

### How to Respond to a Request for a Syllabus

### An Important Message from your Articulation Officer

Hello Mesa Community,

Welcome Back!

Former students, colleges and universities may request to receive a course syllabus from you. The reason for the request is usually due to the need for an evaluation of a course for equivalency in meeting an academic requirement in a major or for graduation.

Within the California Community College system, the official document that is provided to appropriately evaluate courses in meeting an academic requirement is the course outline of record (COR). The COR is the document that is used by Articulation Officers in establishing and maintaining articulation agreements.

There have been recent challenges with establishing and maintaining articulation agreements. Several colleges and universities have denied equivalency/articulation proposals due to the use of the syllabus, instead of the information contained in our syllabi varies and often lacks the necessary content required for course equivalency/ articulation evaluation.

I respectfully request that you do **not** provide a syllabus to anyone other than students enrolled in your current courses. If a request for a syllabus is received, please direct the individual to CurricUNET <u>http://www.curricunet.com/SDCCD/</u> to obtain a COR. Active CORs are available to the public without the need for a user name or password. For tracking purposes, please copy me in your message when responding to such requests. Requests may also be re-directed to me or Sue Saetia.

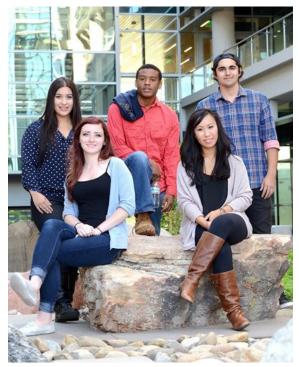
Thank you so much for your continued contribution to articulation efforts.

Juliette Parker Email: <u>jparker@sdccd.edu</u>	INSIDE THIS ISSUE	
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#### San Diego Mesa College September - October 2015

### **California State University General Education Breadth (CSUGE-B) Submission Results**

Approvals	Course	Area(s)
ANTH 110	Anthropology of Magic, Witchcraft, and Religion	D1
ARCH 126	History of Ancient World Architecture	C2
ARCH 127	History of the World Architecture: Romanesque through Contemporary	C2
<b>GEOL 111</b>	The Earth Through Time	<b>B1, B3</b>
SOCO 150	Sociology of Latinos/Latinas	D3, DO



## **Intersegmental General Education Transfer Curriculum (IGETC) Submission Results**

Approved		Area(s)
ANTH 110	Anthropology of Magic, Witchcraft, and Religion	<b>4A</b>
<b>ARCH 126</b>	History of Ancient World Architecture	3B
ARCH 127	History of the World Architecture: Romanesque through Contemporary	3B
CHIC 170	La Chicana	4D
SOCO 150	Sociology of Latinos/Latinas	4C, 4J
SPAN 202	Fourth Course in Spanish	3B

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2015 - 2016 University of California Transfer Course Agreement (UCTCA) Submission The following courses have been submitted as new proposals for UCTCA consideration:			
COURSE	EFFECTIVE	COURSE	EFFECTIVE SEMESTER
	SEMESTER	DANC 160A/B	spring 2016
ECON 220	fall 2015	EXSC 124A/B/C/D	spring 2016
ARTF 108 fall 2015	fall 2015	EXSC 140A/B	spring 2016
		EXSC 228B	spring 2016
GEOL 111	fall 2015	MUST 251A/B/C/D	spring 2016

The following courses have been submitted as re-reviews: PHIL 100 & 205

fall 2015

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**GEOL 120** 

# Mesa College Curriculum Review Committee (CRC) 2015 - 2016 Meeting Schedule (Thursdays, 2:15P.M.)

MUSI 251A/B/C/D

MUSI 256B/C/D

PD 110

FALL 2015	SPRING 2016
September 17, 2015	February 4, 2016
October 1, 2015	February 18, 2016
October 15, 2015	March 3, 2016
November 5, 2015	March 17, 2016
November 19, 2015	April 7, 2016
December 3, 2015	April 21, 2016
	May 5, 2016

### 2015 - 2016 Publication Deadlines

CRC MEETING	PUBLICATION
September 3, 2015	2016 Summer Schedule
November 19, 2015	2016 Fall Schedule
April 21, 2016	2017 Spring Schedule
November 19, 2015	2016 - 2017 Catalog

\*Please note that all items submitted prior to and by these deadlines remain dependent upon subsequent CIC, Board of Trustee's and/or State approval. Until the appropriate subsequent approvals are given, items cannot be included in the listed publications. For updates and changes to deadlines please contact Curriculum Chair M. (Toni) Parsons @ (619) 388-2394.

spring 2016

spring 2016

spring 2016

# SDCCD Curriculum and Instructional Council (CIC) Meeting Schedule for 2015 –2016 (Thursdays, 2:00P.M.)

#### CIC MEETING DATES

#### **PROPOSALS DUE TO DISTRICT**

September 10, 2015 September 24, 2015 October 8, 2015 October 22, 2015 November 12, 2015 December 10, 2015 January 28, 2016 February 11, 2016 March 10, 2016 March 10, 2016 April 14, 2016

April 28, 2016

August 21, 2015 September 4, 2015 October 2, 2015 October 23, 2015 November 20, 2015 December 18, 2015 January 22 2016 February 5, 2016 March 4, 2016 March 25, 2016 April 8, 2016 April 21, 2016



### **Important Dates**

### 2015

#### **OCTOBER**

UCTCA Second Submission for 2015-2016

#### **NOVEMBER**

UCTCA Submission Response for 2015-2016

#### DECEMBER

CSUGE-B/IGETC Submission Deadline for 2016-2017

### 2016

#### APRIL

CSUGE-B/IGETC Submission Response for 2016-2017

SDSU Articulation Renewal Deadline for 2016-2017

### Welcome to Articulation

The Mesa Articulation Office is pleased to welcome Sue Saetia, Senior Clerical Assistant (Articulation Assistant).

Sue began working for the San Diego Community College District as a college intern in the District Employment Office. Later, she worked for the District College Police Department at the District Service Center.

Sue began her tenure at Mesa in Facilities Services where she served for many years. In recent years, she supported the School of Arts and Languages, the School of Humanities and the Mesa College Academic Senate.

Sue's experience in the Division of Instruction makes her a great addition to the Articulation Office. In addition to supporting the Articulation Office, Sue will continue her work with the Mesa College Academic Senate.



