

San Diego Mesa College Distance Education Committee  
Meeting Minutes

Date: Thursday, November 19<sup>th</sup> 10:00 am

Meeting link:

<https://cccconfer.zoom.us/my/caraarthistory>

- I.** Review and approve [new goals list](#) (please read these over before our meeting if you can)
- II.** Discuss and provide feedback on the district Camera / Recording guidelines (pdf was emailed to committee members to review before we meet).
  
- III.** Current Professional Learning offerings
  - a. What is already being offered, and what is missing that people might need during Spring 2021?
  - b. There is potential Spring funding for 2021 professional learning cohort: (maybe a formal rubric-based online course peer review process?)
  
- IV.** Other updates from district meetings
  - a. District-wide committee on instructional technology tools (more on proctoring software)
  - b. November 2<sup>nd</sup> DDESC meeting
  - c. Report from SDICCA DE meeting