

**San Diego Mesa College
Committee on Outcomes and Assessment
Meeting Notes**

March 5, 2019

3:30 p.m. – 5:00 p.m., MC 211B

ATTENDEES	Madeleine Hinkes, Co-Chair (excused)	Mary Gwin
	Kris Clark, Co-Chair	Ed Helscher (excused)
	Leela Bingham	Linda Hensley
	Ailene Crakes	Bridget Herrin
	Donna Duchow	Pam Luster (excused)
	Claudia Estrada-Howell	Mariette Rattner
	Michael Temple	Tina Recalde (excused)
	Manuel Velez	Saloua Saidane (absent)
		Isabel O'Connor
		Trung Huynh
Support: Sahar King	Guests: Tara Maciel, Bryan Malinis, Agustin Rivera	

Agenda Item A: Call to Order: By Kris Clark at 3:37p.m. in MC211B.

DISCUSSION	<p>Approval of February 5 , 2019 Minutes</p> <ul style="list-style-type: none"> • The minutes from February 5, 2019 and February 19, 2019 have been emailed to COA members prior to the meeting for review. • The minutes from February 5, 2019 were M/S by Leela Bingham and Manuel Velez and approved. • The minutes from February 19, 2019 were M/S by Mary Gwin and Leela Bingham and approved.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Post approved minutes to the COA website. 	<ul style="list-style-type: none"> • Mona King 	<ul style="list-style-type: none"> • Before the next meeting

Agenda Item B: Reports

DISCUSSION	<p>1. DOC Reports</p> <ul style="list-style-type: none"> ➤ Accounting Program: Tara Maciel ➤ Accounting Program has 4 program outcomes <ul style="list-style-type: none"> • Demonstrate basic competency in financial and managerial accounting, accounting systems, tax, auditing and governmental and not-for profit accounting. • Perform functions in QuickBooks, Excel, and other related tools to perform basic financial reports and management reports.
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- Apply and utilize research skills to access, understand, and apply relevant professional accounting guidance.
- Acquire the necessary knowledge and skills to obtain an entry level bookkeeping job or transfer to four-year accounting program
- This year assessment focused on 166A, Financial Accounting
- This assessment was 70% of students to achieve 70% or better. This target ensures effectiveness of the instruction in the course.
- 182 students participated and completed the assignments. All scored 73% or above.
- Action Plan: No action is necessary. Students are exceeding target year after year. See attached schedule through spring 2021.
- Please refer to the PowerPoint for more details
- [Power Point](#)
- **Art Department: Barbara Sexton**
- Have completed assessment in 15 classes
- 5 PLOs around global consciousness, historical awareness, critical thinking, visual literacy, and technological awareness
- Validate PLOs and their relevance to Dept. academic goals and College strategic goals
- Please refer to the Attachment for more details
- [Art Department Report](#)
- **Communication Studies: Bryan Malinis**
- 3 program learning outcomes
- We reported the success rates for the whole department to be encompassing of all of the classes.
- We revise our PLOs, and these map to our institutional learning outcomes
- PLOs are mapped to CLOs for Assessment (See report)
- Ethical behavior
- Global consciousness
- Embracing differences
- We sent out the surveys to students who've already graduated and earned an ADT or AA, and so that they can self-assess whether or not they've been proficient or mastered or been introduced to these concepts
- Please refer to the Attachment for more details
- [Communication Studies Report](#)
- **Cruise and Peer Navigator Program : Agustin Rivera**
- ✓ **CRUISE Outcomes**
 1. Participants will get a head start in English, math, and personal development
 2. Participants will work directly with faculty who are committed to student success
 3. Participants will gain an edge over incoming students through

	<p>campus exposure</p> <p>4. Participants will develop a unique support system</p> <p>✓ Peer Navigators Outcomes</p> <ol style="list-style-type: none"> 1. Will develop positive relationships with new students 2. Will develop meaningful relationships with other Peer Navigators 3. Will develop leadership skills 4. Will develop career skills <p>✓ Outcomes Assessed:</p> <ul style="list-style-type: none"> ▪ CRUISE <ul style="list-style-type: none"> ➤ 2018 Summer/Winter CRUISE results are pending ▪ Peer Navigators <ul style="list-style-type: none"> ➤ Connection with students and other Peer Navigators (December and May) ➤ Internal survey to mentees (end of each semester) ➤ Meeting with Lead Peer Navigator and Program Coordinator ▪ Career and leadership skills <ul style="list-style-type: none"> ➤ Feedback provided via survey at end of each PN event ➤ Use evaluation distributed at the beginning of the year ▪ Results of the Assessments: <ul style="list-style-type: none"> ▪ CRUISE <ul style="list-style-type: none"> ✓ Pending but internal survey of Summer/Winter CRUISE reveal a strong connection with campus, active participation with team building, engagement with academic workshops and interactive financial literacy component. ▪ Peer Navigators <ul style="list-style-type: none"> ✓ Need for more PNs to support anticipated, increased amount of incoming students; hold separate trainings for CRUISE and Academic Year; and focus on keeping team together. <p>2. Pathways reports: Manuel Velez</p> <ul style="list-style-type: none"> ➤ Committee is working on the structure for pathways. ➤ We are working on the vision and the end product; what are we trying to achieve? <ul style="list-style-type: none"> • Communicate across disciplines. • Workshops in the LOFT where we highlight two or three programs at a time ➤ April 30, 2019: we have to submit a proposal recertification
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Suggestions: invite the guided Pathway coordinator to COA 	<ul style="list-style-type: none"> • Kris Clark 	<ul style="list-style-type: none"> • N/A

Agenda Item C: Continuing Business

DISCUSSION	<ul style="list-style-type: none"> ➤ Outcomes Perception survey <ul style="list-style-type: none"> ➤ Is going out in March ➤ ILO Global Consciousness OA Project <ul style="list-style-type: none"> ➤ Looking at Data regarding how the committee evaluated the assessment. ➤ The way committee scored needed to be re-evaluated ➤ Methodology: open-ended question format. It was an online survey, the invitation was sent to 359 students in sections that were identified by Task Force members ➤ We had a total of 83 responses ➤ The final-result data set had 50 students in it. ➤ There were three questions that asked students to rate the level of importance of diversity, equity and social justice in their lives, followed by 4 open-ended questions <ul style="list-style-type: none"> ➤ 1 : Describe an issue that has local, national, and global impact ➤ 2: Please provide 2-3 examples of how you demonstrate appreciation and respect for diversity ➤ 3: How has your experience at Mesa changed your view of the world? ➤ 4: Provide examples of how you would promote equity and social justice in your community ➤ We were pleased with the representation across age, gender, and ethnicity. ➤ Discussion followed the challenge of learning outcomes assessment: how do you measure learning? ➤ Need to revise the assessment tool ➤ Please refer to the PowerPoint for more details ➤ PowerPoint ➤ ILO Final ➤ The Guide (Kris) <ul style="list-style-type: none"> ➤ The Guide was sent to the committee for review at the 3/19 meeting. ➤ Major changes to the guide included a restructure of the cycle. ➤ We are looking for more feedback regarding revised cycle from Student Services and Instruction. ➤ Please refer to the Attachment for more details ➤ OA Guide 2018 revise ➤ OA cycle 2019
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Agenda Item D: New Business

DISCUSSION	1. Pathways/Outcomes: 4th Pillar Ensure Learning is occurring <ul style="list-style-type: none"> ➤ We will invite a Pathways coordinator to a COA Meeting ➤ We have a number of members that are involved with pathways, so will add a standing item to our Agenda regarding Pathways progress.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Agenda Item E: Announcements/Adjournment

DISCUSSION	<ol style="list-style-type: none"> 1. Next meeting, March 19, 2019 2. AALHE's 9th annual Assessment Conference June 10-13, 2019, Saint Paul, Minnesota.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Agenda Item F: Adjournment

DISCUSSION	<ul style="list-style-type: none"> • Meeting was adjourned by Kris Clark at 4:22p.m.
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Submitted by: Sahar King, Senior Secretary
 Approved on: