

# SAN DIEGO MESA COLLEGE

## Committee on Outcomes and Assessment Minutes

December 5, 2023

4:00 p.m. to 5:00 p.m.

### Attendees Edit Attendees

Hai Hoang, Catherine Cannock, Ayana Woods, Andrew Hoffman, Ailene Crakes, Nathan Resch, Leslie Shimazaki, Ashanti Hands, Anda McComb, Isabel O'Connor, Michael Temple, Saloua Saidane, Liza Rabinovich, Mark Manasse, Larry Maxey, Monica Romero, Donna Duchow, Inna Kanevsky, Amanda Johnston, Janue Johnson, Alex Berry, Rachel Russell, Lisa Burgert (excused)

Absent: Catherine Cannock (excused)

### Call to Order

1. Meeting called to order by Dean Hoang
2. Approval of [November 7 Minutes](#)
3. Approved on December 5, 2023
  - Motioned - Ailene Crakes
  - Seconded - Monica Romero
  - Abstained - Leslie Shimazaki, Andrew Hoffman

### Check in - Communication Loop

4. Nuventive update
  - Liza has been meeting with lead writers and department outcome coordinators. Rather than the doc having to do everything, the doc can now use the assignment feature. They are now able to send a link to a person with their assignment and a pin to access.
  - If anyone is having issues with Nuventive access send Liza Rabinovich an email and she can reach out and have it fixed.

### Continuing Business

### New Business

5. Handbook
  - The committee took 15 minutes to make final edits to chapters 4,5, and FAQ'S of the [Handbook](#)
6. [Jamboard](#) Activity
  - The committee took 25 minutes to contribute to the Jamboard activity and reviewed the results.

- Shift the focus of the committee to promote more meaningful practices on campus  
The committee feels that we need to elevate the importance of COA.

## Action Items

## Next Meeting

## Adjournment

Meeting adjourned at 5:02 p.m. by Dean Hoang

## Minutes

Submitted by: Catherine Cannock

Approved on: February 6, 2024