

SAN DIEGO MESA COLLEGE

Committee on Outcomes and Assessment Minutes

October 17, 2023
Zoom: 876 9601 0293
4:00 p.m. to 5:00 p.m.

Attendees

Catherine Cannock, Ayana Woods, Andrew Hoffman, Ailene Crakes, Nathan Resch, Leslie Shimazaki, Ashanti Hands, Isabel O'Connor, Michael Temple, Saloua Saidane, Liza Rabinovich, Mark Manasse, Larry Maxey, Monica Romero, Donna Duchow

Absent: Hai Hoang (excused), Inna Kanevsky (excused), Amanda Johnston (excused), Janue Johnson (excused), Alex Berry (excused), Rachel Russell (excused), Lisa Burgert (excused), Anda McComb (excused)

Call to Order

1. Meeting called to order by Liza Rabinovich @4:05 p.m.
2. Approval of [Minutes from 10.3.23](#)
 - Approved on 10.17.23
 - Motioned - Andrew Hoffman
 - Seconded - Nathan Resch
 - Abstained - N/A

Check in - Communication Loop

1. Nathan Resch shared that it was announced at Curriculum that CurricUNET Meta will roll out in December/ January. He also spoke to Justin about identifying courses that are new, newly activated and when they are deactivated, and communicating it to the Institutional Effectiveness office.
2. Ayana Woods suggested based off feedback about having something to compliment the Program Review and Outcome Assessment handbook, a one on one with new hires. Quick outline of what each item is and what it is utilized for in each department.
3. Leslie Shimazaki shared that they did a check-in at their leadership meeting and the few questions that came up were directed towards the upcoming training schedule, so they reviewed the training schedule.

Continuing Business

1. Nuventive Update
 - Liza shared that the department outcome coordinators are in Nuventive, in the outcome spaces entering their data, so she is receiving more feedback and requests.

- Handbook for Program Review and Outcomes Assessment guide for Nuventive and she is working with Joel to create a Nuventive landing page on Mesa's website.
2. Committee reviewed and voted on deliverables C, D, and E
 - Motioned - Andrew Hoffman
 - Second - Leslie Shimazaki
 - Approved on October 17, 2023.

New Business

1. Committee members joined breakout sessions to work on edits for chapters 4, 5 and FAQ'S of the [handbook](#).
 - Liza reminded the committee to please finish their edits by October 31, 2023.

Action Items

1. Andrew Hoffman will follow up with Shelly with questions regarding the curriculum process.

Next Meeting

1. Next Meeting: November 7,2023

Adjournment

Meeting adjourned at 4:53 p.m. by Hai Hoang

Minutes

Submitted by: Catherine Cannock

Approved on: November 7,2023