

San Diego Mesa College
Committee on Outcomes and Assessment

Meeting Notes

04/18/2023

4:00 – 5:00 PM, Zoom

ATTENDEES	School Representative <i>(Not to exceed 3 Deans*)</i>
Hai Hoang, Co-Chair	Monica Romero (Absent)
Eliza Rabinovich, Co-Chair	Amanda Johnston (Absent)
Leslie Shimazaki, Co-Chair	Leslie Shimazaki
	Alison Gurganus
Membership Areas	Saloua Saidane
Ailene Crakes	Donna Duchow
Larry Maxey (Absent)	Nathan Resch
John Crocitti	Andrew Hoffman
Michael Temple	SBS – Vacant
Anda McComb (Absent)	Mark Manasse (Absent)
Advisory	Classified Professionals:
Ashanti Hands	Courtney Lee
Lorenze Legaspi (Excused)	Anda McComb (Absent)
Justin Estep CRC (Curriculum Review Committee) (Excused)	
	Students: VACANT
Administrative Support: Gity Nematollahi	Guests:

Agenda Item A: Call to Order:

DISCUSSION:
<ol style="list-style-type: none"> 1. Call to Order <ol style="list-style-type: none"> a. Leslie Shimazaki at 4:00 PM Via Zoom 2. Approval of 04/04/2023 minutes <ol style="list-style-type: none"> a. Motion to approve from Andrew Hoffman, second by Saloua Saidane approved by all, except Nathan Resch who abstained.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Post approved minutes to the website 	<ul style="list-style-type: none"> • Gity Nematollahi 	<ul style="list-style-type: none"> • Before the next meeting

Agenda Item B: Continuing Business

DISCUSSION:

1. [Campus Communication](#) (Leslie)
 - a. No feedback about the Report Out form.
2. Nuventive Update (Liza)
 - a. We are continuing our work. Creating the workspaces is going to be completed soon.
 - b. We've had faculty and classified professionals in their testing, and no issues have come up so far. We'll continue that with our monthly group in a week from Friday, when we have our larger monthly group, so we'll get feedback from that space as well.
 - c. Dean Shelley Hess has been invited to our meeting next week to talk about the curriculum and see how we can assist her. With all the constant changes and updates to curriculum, how can there be a smoother system to essentially save work for Shelley and to have the most accurate information.
 - d. This Thursday we will record a little demo, that can be shared with this group as well. Hai Hoang, Mandy Johnston, and Liza Rabinovich will attend the Senate meeting on Monday to give an update about Nuventive.
 - e. Everyone can log in with their SDCCD email and password but if you're having issues and if you would like to go in and play with the sandbox please just reach out to Liza Rabinovich and she will add you to whatever sandbox you would like to be added to.
3. Workgroup Updates
 - a. [ILO Survey Tool](#)
 - i. We are assessing Critical thinking this year and the IE office is in the process of building the survey. It is our annual graduate survey. We are pulling the list of graduates, and we are also identifying the incentive. Because it's a long survey, we would like to have a good respond rate and we also want to respect the student's time spent on completing a survey. We are planning to send out the graduate survey with information about the ILO assessment in the next few weeks.
 1. Incentive Suggestion for completing the survey:
 - a. Free cap and gown: Ashanti Hands would like to support. Students Affairs is already handing a limited number of caps and gowns to students.
 - b. Free Mesa T-Shirts: "Mesa Grad"
 - c. Food Voucher
 - ii. Asking students who are waiting for commencement to complete the survey, maybe during orientation.
 - iii. Creating posters with QR codes for handshake and the survey.
 - iv. Create a shorter version with just ILOS for the students who are waiting for commencements.
 - v. Our response rate has been between 15 -20% in the past and we had about \$200 incentives in the form of gift cards.

- vi. ACTION ITEM: Hai Hoang will email Ailene Crakes; Ailene Crakes will take it to the commencement team to incorporate it into the commencement orientation.
- b. [Methods of Assessment](#)
 - i. We've been working on the action item of "creating a repository of different types of assessment methods".
 - 1. How can we pull out from Tasks stream, the work that's already been done so that we don't have to recreate this and start from Ground 0 in collecting it. However, we learned that pulling it out of tap stream would probably require so much more work to put it into a usable format.
 - 2. What do we want this tool to be: it's a resource that can be used to research and discover alternate methods of assessment.
 - 3. We looked at what some other colleges have done, and it wasn't what we were talking about. We need to now decide how we're going to move forward with this. Our goal is to keep it as simple as possible.
 - 4. We are also considering the idea of creating a survey for docs. That is super simple, a pull-down menu of different types of assessments. This will give us a set of data that we can start with to create the repository. We will bring that back to the small group, to come up with 3 or 4 simple questions for a survey.
 - c. [Professional Learning/Outcomes Summit](#)
 - i. The summit outcome Summit is coming up this Friday via zoom, and we have excellent marketing for it. Kelly Spoon will be providing some assessment information about what's happening on the Mesa campus. We have 2 guest speakers coming.
 - ii. We can ask them to share about
 - 1. What they've done at their institutions
 - 2. Their "WHY"
 - 3. How to make it more exciting
 - 4. How it benefits students, what happened because of these outcomes: examples of a few different disciplines
 - 5. ideas for types of assessment that we could put in there.
 - iii. In the past partially due to limited functionality of task stream, we were not able to create visuals and charts and reports, but we are planning to be more transparent with our data in future. We would like to survey the DOCs to find out which areas are using outcomes in a meaningful way.
- 4. [Review, Revise, or Reaffirm ILOs](#) (Liza and Leslie)
 - a. The group reviewed the ILOs (communication, information literacy and global consciousness portions the critical thinking portion was reviewed in the last meeting) to make sure that the language was still relevant, do these outcomes reflect the vision of Mesa 2030? Are these outcomes measurable? and is the language clear and student-friendly?
 - b. The members will review the rest offline before the next meeting.

c. We would like to brainstorm in the fall about how we can better use this data that we are collecting responses from students.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> Hai Hoang will email Ailene Crakes; Ailene Crakes will take it to the commencement team to incorporate it into the commencement orientation. 	<ul style="list-style-type: none"> Hai Hoang and Ailene Crakes 	<ul style="list-style-type: none"> Hai will update the group
<ul style="list-style-type: none"> Creating a draft Survey about "WHY" we are doing the assessment 	<ul style="list-style-type: none"> MAYBE Eliza Rabinovich! 	<ul style="list-style-type: none"> Before the next meeting
<ul style="list-style-type: none"> Review, revise, or reaffirm ILOS 	<ul style="list-style-type: none"> All members 	<ul style="list-style-type: none"> Before next meeting

Agenda Item C: New Business

DISCUSSION:

- Fall ILO Campaign
 - There was not enough time to discuss this item.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> None 		

Agenda Item D: Announcements/ Adjournment

DISCUSSION:

- Meeting adjourned by Leslie Shimazaki at 5:00 PM

Announcements:

- [COA 22-23 Membership](#)
- [COA 22-23 Meeting Schedule](#)
- Next Meeting: 05/16/2023

Submitted by: Gity Nematollahi

Approved on: 05/16/2023