

Catalog Committee

2/25/25 Minutes

3:20-4:00 by [Zoom](#)

Attendees: J. Estep (Co-Chair), J. Crocitti, L. Johnson, T. Chitcharoen, G. Adona, A. Dines, A. Svedberg

Absent: C. Storey (Co-Chair), N. S. Robinson

Guests: N. Resch, S. Chang, V. Villareal

Agenda

Welcome and thank you!

J. Estep welcomed and thanked the attendees.

Minutes - [Handout](#)

The Minutes were reviewed. No changes were requested.

Committee

Membership

J. Estep reached-out to Joel Arias and Vincent Villareal to join the committee. Joel was invited due to the interaction between the website and Catalog. Vincent was invited as a classified representative from student services. Both expressed an interest in joining. Joel could not attend this meeting. Vincent attended.

Websites

2025-2026 Catalog

[Catalog Link](#)

[Instructions to access electronic catalog](#)

[Catalog Timeline](#)

[Second Review](#)

Updates and Next Steps

Accordion Menus

Lists by Program Area

Lab/Lecture Units

J. Estep reported that Accordion Menus are being researched. J. Estep reported issues with the “by Program Area” list (including issues noted by this group previously). District is researching this list and although it was

requested, it may not be included in this year's Catalog. J. Estep reported that the district is aware of and working on correcting Lab/Lecture hours. Currently, lecture hours show for the entire course (3 units show as 48 to 54 hours), while lab hours show as the units (1 unit shows as 1 hour - even per week, this should be 3, or 48 to 54 for the entire course).

Meeting with Shelly

J. Estep requested questions to ask Shelly. Questions were asked about how Catalog Rights would be handled and how the Addendum would be handled. The group also asked about whether content would automatically update. J. Estep will ask Shelly when they meet about the Catalog.

Other

A. Dines updated the group on her work (with Anne Hedekin) updating the Liberal Arts and Science degrees.

Future Meetings

The committee chose 3/25 and 4/22 for our next meetings. It was decided that the May meeting would be decided later.

Thank you!

Questions and recommendations

Adjournment

September meeting dates: **9/24** at 3pm by Zoom

October meeting dates: **10/22** at 3pm by Zoom

November meeting dates: N/A

December meeting dates: **12/10** at 3pm by Zoom

February meeting dates: **2/11** and **2/25** at 3pm by Zoom

March meeting dates: **3/25** at 3pm by Zoom

April meeting dates: **4/8 and/or 4/22** at 3pm by Zoom

May meeting dates: **5/6 and/or 5/20** at 3pm by Zoom