

**San Diego Mesa College
PIE Committee
Meeting Notes**

October 11, 2016
3:30 p.m. – 5:00 p.m., MC 211B

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| ATTENDEES | Madeleine Hinkes, Co-Chair | Andrew MacNeill |
| | Meegan Feori, Co-Chair | Tim McGrath |
| | | Victoria Miller |
| | Rachelle Agatha | Kim Perigo (excused) |
| | Danene Brown | Charlotta Robertson (excused) |
| | Kristan Clark | Monica Romero |
| | Matt Fay | Irena Stojimirovic |
| | Rob Fremland | Manuel Velez |
| | Ashanti Hands | Staff Assistant: Yolanda Catano |
| | Brianna Hays | Guest: Agustin Rivera |
| | Leroy Johnson | |
| | Pamela Luster | |

Agenda Item A: Call to Order: By Madeleine Hinkes at 3:35 p.m. in MC 211B.

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| DISCUSSION | <p>1. Approval of the September 27, 2016 Minutes</p> <ul style="list-style-type: none"> • The minutes draft was emailed to PIEC prior to the meeting for review. • The minutes were M/S/C by Manuel Velez and Leroy Johnson. |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| <ul style="list-style-type: none"> • Post the PIEC minutes to webpage | <ul style="list-style-type: none"> • Yolanda Catano | <ul style="list-style-type: none"> • As soon as possible |

Agenda Item B: Continuing Business

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| DISCUSSION | <p>1. ILO Update</p> <ul style="list-style-type: none"> • Academic Senate brought a proposal to COA and the dialogue has been on-going. <ul style="list-style-type: none"> ▪ Clark-Essentially we asked Academic Senate to provide responses to the next COA meeting so that we can address the concerns of the Academic Senate and move forward with the ILOs. |
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| | <ul style="list-style-type: none"> ▪ Academic Senate had a meeting yesterday and Fremland reported. Senate still feels strongly about the mapping and that we should stop until the ILOs are formally approved. On Tuesday, October 18, Academic Senate will offer recommendations at COA. ▪ Clark-It's been with the Academic Senate for over two months. It was introduced at the end of last year. Charlie Lieu and I need to work on the platform for Taskstream. If we don't have the data based on the revised mapping, I'm not sure we will have the breadth of data we need. ▪ Fremland mentioned a time-out be issued for mapping until the next semester. ▪ Clark-We have not been assessing for a year and accreditation is coming in March and we need to have something by then. ▪ Hinkes-We can still get this completed for Program Review. ▪ Clark-A timeline for spring is definitely a no. ▪ Hinkes-Charlie Lieu will have help through the IEPI funding. • ILOs have an impact for mapping in Taskstream and for Outcomes Assessment. <ul style="list-style-type: none"> ▪ For Outcomes Assessment, some people already mapped to the new ILOs. ▪ Luster-It is important to have representation in committees and we didn't have a full cadre last year in COA. This becomes an issue for representation. From an accreditation perspective, we are going to have an issue because the process and the content has been an issue. We can continue working on the operational definitions of the ILOs. We will have an issue if Academic Senate will revert to the old ILOs. A lot of people have done a lot of work already, and I don't want to end up back here again. The strength of this institution is how well we work together. ▪ Luster-Those who participate and those who support shared governance committees will be sent an email from the President's Office, Administrative Technician. Dawn Whiting will support the systemic administrative shared governance committee process. <p>2. Proposed Goals for 2016-2017</p> <ul style="list-style-type: none"> • There are five proposed goals. <ol style="list-style-type: none"> 1. Monitor and support progress of our equity initiative and institution-set standards 2. Communicate institutional effectiveness efforts through the Institutional Planning & Governance Guide (IPGG) 3. Advance the planning work of the College using data-informed dialogue and decision-making 4. Re-evaluate College-wide goals and assess whether current Educational Master Plan still fits 5. Maintain our sustained continuous quality improvement as we move through the accreditation process. • Hinkes-Can we adopt these goals for 2016-2017? • The goals were M/S/C by Danene Brown and Tim McGrath. <ul style="list-style-type: none"> ▪ PIE approved the proposed goals and will send to PCab. <p>3. IP Calendar</p> <ul style="list-style-type: none"> • Will be sent to President's Cabinet for review. The new changes provided by MIT and SS & Equity will be included. |
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| ACTION ITEMS | PERSON | DEADLINE |
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| <ul style="list-style-type: none"> ▪ 1. Luster will send an email following up with the vetting process regarding the ILOs. | <ul style="list-style-type: none"> • 1. Luster | <ul style="list-style-type: none"> • 1. As soon as possible |

Agenda Item C: New Business

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| DISCUSSION | <ol style="list-style-type: none"> 1. Committees that report to PIE <ul style="list-style-type: none"> • N/A 2. Multi-Year Cycle <ul style="list-style-type: none"> • N/A |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| <ul style="list-style-type: none"> • None | <ul style="list-style-type: none"> • N/A | <ul style="list-style-type: none"> • N/A |

Agenda Item D: Research

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| DISCUSSION | <p>Bri Hays (30 mins)</p> <ul style="list-style-type: none"> • Bri provided a handout for PIE titled, “San Diego Mesa College Institution-Set Standards.” • Hays continued with a PowerPoint presentation titled, “Distance Education Student Achievement Trends.” • Link: http://www.sdmesa.edu/about-mesa/institutional-effectiveness/planning-and-institutional-effectiveness-committee/bri-powerpoints/Distance%20Ed%20ISS%20Presentation%20to%20PIEC%209-27-16.pdf <ul style="list-style-type: none"> ▪ Ten year data on retention rates for online courses ▪ Online Course Success Rates by Term <ul style="list-style-type: none"> ○ What is a Standard versus a goal? ○ What is the difference between online and in-person classes? ▪ Statewide DE Success and Retention data <ul style="list-style-type: none"> ○ Mesa vs. Statewide DE Success ○ Mesa vs. Region X DE Success ▪ Recommendation for DE Institution-Set Standards ▪ (2 minute discussion on the following questions) <ul style="list-style-type: none"> ○ Success Rate: <ul style="list-style-type: none"> • Stojimirovic- What is the difference between online populations versus the Mesa population? It’s been my feeling that the online students are less ready to take on an online class. • MacNeill-How many students are taking in-person and online classes? What are the success rates for both? We now have professional learning in place to help faculty with student success rate and retention. • Rivera-Michael Temple is doing a Real Talk series. The discussion regarding Distance Education was brought up. |
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| | <p>Are online courses the best option for students?</p> <ul style="list-style-type: none"> • Velez-Data supports that Latinos and African-American students fare worse in online classes than other races/ethnicities. • Hays-We need to address those equity gaps and there is information. We deliberately put this into Program Review to discuss this further. <ul style="list-style-type: none"> ○ Retention Rate: <ul style="list-style-type: none"> • Brown-If students drop the class, do we have data on that? Sometimes the reasons why students drop the classes are out of our control. • Velez-Students take classes online because they thought they were easier and they take the harder classes in-person. • Johnson-We try to provide online support, but the support is not there yet. <ul style="list-style-type: none"> • Next Steps <ul style="list-style-type: none"> ▪ What is a baseline for comparing the data? ▪ Hinkes proposed looking at the data from statewide versus Mesa College. ▪ Romero- I wouldn't want to go any lower than our current status. ▪ PIE reached a consensus that the rates will remain consistent with the 2015-2016 rates. ▪ Fremland-How many students would this affect? ▪ Hays-We have about 15 percent of students who are taking Distance Education. ▪ The recommendation for Distance Education course success rate, institution-set standard 60%. The recommendation for Distance Education course retention rate, institution-set standard 80%. • Closing the Loop <ul style="list-style-type: none"> ▪ The recommendations will be sent to President's Cabinet after PIE has provided those recommendations. ▪ Evaluate College Performance Relative to Standard |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| <ul style="list-style-type: none"> • 1. Hays will provide the attachment | <ul style="list-style-type: none"> • 1. Hays | <ul style="list-style-type: none"> • 1. By next meeting |

