

San Diego Mesa College
PIE Committee
Meeting Notes

April 12, 2016
3:30 p.m. – 5:00 p.m., A-104

ATTENDEES	Madeleine Hinkes, Co-Chair	Brianna Hays
	Angela Liewen, Co-Chair	Leroy Johnson
		Trina Larson
	Rachelle Agatha	Pamela Luster (excused)
	Miriam Ahmed (excused)	Tim McGrath
	Danene Brown	Kim Perigo
	Kristan Clark	Charlotta Robertson
	Genevieve Esguerra	Monica Romero
	Meegan Feori	Cheryl Ching
	Rob Fremland	Yolanda Catano
	Ashanti Hands	

Agenda Item A: Call to Order: By Madeleine Hinkes at 3:37 p.m. in A-104.

DISCUSSION	<p>1. Approval of the March 22, 2016 Minutes</p> <ul style="list-style-type: none"> The minutes draft was emailed to PIEC prior to the meeting for review. The minutes were M/S/C by Kim Perigo and Angela Liewen.
-------------------	---

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> Post to the PIEC minutes webpage 	<ul style="list-style-type: none"> Yolanda Catano 	<ul style="list-style-type: none"> Before the next PIEC meeting

Agenda Item B: Continuing Business

DISCUSSION	<p>1. PRT visit on April 6</p> <ul style="list-style-type: none"> Two hour sessions talking and questions back and forth. <u>Resources Offered</u>- Madeleine is still digesting the information. Getting a guide together, better workshops, and training to demonstrate best practices for the group. Points emphasized: Assessment shouldn't be a separate job; we should
-------------------	---

	<p>be assessing everything that we do that involves students.</p> <ul style="list-style-type: none"> • ELAC-East LA Pam and Danene. How they do things, and how we fully meet the standards? • We do course level and institutional level, but we don't do program level. We need to get on board with that. • Madeleine-We have a foundation for that, but we just need to be a little more intentional.
--	--

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • N/A

Agenda Item C: New Business

DISCUSSION	<p>1 Preparation for Retreat (Hays, 40 minutes)</p> <ul style="list-style-type: none"> • Friday, April 29th • A PowerPoint titled, "Assessing Our College-Wide KPI's" was presented. • Flashback (2014)-50th anniversary, finished educational master plan, strategic goals. • Student, staff, administrators, discussed plentiful about the college master plan. • Key Performance Indicators Mapped to Goals • How can we focus our college-wide evaluation? KPI's for strategic goals, IEPI indicators, Institution Set Standards Indicators. • <u>6 Strategic Directions and Goals</u> <ol style="list-style-type: none"> 1. Teaching and Learning 2. Building a Sense of Community 3. Sustaining and Building Pathways 4. Innovation 5. Personal Growth and Professional Development 6. Stewards of Resources and Effective Practices for Accountability. • <u>Time Frame</u>- For the folks who will be at the retreat. • Between this meeting and the next, they will review and discuss scorecard. It is discussed widely. It is available online. • <u>Data</u>- Course Success Rate: Institution-Set Standard • We met our Aspirational Goal. Mesa tends to be slightly on the higher side versus statewide. • Student Success Scorecard • <u>Student Path to Completion</u>- Entry, Persistence, Credit Accumulation, Graduation. Student's Actual Path to Completion- A four year plan. 6-year Timeframe. • <u>Cohort Tracking Outcomes</u>: <ol style="list-style-type: none"> 1. Completion (Degree, Certificate, Transfer, Transfer Prepared) 2. 30 Units Completion, 3. Persistence,
-------------------	--

