

**San Diego Mesa College  
Committee on Outcomes and Assessment  
Meeting Notes  
September 19, 2017  
3:45 p.m. – 5:00 p.m., MC 211B**

<b>ATTENDEES</b>	Madeleine Hinkes, Co-Chair	Mary Gwin
	Kris Clark, Co-Chair	Ed Helscher
		Linda Hensley - excused
	Rachelle Agatha - absent	Bridget Herrin
	Leela Bingham	Charlie Lieu
	Ailene Crakes	Pamela Luster - excused
	Monica Demcho - absent	Tim McGrath - absent
	Donna Duchow - excused	Tina Recalde
	Howard Eskew - absent	Saloua Saidane - absent
	Rob Fremland	Michael Temple - absent
	Alison Gurganus - absent	Guests: Laura Creswell, Amber Alatorre

**Agenda Item A: Call to Order:** By Hinkes at 3:55 pm in MC 211B.

<b>DISCUSSION</b>	<p><b>Approval of Sept 5, 2017 Minutes</b></p> <ul style="list-style-type: none"> <li>The minutes draft was emailed to COA prior to the meeting for review.</li> <li>The Minutes were M/S by Bingham and Helscher; Minutes approved.</li> <li>New member Mary Gwin, representing Social &amp; Behavioral Sciences</li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>Post approved minutes to the COA website.</li> </ul>	<ul style="list-style-type: none"> <li>Charlie Lieu</li> </ul>	<ul style="list-style-type: none"> <li>Before next meeting</li> </ul>

**Agenda Item B: DOC Reports**

<b>DISCUSSION</b>	<p>1. Amber Alatorre, First Year Experience (FYE)</p> <ul style="list-style-type: none"> <li>SSPO #3: successful completion of PERG120 and apply knowledge and self-awareness to their academic and personal lives</li> <li>80% FYE students successful in PERG120 (vs average success rate of 74%)</li> <li>Student self-assessment survey: students felt weakest in justifying major and career choices</li> </ul>
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	<ul style="list-style-type: none"> <li>• Actions: work with students on major and career choices, evaluate PERG CLOs, obtain detailed FYE data from IE Office</li> </ul> <p>2. Laura Creswell, ACP Math</p> <ul style="list-style-type: none"> <li>• Assess critical thinking and applying knowledge to real-world problems</li> <li>• All instructors agree on quiz components</li> <li>• 80% success rate</li> <li>• Discussion on how ACP classes work, teaching at high schools, Common Core</li> </ul> <p>3. George Svoboda, Music (next time)</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

**Agenda Item C: Continuing Business**

<b>DISCUSSION</b>	<p><b>1A. Summer Assessment Institute, July 10-14, 2017 (Kris Clark)</b></p> <ul style="list-style-type: none"> <li>- 8 full participants, 5 one-day participants; IEPI grant funds</li> <li>- Katie Palacios: tech tools, Google docs, CANVAS, videos, surveys</li> <li>- Bridget Herrin: using data, derive meaning, reflect and improve practices</li> <li>- Karen Wong: growth mindset (on students' behalf); program outcomes</li> <li>- Post institute: teams of 2 to present their own workshops (<i>attach schedule?</i>)</li> </ul> <p><b>1B. Flex Week Workshop for DOCS, August 16, 2017</b></p> <ul style="list-style-type: none"> <li>- Define a program; default is "leads to certificate or degree"; other? EG, GE</li> <li>- Writing outcomes, meaningful ways to assess</li> <li>- Basecamp</li> <li>- Use of data</li> </ul> <p><b>2. AUO Research</b></p> <ul style="list-style-type: none"> <li>- Task: how to other colleges assess AUOs? We can use the information to improve our Guide.</li> <li>- Ailene Crakes: DeAnza handbook; write, assess, reflect Now what will you do differently?</li> <li>- Chaffee, Saddleback, Delta</li> <li>- Mesa seems to be on right track</li> <li>- Kris Clark: East LA and non-California colleges (Butte, Calhoun, Florida)</li> <li>- Calhoun has good form they use</li> <li>- Needs more discussion with more COA members present</li> <li>- Need to develop our AUO form</li> </ul>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

**Agenda Item D: New Business**

<b>DISCUSSION</b>	<p><b>1. “Public Access” to Assessments</b></p> <ul style="list-style-type: none"> <li>• Accreditation team recommended that outcomes assessment data and analysis be accessible to the public</li> <li>• Some colleges post program level, some post a sampling of course level</li> <li>• We post PLOs on the Outcomes &amp; Assessment page, so this would be a possible place to post assessment information</li> <li>• We are looking at some formats from other colleges</li> <li>• Program level assessment is proceeding slowly across the campus</li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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**Agenda Item E: Announcements/Adjournment**

<b>DISCUSSION</b>	Next meeting, October 3, 2017
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Submitted by: Madeleine Hinkes  
 Approved on: