

San Diego Mesa College  
Committee on Outcomes and Assessment  
Meeting Notes

November 5, 2019

3:45 p.m. – 5:00 p.m., MC 211B

<b>ATTENDEES</b>	Bridget Herrin, Co-Chair (excused)	Mary Gwin
	Kris Clark, Co-Chair	Ed Helscher
	Tina Recalde, Acting Co-Chair (excused)	Linda Hensley
	Leela Bingham	Pam Luster (excused)
	Ailene Crakes	Saloua Saidane
	Donna Duchow (excused)	Isabel O'Connor(excused)
	Claudia Estrada-Howell (excused)	Raquel Aparicio (excused)
	Michael Temple	
	Manuel Velez	
	Anda McComb (excused)	
	Michael McLaren	
	Administrative Support: Sahar King	Guests: Andrew MacNeill

**Agenda Item A: Call to Order:** By Kris Clark at 3:48 p.m. in MC211B.

<b>DISCUSSION</b>	<p><b>Approval of October 15, 2019 Minutes</b></p> <ul style="list-style-type: none"> <li>The minutes from October 15, 2019, were emailed to COA members for review prior to the meeting.</li> <li>The minutes were M/S by Leela Bingham and Raquel Aparicio and approved.</li> </ul>
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<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
1. Post approved minutes to the COA website.	1. Mona King	1. Before the next meeting

## Agenda Item B: Reports

<b>DISCUSSION</b>	<p><b>1. PIE and Chairs feedback (Ed Helscher and Kristan Clark)</b></p> <ul style="list-style-type: none"> <li>• Ed Helscher reported the concerns expressed by Chairs and PIE Committee. Kris Clark was able to attend the chairs meeting and answered a lot of questions that the chairs had about processes.</li> <li>• Some unanswered questions involved the ACCJC requirements regarding outcomes assessment. ACCJC does not dictate how colleges conduct assessments. Colleges are allowed to define how they conduct outcomes assessment. The ACCJC requires colleges to complete the assessment, have a discussion about results, and document results and action plans.</li> <li>• There is an interest in making Outcomes Assessment and Program Review more aligned with DOC presentation requirements.</li> <li>• Faculty are interested in having more information about the majors in their specific discipline. This may help with the assessment process.</li> <li>• Since most of the Chairs are not DOCs, they voiced concern for additional work involved in presenting at COA.</li> <li>• Kris noted that DOCs are always welcome to attend COA and the presentation is not mandatory.</li> <li>• DOCs presenting at COA is another way to document that we are meeting ACCJC requirements.</li> <li>• Saloua Saidane suggested that DOC presentations could take place at a school meeting.</li> <li>• Kris plans to have an outcomes assessment tour for the Spring semester and will visit each school individually and have conversations with faculty as well as answer their questions.</li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
1. Invite Pathways Coordinator to COA Meeting	1. Kris Clark	1. Future meeting

## Agenda Item C: Continuing Business

<b>DISCUSSION</b>	<p><b>1. Doc report revisions: Tabled</b></p> <p><b>2. (ILO Outcomes Perception Survey / ILO Graduate Survey Dashboard) discussion: Tabled</b></p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**Agenda Item D: New Business**

<b>DISCUSSION</b>	1. N/A
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
1. OA Institute Re-design 2. Manager’s meetings	1. Kris Clark 2. Kris Clark, Isabel O’Connor	1. November 2019 2. November 2019

**Agenda Item E: Workgroup**

<b>DISCUSSION</b>	<ol style="list-style-type: none"> <li>1. <b>Critical thinking ILO: Tabled</b></li> <li>2. <b>Nominate DOC report for Catalyst teaching conference</b> <ul style="list-style-type: none"> <li>➤ The committee was divided into groups to review the DOC report and each school was asked to choose one program to recommend for CLOs.</li> <li>➤ Below is the list of nominated presenters from a specific group:               <ul style="list-style-type: none"> <li>• <b>Business and Technology</b> <ul style="list-style-type: none"> <li>➤ Michael Fitzgerald, Culinary</li> <li>➤ Susan Lazear, Fashion</li> </ul> </li> <li>• <b>Health Science and Public Service</b> <ul style="list-style-type: none"> <li>➤ Amanda Johnston, Physical Therapy</li> </ul> </li> <li>• <b>Social/Behavior Sciences and Multi-Cultural Studies</b> <ul style="list-style-type: none"> <li>➤ Manuel Velez, Chicana and Chicano Studies</li> <li>➤ Dina Miyoshi, Psychology</li> <li>➤ Carl Luna, Political Science</li> </ul> </li> <li>• <b>Geography, History, Political Science, Philosophy</b> <ul style="list-style-type: none"> <li>➤ Ian Duckles</li> </ul> </li> <li>• <b>Humanities</b> <ul style="list-style-type: none"> <li>➤ Bruce Naschack, Humanities</li> <li>➤ Jauna Braun, Journalism</li> </ul> </li> <li>• <b>Arts and Languages</b> <ul style="list-style-type: none"> <li>➤ Barbara Sexton, Fine Arts, 59 programs, use of rubrics</li> <li>➤ Leela Bingham, Languages, content</li> </ul> </li> <li>• <b>Mathematics and Natural Sciences</b></li> </ul> </li> </ul> </li> </ol>
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	<ul style="list-style-type: none"> <li>➤ Don Barrie, Geology and Physical Science</li> <li>➤ Irena Stojimirovic, Astronomy</li> <li>• <b>Exercise Sciences, Health Education, Dance, and Athletics</b> <ul style="list-style-type: none"> <li>➤ Ed Helscher, Athletics</li> </ul> </li> <li>• <b>Programs</b></li> <li>• <b>International</b> (assessing ILOs in Critical Thinking) <ul style="list-style-type: none"> <li>➤ Adrienne Dines</li> </ul> </li> <li>• <b>Business and Technology (Honors)</b> <ul style="list-style-type: none"> <li>➤ Ian Duckles</li> </ul> </li> </ul> <p>➤ The first names are the nominated program, and the second is the backup.</p>

**Agenda Item F: Announcements/Adjournment**

<b>DISCUSSION</b>	<ol style="list-style-type: none"> <li>1. Next meeting, December 3, 2019</li> <li>2. <a href="#">COA Meeting Schedule 2019-2020</a></li> <li>3. COA workshop schedule</li> </ol>																							
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**Agenda Item F: Adjournment**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• The meeting was adjourned by Kristan Clark at 4:48 p.m.</li> </ul>
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Submitted by: Sahar King, Senior Secretary  
Approved on: