

San Diego Mesa College  
Committee on Outcomes and Assessment  
Meeting Notes

October 5, 2021

3:55 p.m. – 5:00 p.m., Zoom

	<b>Co-Chair</b>	<b>School Representatives</b> (Not to exceed 3 Deans*)
<b>ATTENDEES</b>	Bridget Herrin, Co-Chair	Monica Romero
	Eliza Rabinovich, Co-Chair	Tina Recalde
	<b>Membership Areas</b>	Linda Hensley
	Ailene Crakes	Alison Gurganus
	Isabel O'Connor*	Janue Johnson
	Ashanti Hands (excused)	Mark Manasse
	Michael Temple (excused)	Saloua Saidane (excused)
	Olivia Picolla	
	John Crocitti	<b>Classified Professionals</b>
	Anda McComb	Raquel Aparicio
	Sahar (Mona) King	
	<b>Advisory:</b>	<b>Students: VACANT</b>
	Pamela Luster	
	Lorenze Legaspi (excused)	<b>Guests: DOC</b>
	<b>Administrative Support:</b> Sahar King	

**Agenda Item A: Call to Order: Bridget Herrin** at 3:55 p.m. in Zoom

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>The draft of the agenda and minutes were emailed to COA committee prior to the meeting for review.</li> <li>The minutes from September 21, 2021, were M/S by John Crocitti and Raquel Aparicio and approved.</li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
1. Post approved minutes to the COA website.	1. Sahar King	1. Before the next meeting

## Agenda Item B: Continuing Business

<p><b>DISCUSSION</b></p>	<p><b>1. Review Draft Purpose</b></p> <p>a. <a href="#">Purpose Statement</a> Draft</p> <p>i. The Committee on Outcomes and Assessment (COA) has, as its primary goal, to facilitate an equitable, accessible, and meaningful learning experience for all Mesa students. In order to achieve this purpose, COA will establish and maintain structures and standards for outcomes assessment, create a framework for authentic assessment of learning, support innovation and provide professional learning around outcomes assessment, promote a culture that integrates outcomes assessment results into the continuous quality improvement cycle, and ensure Institutional Learning Outcomes reflect Mesa’s Mission and curriculum.</p> <p>b. The draft purpose statement was reviewed by the committee and no revisions were suggested.</p> <p>c. A motion to approve the COA Purpose Statement was M/S by John Crocitti and Linda Hensley. Motion passed.</p> <p>d. Next steps will be to take the COA Purpose Statement to President’s Cabinet for approval.</p> <p><b>2. Review Draft Intentions/<a href="#">Deliverables</a></b></p> <p>a. The draft deliverables were reviewed and revised to the following:</p> <p>i. Develop a timeline for the new cycle with major milestones.</p> <p>ii. Develop a framework for authentic assessment.</p> <p>iii. Support the selection, piloting, and development of a training plan for new software.</p> <p>iv. Expand professional learning and create tools for communities of practice.</p> <p>v. Develop Outcomes Handbook</p> <p>b. A motion to approve the COA Deliverables were M/S by John Crocitti and Linda Hensley. Motion passed.</p> <p>c. The next steps will be to come up with action items and a plan for how will accomplish each of the deliverables (to be discussed at a future committee meeting).</p>
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	<p><b>3. Software Selection Update</b></p> <p>a. The following written update was provided.</p> <p>i. There will be two software demonstrations presented to the district-wide workgroup in October and two more in November. Once the workgroup has made a selection, the workgroup will bring that recommendation back to this committee.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>Recommend approval of COA Purpose Statement to President's Cabinet</li> </ul>	<ul style="list-style-type: none"> <li>Bridget &amp; Eliza</li> </ul>	<ul style="list-style-type: none"> <li>By next meeting</li> </ul>

**Agenda Item C: New Business**

<b>DISCUSSION</b>	<p>1. <a href="#">Presentation</a> (Liza, Mona., Anda, Howard, Toni)</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>N/A</li> </ul>		

**Agenda Item D: Announcements/Adjournment**

<b>DISCUSSION</b>	<p>1. Next meeting, October 19, 2021</p>
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Submitted by: Sahar King, Administrative Support  
 Approved on: