

San Diego Mesa College
Committee on Outcomes and Assessment
Meeting Notes

September 21, 2021

3:55 p.m. – 5:00 p.m., Zoom

	Co-Chair	School Representatives (Not to exceed 3 Deans*)
ATTENDEES	Bridget Herrin, Co-Chair	Monica Romero
	Eliza Rabinovich, Co-Chair	Tina Recalde
	Membership Areas	Linda Hensley
	Ailene Crakes	Alison Gurganus
	Isabel O'Connor*	Janue Johnson
	Ashanti Hands (excused)	Mark Manasse
	Michael Temple (excused)	Saloua Saidane (excused)
	Olivia Picolla	
	John Crocitti	Classified Professionals
	Anda McComb	Raquel Aparicio
	Sahar (Mona) King	
	Advisory:	Students: VACANT
	Pamela Luster	
	Lorenze Legaspi (excused)	Guests: DOC
	Administrative Support: Sahar King	

Agenda Item A: Call to Order: Bridget Herrin at 3:57 p.m. in Zoom

DISCUSSION	<ul style="list-style-type: none"> The draft of the agenda and minutes were emailed to COA committee prior to the meeting for review. The minutes from September 7, 2021, were M/S by John Crocitti and Ian Kay and approved.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
1. Post approved minutes to the COA website.	1. Sahar King	1. Before the next meeting

Agenda Item B: Continuing Business

DISCUSSION	<p>1. Review and Revise Purpose (Breakouts/Google Doc)</p> <ul style="list-style-type: none"> a. Current purpose: The Committee on Outcomes and Assessment (COA) oversees and coordinates Outcomes and Assessment practices for Instruction, Student Services, and Administrative Units at the College level. The Committee is responsible for maintaining the policies and processes that will guide the College through the ongoing process of developing, implementing, assessing, and evaluating outcomes and assessments. The Committee promotes campus-wide understanding and integration of outcomes (instructional, student services, and administrative), facilitates campus dialogue to enhance institutional effectiveness, and fosters continuous improvement of the student experience. b. Committee used breakouts to continue to revise the purpose: Proposed objectives were drafted out of core themes that were identified at the last meeting. c. The goal of the activity was to get to a clear purpose for COA as well as deliverables for how to obtain them.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Identify themes mentioned in the Google Doc and discussion and bring those back to the next meeting. 	<ul style="list-style-type: none"> • Bridget & Eliza 	<ul style="list-style-type: none"> • By next meeting

Agenda Item C: New Business

<p>DISCUSSION</p>	<p>2. COAs intentions for 2021-2022 (Breakout/Google Doc) a. Tabled</p> <p>3. Software Selection Update</p> <p>b. The Taskstream contract is expiring at the end of this year and has been extended for one year while a district-wide group meets to select a new program review/outcomes assessment software system.</p> <p>c. Demos (from Canvas, Elumen, the new Watermark, and Anthology) are on the docket in the next couple of months to be presented to the district-wide group.</p>
	<p>1.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		

Agenda Item D: Announcements/Adjournment

<p>DISCUSSION</p>	<p>1. Next meeting, October 5, 2021</p>
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Submitted by: Sahar King, Administrative Support
 Approved on: