

SAN DIEGO MESA COLLEGE

Planning and Institutional Effectiveness Committee Minutes

February 25, 2025

LRC 435 3:45 p.m. to 5 p.m.

Attendees: Holly Jagielinski, Courtney Lee (SS/AS), Andrew Hoffman (AS), Lisa Shapiro (B&T), Ian Duckles (SBSMS), Jill Moreno Ikari (Chair of Chairs), Amanda Fusco (HSI), Ashanti Hands (President), Lorenze Legaspi (Administrative Services), Isabel O'Connor (Instruction), Toni Parsons (Instruction), Larry Maxey (SS), Leland Simpliciano (AANAPISI), Ryan Shumaker (Instruction), Victoria Miller (SS)

1. **Call to order 3:38pm**
2. **Postponed Approval of minutes for November 12, 2024**
3. **Approved 2/6/25 minutes**
 - a. **First approval Andrew Hoffman**
 - b. **Second approval Victoria Miller**
 - c. Abstentions: Ryan Shumaker
4. **New Business**

1. BARC Prioritization List

- A. PIE is the process through program review
- B. BARC is a representative allocation through program review after PIE, BARC' process is to continue to PCAB. 1st reading 3/4/25 and 2nd reading is 3/18/25.
- C. BARC items must be new and innovative
- D. 250k budget
- E. No items that were safety requests were in this year's requests. Safety requests should not go through BARC.
- F. 0-10 scoring rubric in the 2/6 meeting
- G. BARC norms and ensures consistency in scoring.
- H. Utilized the same rubric as last year.
- I. Those whose requests were pulled and not funded will be notified via email this week.
- J. People were having trouble writing to sustainability. This will be explored preparing for the next year
- K. PIEC reviewed the BARC Prioritization List, this will move on for review in the 3/4/25 PCAB meeting

2. CHP Prioritization List

- A. Same rubric and scoring pattern as last year and as BARC.
- B. There is a significant amount of need per CHP committee for the roles listed.
- C. The process to prioritize worked
- D. Anything that had more than 1 request, if there was a second, they identified that it was already funded.
- E. Ryan: Long term how do we deal with the need of the campus with the lack of funding and 50% law?
- F. Lorenze: Scrutinize positions that leave and vacate more and those are not automatically filled.
- G. Ryan: We are never able to hire critical positions
- H. Ashanti: we would love to unfreeze and fund more positions
- I. Isabel: This is a suggested ranked list if funding becomes available. A lot of the funding channels such as strong work force are drying up.
- J. FHP is on the March 11 meeting
- L. PIEC reviewed the CHP Prioritization List, this will move on for review in the 3/4/25 PCAB meeting

5. Announcements

Next meeting: March 11, 2025 - LRC 435 at 3:30-5pm

6. Resources

- [PIEC Website](#)
- [Meeting schedule for 2024-2025](#)
- [Integrated Planning Calendar](#)

8. Adjournment

Adjourned by: Holly Jagielinski at 4:45

Minutes submitted by: Holly Jagielinski

Deliverables for 2024-2025:

Accreditation:

- *Support ACCJC Annual Report (April 2025) and Follow-up Report (October 2025).*
- *Recommend to PCAB the establishment of a structure and accountability framework to maintain accreditation standards.*

Program Review and Outcomes Assessment:

- *Develop an integrated structure for Program Review and Outcomes Assessment that ensures accreditation compliance and fosters continuous improvement.*

Governance:

- *Update Committee Inventory each semester.*
- *Administer and analyze governance survey for trend identification and recommendations.*

Roadmap Oversight:

- *Support Strategic Objectives reporting and compliance.*
- *Review 2021-2025 goals and status; prepare for 2026-2030 roadmap to Mesa 2030.*
- *Update the Integrated Planning Calendar.*