	<p>4. Remedial Progress, (Degree, Certificate, Transfer, Transfer Prepared).</p> <ul style="list-style-type: none"> • Positive and negative data. The cohort started in 2010 (When the recession hit and really impacted us; our funding was limited due to decreases in tax revenues at the state level). • <u>Short-Term goal and Long-Term goals</u>- Short-term is one-year and long term was originally conceived as 3-year but is now required as a 6-year goal. • <u>Indicators</u>- What are we doing on campus? What are the gaps? • The most recent scorecard is from 2005-06 to 2009-10 because the research is based off of a 6-year cohort timeframe. • <u>Suggestions for members</u>- Look at unemployment rates, etc. and how this affects student completion and success. • Interpretation of the scorecard would be something that we could do to further our assessment. • Statewide completion rates are down because of transfer rates. • We are a heavy transfer rate. This could be a reason why the statewide completion rates are as down for this institution. • Request for researchers need to do some inquiry on decreases in completion rate and other factors. <p>2 Revised ILOs, from COA (Hinkes)</p> <ul style="list-style-type: none"> • Take this information to your constituents and see what each program and department's input is. • This does not need to be addressed by the retreat. <p>3 Our Mission, Vision, and Values (Hinkes)</p> <ul style="list-style-type: none"> • We don't have to change our mission statement if it fulfills what we do. • Have a look at the sample mission statements. • We will be working on this for the rest of the spring and some over the summer. • Does our mission statement work? If not, then we have to put in a little more work. • <u>Homework</u>: Compare mission statement with ACCJC standards.
--	---

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • ILO's- Send an electronic copy to all committee members. 	<ul style="list-style-type: none"> • Yolanda Catano 	<ul style="list-style-type: none"> • Next Meeting

Agenda Item D: Research

DISCUSSION	Bri Hays
-------------------	-----------------

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A

Agenda Item E: Accreditation

DISCUSSION	Danene Brown (5 minutes) <ul style="list-style-type: none"> Accreditation and writing session are held every Thursday, 2-3:30pm in I4-402
-------------------	---

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A

Agenda Item F: Student Success/Equity/Title V:

DISCUSSION	Monica Romero (5 minutes) <ul style="list-style-type: none"> The HSI and the grant outcomes are related to many of the strategic directions on campus. In terms of faculty professional development they are sponsoring a course redesign institute this summer. They have more funding and will be doing more conferences professional development. Issues of diversity and equity will be discussed at the conference. The LOFT is now open. Positions are being filled to handle all of the functions of the LOFT. This will come to fruition by July 1st. The grand opening is Wednesday, April 27th from 4-5pm. The following day is an open house.
-------------------	--

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A

Agenda Item G: Program Review

DISCUSSION	Madeleine Hinkes: No report
-------------------	------------------------------------

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A

Agenda Item H: Committee on Outcomes and Assessment (COA)

DISCUSSION	<p>Kris Clark (5 minutes)</p> <ul style="list-style-type: none"> The 3 areas Kris is looking to apply on the grants: Support for Adjunct Participation, Support for Revising Taskstream so that it becomes a more useful instrument, and Professional Development (Different Assessment Practices).
-------------------	---

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A

Agenda Item I: BARC

DISCUSSION	<p>Rachelle Agatha (5 minutes)</p> <ul style="list-style-type: none"> BARC met today and finalized their prioritization list. Over 33 requests add up to about \$244,120. Need to have PIE accept the list. The recommendation was M/S/C by Tim McGrath and Kim Perigo. All in favor of sending it forward to President's Cabinet. BARC would like to have a co-retreat with PIE this summer. BARC is ready to move on to the next level and train other people to broaden the process. Facilities requests' next meeting. BARC will go through the list and make a facilities masterplan and they will bring to PIE once it is ready. Program review training and resource allocation training will also be improved.
-------------------	---

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> N/A

Agenda Item J: Faculty Hiring Priorities Committee (FHPC)

DISCUSSION	Rob Fremland: No Report
-------------------	--------------------------------

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
--------------	--------------------	----------

• None	• N/A	• N/A
--------	-------	-------

Agenda Item K: Classified Hiring Priorities Committee (CHPC)

DISCUSSION	Trina Larson: No report
-------------------	-------------------------

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item L: Goals for 2015-2016

DISCUSSION	<ol style="list-style-type: none"> 1. Ensure our actions address our strategic goals 2. Work towards improvement of institutional effectiveness 3. Meet accountability obligations (ACCJC, IEPI) 4. Review mission, vision, and values and Institutional Learning Outcomes (ILOs)
-------------------	---

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item M: Adjournment

DISCUSSION	<ul style="list-style-type: none"> • Meeting was adjourned by Madeleine Hinkes at 4:58 p.m.
-------------------	--

Next Meeting: Tuesday, April 26, 3:30 p.m. – 5:00 p.m., A-104
President's Cabinet retreat, Friday April 29

Submitted by: Yolanda Catano, Senior Secretary

Approved on: April 26, 2016