

San Diego Mesa College  
Committee on Outcomes and Assessment

Meeting Notes

November 15, 2022

4 p.m. – 5:00 p.m., Zoom

<b>ATTENDEES</b>	<b>School Representative</b> <i>(Not to exceed 3 Deans*)</i>
Bridget Herrin, Co-Chair	Monica Romero (absent)
Eliza Rabinovich, Co-Chair	Amanda Johnston (absent)
	Leslie Shimazaki
<b>Membership Areas</b>	Alison Gurganus / Mark Manasse
Ailene Crakes	Saloua Saidane
Isabel O'Connor	Donna Duchow (absent)
John Crocitti	Nathan Resch
Michael Temple	Andrew Hoffman
Anda McComb	SBS – Vacant
Howard Eskew (absent)	
Sahar (Mona) King (excused)	<b>Classified Professionals: VACANT</b>
Larry Maxey	
	<b>Students: VACANT</b>
<b>Advisory</b>	
Ashanti Hands (excused)	
Lorenze Legaspi (absent)	
Justin Estep (CRC)	
<b>Administrative Support:</b> Stephanie Oldengarm	<b>Guests:</b> N/A

**Agenda Item A: Call to Order: Bridget Herrin at 4:04 p.m. Via Zoom**

<b>DISCUSSION:</b>
<ol style="list-style-type: none"> <li>1. Call to Order</li> <li>2. Approval of October 4, 2022, minutes               <ol style="list-style-type: none"> <li>a. The draft of the agenda and minutes were emailed to the COA committee prior to the meeting for review.</li> <li>b. The minutes from October 4, 2022, M/S by Liza Rabinovich and Larry Maxey and approved.</li> </ol> </li> </ol>

<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
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<ul style="list-style-type: none"> <li>• Post approved minutes to the website</li> </ul>	<ul style="list-style-type: none"> <li>• Stephanie Oldengarm</li> </ul>	<ul style="list-style-type: none"> <li>• Before the next meeting</li> </ul>
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**Agenda Item B: Continuing Business**

DISCUSSION:	
<p><b>1. <u>Develop ongoing responsibilities and deliverables for 22-23</u> (Objective: Approve)</b></p> <ul style="list-style-type: none"> <li>○ Development of a glossary in addition to a chapter within the handbook to serve as a guide to best practices in Outcomes Assessment.</li> <li>○ Discussed the meaning of authentic learning assessments as an existing framework that in addition to assessing students' learning by formal means (i.e., tests, correct vs. incorrect answers) allow students to improve skills and understanding of how course content applies to their lives and the world around them. Reviewed some <a href="#">examples</a> of the various ways folks can achieve authentic assessment measures.</li> <li>○ Revised “authentic learning assessment” to “effective learning assessment”.</li> <li>○ M/S by Larry Maxed and Isabel O’Connor and approved.</li> </ul>	
<p><b>2. Nuventive update (Objective: Information item)</b></p> <ul style="list-style-type: none"> <li>○ The monthly Nuventive workgroup meets this Friday (every 3<sup>rd</sup> Friday at 3 pm, but likely to change in the Spring) to review functionality implemented by weekly workgroup. Intend to roll out live Program Review spaces this Fall for folks to explore. <ul style="list-style-type: none"> <li>▪ Monthly workgroup includes folks from across campus.</li> <li>▪ Send recommendations for additional reps</li> </ul> </li> <li>○ The weekly workgroup is a smaller, functional team that meets with Nuventive representatives every Wednesday to ensure the Program Review space is being built to serve Mesa’s needs for Program Review submission and review. <ul style="list-style-type: none"> <li>▪ Michael Temple will join as a Student Services representative.</li> <li>▪ Curriculum and/or Senate representative(s) to join.</li> <li>▪ Liza Rabinovich and IE reps will join</li> </ul> </li> <li>○ Plan on beginning to build Outcomes Assessment space in Spring.</li> </ul>	
<p><b>3. Outcomes Cycle Year 1 update (Objective: Information item)</b></p> <ul style="list-style-type: none"> <li>○ Liza will be following up this week to confirm course information, CLOs, ILOs, SSOs, PLO as the December goal for updates approaches.</li> </ul>	
<p><b>4. <u>Handbook Draft Review Assignment</u> (Objective: Finalize and Approve)</b></p> <ul style="list-style-type: none"> <li>○ Will revise Ch. 4 based on conversation re: authentic assessment.</li> <li>○ Ch. 3 will need to be edited to include the new, approved responsibilities, deliverables.</li> <li>○ Read through Ch. 1-3 to review/approve at our December 6<sup>th</sup> meeting.</li> </ul>	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>• Forward any potential folks who can fill seat vacancies</li> </ul>	<ul style="list-style-type: none"> <li>• Anyone</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>
<ul style="list-style-type: none"> <li>• Post approved Ongoing Responsibilities and Deliverables to website</li> </ul>	<ul style="list-style-type: none"> <li>• Stephanie Oldengarm</li> </ul>	<ul style="list-style-type: none"> <li>• November 15, 2022</li> </ul>

<ul style="list-style-type: none"> <li>• Handbook Draft Review Assignment</li> </ul>	<ul style="list-style-type: none"> <li>• Read Ch. 1-3 to review and approve at the next meeting</li> </ul>	<ul style="list-style-type: none"> <li>• December 5, 2022</li> </ul>
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**Agenda Item C: New Business**

<b>DISCUSSION:</b>
<ol style="list-style-type: none"> <li>1. Pathways and Outcomes (Tabled)</li> <li>2. Outcomes Workshop – March 3<sup>rd</sup>? (Tabled)</li> </ol>

<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<ul style="list-style-type: none"> <li>• N/A</li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>

**Agenda Item D: Announcements/ Adjournment**

<b>DISCUSSION:</b>
<ol style="list-style-type: none"> <li>1. <a href="#">COA 22-23 Membership</a></li> <li>2. Next Meeting: December 6, 2022</li> <li>3. <a href="#">COA 22-23 Meeting Schedule</a></li> </ol>

Submitted by: Stephanie Oldengarm

Approved on: December 6, 2022