SAN DIEGO
MESACOLLEGE

San Diego Mesa College
Committee on Outcomes and Assessment
Meeting Notes
May 16, 2017
3:45 p.m. – 5:00 p.m., MC 211B

ATTENDEES	Madeleine Hinkes, Co-Chair	Ed Helscher
	Kris Clark, Co-Chair	Bridget Herrin
		Charlie Lieu
	Rachelle Agatha	Pam Luster
	Leela Bingham (excused)	Tim McGrath
	Ailene Crakes	Tina Recalde
	John Crocitti	Saloua Saidane
	Howard Eskew	Michael Temple
	Monica Demcho	IR Team: Hai Hoang & Alanna Milner
	Donna Duchow	Ex-Officio: Yolanda Catano
	Rob Fremland	DOCs Guest: Raul R., Marichu M., Tonya W., Trung H., and Erika H.
	Alison Gurganus (excused)	

Agenda Item A: **Call to Order:** By Madeleine Hinkes at 3:48 p.m. in MC 211B.

DISCUSSION	**Approval of April 18, 2017 Minutes** • The minutes draft was emailed to COA prior to the meeting for review. • The minutes were M/S/C by Ed Helscher and Rob Fremland.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• 1. Post approved minutes to the COA website	• 1. Yolanda Catano	• 1. Before next meeting

Agenda Item B: **Continuing Business**

DISCUSSION	1. **ACCJC Report/District Role in OA:** • We just received the report. We will discuss that in the fall. • There is some dialogue occurring about appropriate assessment at district. • The quality of the assessments is in purview of the individual assessing, but we need to ensure that the institution is following best practices. • This group should continue working with individuals across campus. The college has an obligation to create a structure. We have a recommendation

from the commission on the quality of assessments on campus.
- A dialogue needs to occur across campus about assessment. Kris Clark has conducted several workshops that center on outcomes assessment. This is a collaboration process not just between the Office of IE, but amongst all constituents on campus.

2. **Summer Institute:**
   - Summer Institute is halfway enrolled.
   - Karen Wong is going to be one of the speakers.
   - The woman in charge of "The Habits of Mind" will be leading one of the discussions along with Bridget Herrin and Katie Palacios.

3. **Training Update:**
   - N/A

4. **Program-Level Outcomes:**
   - We will be having a discussion on program-level outcomes.
   - Programs are identifying the methods to assess program-learning outcomes.
   - Information will be sent-out mid-summer.
   - They will be introducing this to DOCs.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item C: **New Business**

DISCUSSION	1. **End of the year report:** • COA report will be forwarded to PIE. http://www.sdmesa.edu/about-mesa/governance/committees/coa-agendas-minutes-and-documents/documents/Outcomes%20Report%20spring%202017.pdf • The COA group is much more engaged with Academic Senate. This was a positive remark. • All changes suggested for the report can be directed to Kris Clark. 2. **Goals for 2017-18:** • The goals were revised. The proposed 2017-18 goals were made available on the agenda. Taskstream was discussed. • The changes and recommendations from the accreditation report will need to be included into the COA goals. 3. **Membership:** • Let us know if you will continue your participation with COA. Most schools are represented at the moment. 4. **ILO Survey Results:** • The ILO survey results were presented by Alanna Milner, Research Associate for the Office of Institutional Research. • The old ILOs were assessed. Milner discussed the survey methods, participants, and metrics used to analyze the ILOs. • They offered two Amazon gift cards to those who completed the survey. • The least improved ILO is Technological Awareness. • The Office of IR will be writing a full-report by the end of summer.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• Any changes to COA report.	• Kris Clark	• As soon as possible

Agenda Item D: Roundtable

DISCUSSION	**DOC Presentations**
	Raul Rodriguez (Puente Program):
	• Puente program is a learning community for our students for English and Personal Growth classes. It is unique because those classes come from a Chicana/o perspective for our Latino students. Most of our students are first-generation college students.
	• Our goal is to help underrepresented students transfer to a four year institution. We aid them to understand the transfer process.
	• We emphasize the importance of *familia*.
	• Assessment Tools: "Who am I?" "Where do I want to go?" "How will I get there?"
	▪ Rodriguez discussed the results of the action plan for the Puente program.
	▪ Students fear public speaking, but this helps their development and personal growth.
	• Presentation Link: http://www.sdmesa.edu/about-mesa/institutional-effectiveness/learning-assessment/documents/outcomes-assessment/docs-presentations/Puente%20SSPO%20Presentation.pdf
	IanDuckles (Geography, History, Political Science, and Philosophy):
	• They evaluate one class each year. This year they focused on critical thinking CLO.
	• In the fall they assessed 25 courses. For those courses that overlap, they will evaluate those CLOs together.
	• The target is 70% of students reaching competency in total.
	• Duckles presented clear data about the assessment results.
	• The mapping was completed of the CLOs to the ILOs and PLOs into Taskstream.
	Erika Higginbotham (DSPS):
	• DSPS is not a program. They do not have a cohort. They also have an instructional component.
	• DSPS focused on three student outcomes for the year. For the instructional courses, they have identified two CLOs.
	• The department met in January and they decided how to assess. They decided on the rubric and they chose to use a survey to assess the students.
	• In terms of the future, the terminology that they utilize may not be the same way that the students interpret the terminology. DSPS team discussed how to engage students at the beginning.
	• They are looking to add accommodation forms that they give their professors.
	• Presentation Link: http://www.sdmesa.edu/about-mesa/institutional-effectiveness/learning-assessment/documents/outcomes-assessment/docs-

presentations/DSPS%20COA%20presentation%20_sp_2017.pdf

Monica Demcho (EOPS):

- Our program is a retention program. We focus on transfer.
- Students who are part of the program are required to see the staff at least three times during the semester to keep them engaged. We make those program expectations to keep track of the students as well.
- They developed a student handbook with the program expectations that each student receives at each EOPS program orientation.
- The changes they've implemented in the assessments have been working.
- EOPS is using both a qualitative and quantitative method to assess their students.
- Presentation Link: http://www.sdmesa.edu/about-mesa/institutional-effectiveness/learning-assessment/documents/outcomes-assessment/docs-presentations/EOPS-Student%20Services%20Outcomes%205_15_17.pdf

Leroy Johnson (Transfer Center):

- They have 7 student service outcomes that they are assessing.
- The Transfer Center aims to support the students by offering workshops to help them understand the university online application process.
- The transfer center uses surveys to conduct assessments. They want to keep the assessment short for every workshop they offer because they know students are busy.
- Johnson provided typical questions that are made available on the surveys. They look for 80% of accuracy from the students and aim to increase the understanding of the online application process.
- Throughout summer 2016 and now to spring 2017 they have assessed the students.
- The department discussed the survey and the student responses. They like the open-ended responses. They use this information in our Program Review as well.
- The current action plan is to improve the breakdown of the survey methods to gather data.
- They need additional resources to assist them with the comparative data.
- The continuing goal is to upgrade the software package they currently have in order to get best results of the data.

Marichu Magana (STAR TRIO):

- Their goal for students is to graduate and transfer within a four year timeframe.
- Each staff member and counselor takes on an assessment question to review our students.
- STAR TRIO has a space in front of the office and club for student engagement and interaction.
- They focus a lot on students to utilize the resources they have available in the program. Their discussion is centered around those students who do not come to the center. They are spending time on trying to think about everything that they do and figure out a way to get those students. The student outcomes for graduation and persistence are high, but what about those students that are falling through the cracks? They are currently collecting data on that.

Dina Miyoshi (Behavioral Sciences):

- They met in January during the FLEX event. They revised all of their course outcomes. They also worked on their course mapping during this meeting.
- Miyoshi will get that information to Charlie Lieu within the next month.
- They are trying to move closer to focus on Psych 101. They average 30-40 sections and serve more than 1500 students over the course of a semester.

	- They had a Psych specific meeting this semester. They have about 30 part-time faculty in Psych. 15 people attended the meeting. - They discussed if they met all of the objectives for the outcomes. - They faced some challenges with their outcomes. - They plan to meet one more time on Friday to discuss assessment and planning for the 2017-2018 academic year. - Presentation Link: http://www.sdmesa.edu/about-mesa/institutional-effectiveness/learning-assessment/documents/outcomes-assessment/docs-presentations/Behavioral%20Sciences%20Outcomes%20and%20Assessment%20Update%202017.pdf

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item E: Goals for 2016-2017

DISCUSSION	1. Monitor and report on the IEPI action plan and grant. 2. Deliver support for outcomes assessment across the campus. 3. Provide training on the revised Taskstream platform; assess the success of the revised design. 4. Expand the outcomes assessment page. 5. Engage the full campus in the outcomes assessment process.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item F: Adjournment

DISCUSSION	• Meeting was adjourned by Clark at 5:00 p.m.

Last meeting of the semester

Submitted by: Yolanda Catano, Senior Secretary
Approved on: 19 September 2017