

SAN DIEGO MESA COLLEGE

Committee on Outcomes and Assessment Minutes

September 5, 2023

Zoom: 876 9601 0293

4:00 p.m. to 5:00 p.m.

Attendees

Hai Hoang, Catherine Cannock, Liza Rabinovich, Ayana Woods, Andrew Hoofman, Ailene Crakes, Nathan Resch, Leslie Shimazaki, Ashanti Hands, Anda McComb, Larry Maxey, Monica Romero, Isabel O'Connor

Absent: Amanda Johnston (excused), Donna Duchow (excused), Michael Temple, Lisa Burgert, Janue Johnson, Mark Manasse, Saloua Saidane, Inna Kanevsky, Anda McComb, Alex Berry, Rachel Russel

Check in

1. We would like to establish a communication loop (communication expectation). The section labeled "Check in" on the agenda and minutes will be where those communications are entered. This will begin at the next COA meeting on September 19, 2023.

Continuing Business

1. Meeting called to order by Eliza Rabinovich @ 4:05
2. Approval of [minutes from 5/16/23](#)
 - a. Approved on 9/5/2023
 - i. Motioned - Leslie Shimazaki
 - ii. Seconded - Ailene Crakes
 - iii. Abstained: Inna Kanevsky
3. Reviewed Committee purpose and Mesa 2030:
 - a. [Governance 101](#)
 - b. [Governance Handbook](#)
 - c. Committee on Outcomes and Assessment Purpose:
 - i. To facilitate an equitable, accessible, and meaningful learning experience for all Mesa students.
 - d. Dean Hoang reviewed the committee's communication expectation, which is to establish a two-way communication system: bring information from COA to everyone's respective constituent groups and bring the thoughts/feedback from the constituent groups to COA meetings.
4. Reviewed COA meeting schedule and Membership
 - a. [COA 23-24 Meeting Schedule](#)
 - b. [COA 23-24 Membership](#)
5. Nuventive updates
 - a. A training handbook is being created, a job aid, with screenshots and steps. Every section of the handbook will have corresponding videos and a Nuventive Mesa YouTube playlist which will be posted on our website.

- i. A quick preview of the handbook was shared.
 - ii. Nuventive [training schedule](#) was shared with the committee.
- 6. Program Review Outcome and Assessment Kickoff
 - a. [PRSC Kickoff flyer](#)
- 7. ILO (Institutional Learning Outcomes) Survey Update
 - a. In Spring '23, we brought our survey closer to the students by setting up computers for them at Commencement and bringing snacks while asking them to complete a 3-minute survey.
 - i. We received 100 responses, typically there were about 500 responses.
 - ii. Revisit ideas to find ways to improve results.
 - iii. Dean Hoang will share some of the results from the survey that focuses on critical thinking in a future meeting.
- 8. Reviewed [COA 23 - 24 Deliverables](#)
 - a. Updating handbook; we have the first 3 chapters complete.
 - i. Will discuss at next meeting, to decide who would like to support and in what area.
 - b. The Committee believes the focus of our deliverables should be on things that go smoothly with Nuventive.
 - i. Where do we take it next? Can we make our meetings more engaging? How do we make this more ingrained and dynamic, and not just something we do to “check a box” to do.

New Business

1. Brainstorm ideas on how to transform our meeting space and answer the following questions; Where do we take it next? Can we make our meetings more engaging? How do we make this more ingrained and dynamic, and not just something we do to “check a box” to do.

Action Items

Next Meeting

September 19, 2023

Adjournment

Meeting adjourned at 4:58 p.m. by Dean Hoang

Minutes

Submitted by: Catherine Cannock

Approved on: 9/19/23

