

San Diego Mesa College  
Committee on Outcomes and Assessment

Meeting Notes

October 19, 2021

3:55p.m. – 5:00 p.m., Zoom

<b>ATTENDEES</b>	<b>School Representative</b> (Not to exceed 3 Deans*)
Bridget Herrin, Co-Chair	Monica Romero
Eliza Rabinovich, Co-Chair	Tina Recalde
<b>Membership Areas</b>	Linda Hensley
Ailene Crakes	Alison Gurganus
Isabel O'Connor	Janue Johnson
Ashanti Hands	Mark Manasse
Michael Temple	Saloua Saidane
Olivia Picolla	
John Crocitti	<b>Classified Professionals</b>
Anda McComb	Raquel Aparicio
Sahar (Mona) King	
<b>Advisory:</b>	<b>Students: VACANT</b>
Pamela Luster	
Lorenze Legaspi	<b>Guest: Doc</b>
<b>Administrative Support:</b> Sahar King	

**Agenda Item A: Call to Order: Lisa Rabinovich at 3:58 p.m. in Zoom**

<b>DISCUSSION:</b>
<ol style="list-style-type: none"> <li><b>1. The draft of the agenda and minutes were emailed to COA (Committee on Outcomes and Assessment) committee prior to the meeting for review.</b> <ul style="list-style-type: none"> <li>○ The minutes from October 5, 2021, were M/S by Ailene Crakes and Linda Hensley and approved.</li> </ul> </li> <li><b>2. Confirmation of COA Committee Membership</b> <ul style="list-style-type: none"> <li>○ COA members were asked to confirm continued participation on the committee or announce plans to discontinue participation during the meeting via private chat or email.</li> </ul> </li> </ol>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
1. Post approved minutes to the COA website	1. Sahar King	1. Before the next meeting

**Agenda Item B: Continuing Business**

<b>DISCUSSION:</b>
<p><b>1. Follow up from presentation from 10/05/21.</b></p> <ul style="list-style-type: none"> <li>a. The COA committee was given an opportunity to ask questions regarding the 10/05/21 presentation. The purpose of the presentation was to reimagine the processing of future outcomes in Canvas. The intentions of the beta testing group were also clarified to continuous improvement, integration with pathways, and promotion of equity.</li> <li>b. A meeting with the Beta Testers will be held on Monday, 10/25/21.</li> </ul> <p><b>2. Software Selection Update</b></p> <ul style="list-style-type: none"> <li>a. Canva and Illumina demonstrations were presented in October to the district-wide group. Next demonstration will be November 10, 2021.</li> </ul>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• N/A	•	•

**Agenda Item C: New Business**

<b>DISCUSSION:</b>
<p><b>1. Action Plan for Deliverables</b></p> <ul style="list-style-type: none"> <li>a. Each of the first four deliverables will be assigned to a workgroup to develop the deliverable.</li> <li>b. A form will be sent out to COA members to have them select which of the four workgroups they would like to participate in.</li> </ul> <p><b>2. Date and Time of COA Committee meetings for 2021-2022</b></p> <ul style="list-style-type: none"> <li>a. The first meeting of the month will be announcements and business report out meeting.</li> <li>b. The second meeting of the month will be a working meeting to produce action plans for each of the committee’s deliverables.</li> </ul>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>• <b>Fill out the form to select which deliverable workgroup you would like to volunteer for.</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>All COA members</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Before the next meeting</b></li> </ul>

**Agenda Item D: Announcements/ Adjournment**

<b>DISCUSSION:</b>
<ol style="list-style-type: none"> <li>1. <b>Next meeting: November 2, 2021</b></li> </ol>

Submitted by: Sahar King, Administrative Support

Approved on: