

**San Diego Mesa College
Committee on Outcomes and Assessment
Meeting Notes**

February 19, 2019

3:30 p.m. – 5:00 p.m., MC 211B

ATTENDEES	Madeleine Hinkes, Co-Chair (excused)	Mary Gwin
	Kris Clark, Co-Chair	Ed Helscher
	Leela Bingham	Linda Hensley (excused)
	Ailene Crakes	Bridget Herrin (excused)
	Donna Duchow	Pam Luster (excused)
	Claudia Estrada-Howell (excused)	Mariette Rattner
	Sean Flores	Tina Recalde (excused)
	Michael Temple (excused)	Saloua Saidane (absent)
	Manuel Velez	Isabel O’Connor
		Trung Huynh (excused)
	Support: Sahar King and Anda McComb	Guest: Leticia Diaz

Agenda Item A: Call to Order: By Kris Clark at 3:37p.m. in MC211B.

DISCUSSION	<p>Approval of December 4, 2018 Minutes</p> <ul style="list-style-type: none"> • The minutes from February 5, 2019, were emailed to COA prior to the meeting for review. • The minutes were tabled for approval and postponed to next meeting.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Post approved minutes to the COA website. 	<ul style="list-style-type: none"> • Mona King 	<ul style="list-style-type: none"> • Before the next meeting

Agenda Item B: Reports

DISCUSSION	<p>1. DOC Reports</p> <ul style="list-style-type: none"> • EOPS, Care, NextUp and Borderless Scholars: Leticia Diaz <ul style="list-style-type: none"> ➤ Purpose is to provide counseling and support services to increase retention, completion and transfer for academically and economically disadvantaged students and our students achieve their goals. ➤ Outcome: Students will be able to identify requirements necessary to meet EOPS compliance and program expectations and increase number of students served in EOPS and CARE. ➤ Hosted an Immigration consultant that helped 8 students with legal questions ➤ Challenges include: using 3 different systems for student data and communication ➤ Action plan: more consistent and timely communication ➤ Goal for 2018-2019: serve 757+ student and hire more Staff and Faculty, open our Foster Youth Center, Exit Surveys for all programs
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- Please refer to the PowerPoint for more details
- [Power Point](#)
- **Department of Languages: Leela Bingham**
 - 8 languages at the department
 - emphasis is on program learning outcomes and department is currently looking at a 3 semester core sequence
 - Offer an AA degree for Spanish, French and Japanese
 - Worked with Admissions and sent the survey to all the students in the program in 2016-2017 that graduated with an AA, and received 51 responses out of 200 students
 - Sent the survey to the students that got an AA in Liberal Arts and received 14 responses
 - Program level outcomes: Demonstrate level-appropriate proficiency at intermediate range level on the ACTFL scale in understanding, speaking, reading, and writing of the (target) language.
 - Course level outcomes: communicate in a meaningful context, student did well academically and are able to communicate in a meaningful context; however, they could not apply the languages to the workplace and context of culture
 - Concurrently in the process of converting from indirect assessment to direct assessment
 - Working on a pilot with the Spanish Program
 - Challenges: online pilot testing, - as audio and recording capabilities are not available in Google forms ,funding is needed to get right resources,
 - Please refer to the PowerPoint for more details
 - [Power Point](#)
- **Athletics, Exercise Science, Health and Dance: Ed Helscher**
 - *Program outcomes for Athletics, Exercise Science and Health:* Critical Thinking, Communication, Self-Awareness, Professional and Ethical Behavior, Information Literacy
 - The areas of emphasis : Athletics, Kinesiology Majors, Personal Training, Health
 - Timeline: we started establishing our timeline in 2016, where we started evaluating all Personal Training Students with PLO, 2017 Personal Training Students and Athletes, 2018 Kinesiology Students, 2019 Health Students and Kinesiology Students, 2020 Health Students and Athletes, 2021 Review/Revise/Rejoice.
 - using a google form as assessment tool and response on surveys: Personal Training 100%, Athletics 68%
 - https://docs.google.com/forms/d/1dWDWQ-cNADNzC9Be5UD9B41kPdoyD7k4xMrYRpnZYVo/viewform?edit_requested=true
 - Action plans: Emphasis on Aquatics, Conditioning, Combative, Individual Sports Team Sports, Intercollegiate Teams, Theory, Health Education, Personal Training
 - *Program Outcomes for Dance:* Communication, Critical Thinking, Professional Behavior
 - using a google doc form as an assessment tool for spring of 2018 Dance

Department Program Learning Outcomes:

https://docs.google.com/forms/d/15SLYJQLvDBigZZphmu2-z6lIOPN80u_1uGfGfJTgm74/viewform?edit_requested=true

➤ survey emailed to students in dance classes every semester. Please refer to the PowerPoint for more details

➤ [Power Point](#)

- **Social Sciences Department: Michelle Rodriguez**

➤ Outcomes and Assessment Overall Process: PLOs and CLOs developed and mapped, Schedule for assessment, Assessment and review

➤ Resources at: <http://www.sdmesa.edu/about-mesa/institutional-effectiveness/learning-assessment/index.shtml>

➤ Action plan: catch up courses that were not offered last semester, Survey courses for “Global Awareness”, Continue to use process to assess teaching and learning

➤ Please refer to the PowerPoint for more details

➤ [Power Point](#)

2. Pathways reports: Manuel Velez

➤ Pathways Retreat on Friday 2/8/19,

➤ It was a working activity-based retreat for Faculty to work on their discipline

➤ 100 participants, including Faculty, Staff, and Students

➤ Retreat serves as beginning dialog of conversations for Mesa Pathways and establishment of a concrete plan

➤ The biggest takeaway was that not one size fits all, there is not a module that fits all and we need to find the path that works for Mesa

➤ Suggestion: invite the guided pathways coordinators to COA to present and give update to COA Committee

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Suggestions: invite the guide of pathway coordinator to COA 	<ul style="list-style-type: none"> • Kris Clark 	<ul style="list-style-type: none"> • N/A

Agenda Item C: Continuing Business

DISCUSSION	
	<ol style="list-style-type: none"> 1. Outcomes Perception survey <ul style="list-style-type: none"> ➤ Is going out in March 2. Graduate ILO survey <ul style="list-style-type: none"> ➤ In progress in the research office ➤ It will go to PIE and PCab before will be sent out to students 3. ILO taskforce/Global Consciousness <ul style="list-style-type: none"> ➤ The ILO taskforce completed the assessment ➤ We will meet in March to finalize and it is a post-mortem on the

	<p>survey and process.</p> <ul style="list-style-type: none"> ➤ We will bring the ILO data and analyses report back to the committee <p>4. The Guide</p> <ul style="list-style-type: none"> ➤ We will have the report soon
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Release date for Outcomes Perception survey • Coordinating with other agencies to finalize Graduate survey 	<ul style="list-style-type: none"> • Bridget Herrin • Bridget Herrin 	<ul style="list-style-type: none"> •

Agenda Item D: New Business

DISCUSSION	<p>1. Pathways/Outcomes: 4th Pillar Ensure Learning is occurring</p> <ul style="list-style-type: none"> ➤ We will invite the pathway coordinators to COA Meeting ➤ We have a number of members that are involved with pathways, so will add a standing item to our Agenda regarding Pathways progress.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Add Pathways as agenda item 	<ul style="list-style-type: none"> • Mona King 	<ul style="list-style-type: none"> •

Agenda Item E: Announcements/Adjournment

DISCUSSION	<p>1. Next meeting, March 5, 2019</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • 		<ul style="list-style-type: none"> •

Agenda Item F: Adjournment

DISCUSSION	<ul style="list-style-type: none"> • Meeting was adjourned by Kris Clark at 4:22p.m.
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Submitted by: Sahar King, Senior Secretary

Approved on: