the Curriculum Chair M. (Toni) Parsons 388-2394.

SDCCD Curriculum and Instructional Council (CIC) Meeting Schedule 2014-2015 Thursdays—2:00 p.m.

CIC MEETING DATES PROPOSALS DUE TO DISTRICT ON:

September 11, 2014 August 22, 2014 September 25, 2014 September 5, 2014 October 9, 2014 September 19, 2014 October 23, 2014 October 3, 2014 November 13, 2014 October 24, 2014 December 11, 2014 November 19, 2014 December 19, 2014 January 29, 2015 February 12, 2015 January 23, 2015 February 26, 2015 February 6, 2015 March 12, 2015 February 20, 2015 March 26, 2015 March 6, 2015 April 9, 2015 March 20, 2015 April 23, 2015 March 27, 2015 May 14, 2015 April 24, 2015



Important Dates

2014

OCTOBER

UCTCA Second Submission for 2014-2015

NOVEMBER

UCTCA Submission Response from 2014-2015

DECEMBER

CSUGE-B/IGETC Submission Deadline for 2015-2016

2015

APRIL

CSUGE-B/IGETC Submission Response for 2015-2016

SDSU Articulation Renewal Deadline for 2015-2016





San Diego Mesa College Articulation NewsBrief

September—October 2014 Edition

7250 Mesa College Drive San Diego, CA 92111-4998

www.sdmesa.edu/articulation

ARTICULATION NEWSBRIEF

A communication link for the Mesa College

community interested in Articulation

PUBLISHED BY

San Diego Mesa College-Articulation Office

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LAYOUT/DISTRIBUTION

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