

# SAN DIEGO MESA COLLEGE

## Committee on Outcomes and Assessment Minutes

October 3, 2023

Zoom: 876 9601 0293

4:00 p.m. to 5:00 p.m.

### Attendees

Hai Hoang, Catherine Cannock, Ayana Woods, Andrew Hoffman, Ailene Crakes, Nathan Resch, Leslie Shimazaki, Ashanti Hands, Anda McComb, Isabel O'Connor, Michael Temple, Saloua Saidane, Liza Rabinovich, Mark Manasse, Larry Maxey, Monica Romero, Donna Duchow,

Absent: Inna Kanevsky (excused), Amanda Johnston (excused), Janue Johnson (excused), Alex Berry (excused), Rachel Russell (excused), Lisa Burgert (excused)

### Call to Order

1. Meeting called to order by Liza Rabinovich @4:05 p.m.
2. Approval of [Minutes from 9/19/23](#)
  - Approved on 10/3/2023
  - Motioned - Andrew Hoffman
  - Seconded - Ailene Crakes

- Abstained - Liza Rabinovich

## Check in - Communication Loop

1. Nathan Resch shared that part of their Exercise Science school meeting on Friday October 6, 2023, is going to be dedicated to looking at their benchmarks for CLO's and identifying between gateway courses and core courses.
2. Eliza Rabinovich shared that she met with the department outcome coordinator for languages. Informed her that she is willing to attend the department meetings. Eliza will also attend the student services department meeting next week and shared that she is happy to do so for other departments.
3. Hai Hoang asked that if a member cannot attend our meetings, they please send a proxy to represent the area.
4. Curriculum Update:
  - a. Nathan Resch will be attending both COA and Curriculum. He will be representing each at one another's meetings.
  - b. Liza Rabinovich shared that Hai Hoang confirmed with Shelly Hess that Nuventive will be the space where the most accurate information will be housed.

## Continuing Business

1. Nuventive Updates
  - a. The attendance at Nuventive training workshops has been low.
    - i. [Recording and slides](#)
  - b. Hai and Liza would like to create a landing page for Nuventive on Mesa's website.
  - c. [Nuventive Training Schedule](#)
2. [COA 2023-24 Deliverables](#)
  - a. Hai Hoang reviewed the edits we discussed at the last meeting and shared his consolidation of them, requested feedback, and for a vote to approve them as the definitive version.
  - b. Ailene Crakes reminded us of the option to create a calendar that encompasses all that needs to be done each year, and instead of revisiting the deliverables yearly, rotating the tasks.
  - c. Andrew Hoffman asked for clarification regarding the difference between a gateway course and a core course and how we will define it.
    - i. Hai Hoang hoped that the committee can provide suggestions and create criteria for the gateway course.
    - ii. Committee made edits under COA deliverables 2023 – 24, section 2b, 2c, 2e, 2f.
    - iii. Saloua Saidine suggests that the departments decide what the appropriate gateway courses are.
  - d. Isabel O'Connor asked for clarification regarding who provides the "wheel of assessment" to each department chair, the timeline, etc.

- i. Eliza Rabinovich clarified that it is typically the responsibility of the outcome coordinator.

## New Business

1. [Outcomes Assessment Handbook](#)
  - ii. Chapter 4, 5, 6 and FAQ's.
  - iii. Committee decided to do the edits and additions as homework instead of during the meeting

## Action Items

1. Work on chapter 4, 5, 6 and FAQ's and share an update at the next meeting.

## Next Meeting

1. Next Meeting: October 17, 2023

## Adjournment

Meeting adjourned at 5:00 p.m. by Dean Hoang

## Minutes

Submitted by: Catherine Cannock

Approved on: October 17, 2023