

San Diego Mesa College
Committee on Outcomes and Assessment
Meeting Notes

May 1, 2018

3:30 p.m. – 5:00 p.m., MC 211B

ATTENDEES	Madeleine Hinkes, Co-Chair	Mary Gwin
	Kris Clark, Co-Chair	Ed Helscher
		Linda Hensley
	Leela Bingham	Bridget Herrin (excused)
	Ailene Crakes	Charlie Lieu
	Monica Demcho (absent)	Pam Luster (excused)
	Donna Duchow	Tim McGrath (excused)
	Claudia Estrada-Howell	Mariette Rattner
	David Fierro	Tina Recalde (excused)
	Rob Fremland	Saloua Saidane
	Sean Flores	Michael Temple
	Support: Sahar King	Guest: Adam Erlenbusch, Manuel Velez, Mark Malebranche, Alanna Milner, Dwayne Wesley, Trung Huynh

Agenda Item A: Call to Order: By Kris Clark at 3:44 p.m. in MC 211B.

DISCUSSION	<p>Approval of April 17, 2018 Minutes</p> <ul style="list-style-type: none"> The minutes from April 17th were emailed to COA prior to the meeting for review. The minutes were M/S by Rob Fremland and Ailene Crakes and approved.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> Post approved minutes to the COA website. 	<ul style="list-style-type: none"> Mona King 	<ul style="list-style-type: none"> Before next meeting

Agenda Item B: DOC Reports

DISCUSSION	<ul style="list-style-type: none"> Adam Erlenbusch : (Orientation) <ul style="list-style-type: none"> ➤ Have not had many challenges on assessment with Orientation due to the fact that students cannot complete this portion of matriculation without completing the master test embedded into the program.
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	<ul style="list-style-type: none"> ➤ We have changed our completion rates from 75% to 80% ➤ We currently are looking at ways to engage the student experience as the campus evolves with new buildings and programs. ➤ We will be adding to the orientation through video/photo/new translations and content. ➤ Link to Presentation • Manuel Velez (Chicana and Chicano studies) • Focus of Assessment <ul style="list-style-type: none"> ○ Course Learning Outcomes: Re-evaluate the effectiveness and number of CLOs per course. ○ Specific CLOs: To this point, our focus has been on <i>Critical Thinking</i> and <i>Communication</i>. ○ Student Success and Retention: How do our CLOs relate to school-wide performance indicators? How can courses work to improve Student Success in our courses? • Challenges To Assessment <ul style="list-style-type: none"> ○ Absence of Dr. César López ○ Coordination With Instructors ○ Ensuring that Assessments provide an accurate picture • What did we learn? <ul style="list-style-type: none"> ○ Current CLOs for certain classes should be condensed/reduced ○ Students tend to do well in the specific assignments that are assessed (On average 75% of our students receive passing grades in the assignments that are assessed). • Next Steps <ul style="list-style-type: none"> ○ Address the disparity between outcomes assessment and Student Success and Retention Rates ○ Begin to process to minimize CLOs for certain courses. ○ Encourage inter-faculty dialogue and culturally relevant pedagogy. ➤ Link to Presentation • Carl Luna : Political Science <ul style="list-style-type: none"> ○ ACP Political Science offers 3 courses: ○ Program Name: Accelerated College Program Political Science PS101 ○ Introduction to Political Science: ASSESSED FALL 2016 ○ Program Name: Accelerated College Program Political Science PS102 ○ American Political System: ASSESSED SPRING 2017 ○ Program Name: Accelerated College Program Political Science PS140 ○ International Relations: Waiting for Assessment. ➤ Link to hand out
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• N/A		•

Agenda Item C: Continuing Business

DISCUSSION	<ol style="list-style-type: none"> 1. ILO assessment taskforce <ul style="list-style-type: none"> ➤ 10 people are currently interested, representing 4 different schools ➤ Hoping to get someone from Math/Science and Health Sciences to be represented on the taskforce. ➤ Hope to have one meeting before the end of spring semester and a workshop in the summer. ➤ Have received \$50,000 from IEPI to fund this. ➤ We are encouraging adjuncts to join. If you know of anyone who might be interested please let us know. 2. Sample survey for DOCs <ul style="list-style-type: none"> ➤ This is going out at the beginning on the flex week and at the training week ➤ Will be reworded and brought back to the committee in the next meeting. ➤ Adjuncts have a form they could fill out so they can get paid. ➤ Tested Kahoot questions; some modifications suggested 3. Mesa Pathways <ul style="list-style-type: none"> ➤ Mesa Pathways committee has a goal “ensure students are learning.” ➤ Maybe it would be beneficial for someone from COA to oversee that group
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • DOC survey • Contact Faculty for ILO taskforce 	<ul style="list-style-type: none"> • Kris, Donna, Leela • Madeleine, Kris 	<ul style="list-style-type: none"> • Two weeks •

Agenda Item D: New Business

DISCUSSION	<ol style="list-style-type: none"> 1. Governance survey <ul style="list-style-type: none"> ➤ PIEC and Accreditation Taskforce developed a survey, and COA will take this survey to test it out. ➤ A formal self-assessment of governance committees. ➤ Purpose is to let the committee see how they are doing and where they can improve. ➤ Summary of results will be posted. ➤ https://www.surveymonkey.com/r/6FYLD9Q 2. End of year work for DOCs <ul style="list-style-type: none"> ➤ Will be asking DOCs to submit any assessment data they have for courses, programs, or student services by June 30th so that Deans will have July and August to look at it and give feedback. The
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	<p>Assessment and action plans form will be included in the email.</p> <ul style="list-style-type: none"> ➤ This is the last semester that we will be able to pay DOCs who do not have reassigned time.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

Agenda Item E: Announcements/Adjournment

DISCUSSION	<ol style="list-style-type: none"> 1. Next meeting May 15, 2018 2. OA Institute 2018, June 11-15 <ul style="list-style-type: none"> • 8 applications in so far. • A presenter is confirmed who will demonstrate Canvas. • A presenter will be coming to do a Habits of Mind session. 3. AALHE Annual Assessment Conference, June 4-7, Salt Lake City <ul style="list-style-type: none"> • If you would like more information follow this link: http://www.aalhe.org/mpage/2018Conference
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • N/A 		

Agenda Item F: Adjournment

DISCUSSION	<ul style="list-style-type: none"> • Meeting was adjourned by Madeleine Hinkes at 4:58p.m.
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Submitted by: Sahar King, Senior Secretary

Approved on: