

SAN DIEGO MESA COLLEGE

Catalog Committee

Virtual Meeting Tuesday, September 27, 2016 Agenda

Members:

Charlotta Robertson: Co-Chair

Paul Sykes: Co-Chair

Administrative

Tim McGrath, VP Instruction

Academic Senate (Faculty)

Paula Gustin

Ken Berger

Richard Chagnon

Gabriel Adona

Classified Senate (Classified)

Arlis Svedberg

Brandon Terrell

Dulce Lopez

Leah Ciaschi

Student

Johanna Eriksson

District Liaison

Shelly Hess, Dean,

Curriculum/Instruction

Ex-Officio Representatives

Nazhat Yousif, Student Services

Vacant

1. Welcome
2. Membership Update
3. Current Issues with Catalog Implications
 - a. State & WASC Approvals (ADTs/New Programs): cannot be published in catalog until approved; Addendum errata may be needed (ex: Physical Therapy Assistant AS, p. 280-282). The online catalog will reflect up-to-date catalog content.
 - b. CurriCunet Proposal Entry/Action: Important to keep curriculum moving through CurriCunet to meet CRC deadlines. Last CRC meeting to meet CIC deadline is **December 1, 2016**.
 - c. **December 8th** - Last CIC Meeting for approval of curriculum published in 2017-18 catalog
4. Catalog Production Timeline – Proof Review Dates
 - a. **August 2016**: 2016-17 Proof sent to campus VPIs: Includes curricular changes up to May 2016
 - b. **November 14th -30th**: Campus Review Period (non-curricular and curricular) – The catalog proof and copies of Fall 2016 CIC Curriculum summaries reflecting new approvals will be available in the VPI's Office, A-103.
 - c. **Dec. 9th**: Co-chairs deliver Final Additions/changes/corrections to District
 - d. **January 9, 2017**: First District Proof delivered to VPI's Office:
(Return 1/25/17)
 - e. **Feb. 27, 2017**: Second District Proof delivered to VPI's Office:
(Return 3/7/17)
5. Catalog Committee Webpage
 - a. URL Link <http://www.sdmesa.edu/academics/catalog/catalog-committee/>
- Future links for minutes and other documentation
6. Roundtable
 - a. School/Department proofreaders required to make and intital all changes – committee cannot make changes for others.
 - b. Curricular/Non-Curricular Review combined – due to shortened timeline
 - c. Committee Feedback/Input due by 9/30/16
7. Adjournment