Agenda Item E: Accreditation

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| DISCUSSION | <p>Danene Brown: 5 minutes</p> <ul style="list-style-type: none"> • Standard III will be presented at President's Cabinet. • Human, Financial, Physical, and Technological resources. • It is time to plan the visit. We will take over some of the meeting rooms on campus in preparation for accreditation. The President's Office is taking care of it. • As accreditation gets closer, more meetings will be held, especially all shared governance committee meetings to discuss the visit. • We anticipate 10-12 people on the college accreditation team and 10-12 people on the district team. |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| • None | • N/A | • N/A |

Agenda Item F: Student Success/Equity/Title V:

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| DISCUSSION | <p>Monica Romero: 15 minutes</p> <ul style="list-style-type: none"> • Rivera and Romero provided a Summer CRUISE PowerPoint presentation. <ul style="list-style-type: none"> ▪ Program Outcomes ▪ Mentoring All Year Long ▪ CRUISE Student Demographics ▪ Outcomes ▪ Student Feedback ▪ Recommendations ▪ 2016-2017 ▪ Student Feedback ▪ Coming Soon <ul style="list-style-type: none"> ○ Winter CRUISE ○ Kearny CRUISE • Link for PowerPoint: http://www.sdmesa.edu/about-mesa/institutional-effectiveness/planning-and-institutional-effectiveness-committee/bri-powerpoints/SUMMER%20CRUISE%20PIE%20Presentation%2010-11-16.pdf |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| • 1. Romero will send CRUISE report for PIE. | • 1. Romero | • 1. As soon as possible |

Agenda Item G: Program Review

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| DISCUSSION | <p>Madeleine Hinkes: 1 minute</p> <ul style="list-style-type: none"> • N/A |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| • None | • N/A | • N/A |

Agenda Item H: Committee on Outcomes and Assessment (COA)

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| DISCUSSION | <p>Kris Clark: 10 minutes</p> <ul style="list-style-type: none"> • The Guide has been sent to the constituents for review. |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| • None | • N/A | • N/A |

Agenda Item I: BARC

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| DISCUSSION | Rachelle Agatha: No report <ul style="list-style-type: none"> • N/A |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| • None | • N/A | • N/A |

Agenda Item J: Faculty Hiring Priorities Committee (FHPC)

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| DISCUSSION | Rob Fremland: No report <ul style="list-style-type: none"> • N/A |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| • None | • N/A | • N/A |

Agenda Item K: Classified Hiring Priorities Committee (CHPC)

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| DISCUSSION | No report <ul style="list-style-type: none"> • N/A |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| • None | • N/A | • N/A |

Agenda Item L: Goals for 2016-2017

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| DISCUSSION | <ol style="list-style-type: none"> 1. Monitor and support progress of our equity initiative and institution-set standards 2. Communicate institutional efforts through the Institutional Planning & Governance Guide (IPGG) 3. Advance the planning work of the College using data-informed dialogue and decision-making 4. Re-evaluate College-wide goals and assess whether current Educational Master Plan still fits 5. Maintain our sustained continuous quality improvement as we move through the accreditation process |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| • None | • N/A | • N/A |

Agenda Item M: Adjournment

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| DISCUSSION | <ul style="list-style-type: none">• Meeting was adjourned by Madeleine Hinkes at 5:02 p.m. |
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Next Meeting, October 25, 2016 in MC 211B

Submitted by: Yolanda Catano, Senior Secretary

Approved on: October 25, 2016