

**San Diego Mesa College
PIE Committee
Meeting Notes**

April 26, 2016
3:30 p.m. – 5:00 p.m., A-104

ATTENDEES	Madeleine Hinkes, Co-Chair	Brianna Hays
	Angela Liewen, Co-Chair	Leroy Johnson
		Trina Larson
	Rachelle Agatha	Pamela Luster
	Miriam Ahmed (excused)	Tim McGrath
	Danene Brown	Kim Perigo
	Kristan Clark (excused)	Charlotta Robertson
	Genevieve Esguerra	Monica Romero
	Meegan Feori	Cheryl Ching (guest)
	Rob Fremland	Yolanda Catano
	Ashanti Hands	Shannon Bacon (guest)

Agenda Item A: Call to Order: By Madeleine Hinkes at 3:35 p.m. in A-104.

DISCUSSION	<p>1. Approval of the April 12, 2016 Minutes</p> <ul style="list-style-type: none"> • The minutes draft was emailed to PIEC prior to the meeting for review. • The Minutes were M/S/C by Kim Perigo and Rob Fremland.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Post to the PIEC minutes webpage 	<ul style="list-style-type: none"> • Yolanda Catano 	<ul style="list-style-type: none"> • Before the next PIEC meeting

Agenda Item B: Continuing Business

DISCUSSION	<p>1. Preparation for Retreat (Hays, 40 minutes)</p> <ul style="list-style-type: none"> • <i>Part II- Preparing for PCab Retreat</i> • Hays- Cont. PowerPoint presentation: "Assessing Our College-wide KPIs." <ul style="list-style-type: none"> ○ During our last meeting there was dialogue about completion rates in some of the cohort based indicators. The district's research and planning office just finished the transfer report.
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- Transfer rate is the bulk of our completion rates at Mesa College.
- IEPI: For the cohort indicators we can start contextualizing them as cohorts as opposed to years. A six-year goal. It is something Hays will talk about in statewide conversations.
- Goals: Mesa College is in good shape.

Additional Non- Scorecard Indicators:

- These are things that are being measured and mapped to strategic goal 1 that is about inclusive teaching and learning environment for all of Mesa College students.
- Non-scorecard indicators are things that we are not tracked based on cohort, but on sheer volume.

Associate Degrees Awarded:

- Short Term Goal 1,312, Long Term Goal 1,413. We met our goals and they foresee that the indicators will reflect numbers around the 1400s.
- Luster: It is important to create a process for those degrees that don't have a pattern with the tracking of student outcomes and achievements. We haven't discussed what constitutes a program.

Certificates Awarded:

- Down a bit in certificates. We did set a goal that we were going to bring up our certificates awarded. Long-Term Goal: 349, Short-Term Goal: 333.
- Hays: We may want to re-adjust our goals and set up something lower. This will be discussed in PCab Retreat.

Transfer Volume:

- We set an Institution-Set Standard of 1,900 and we are at 1,971.
- No IEPI goal set for transfer.

Skills Builder Metric:

- The debut of the New Scorecard Indicator for CTE- Measuring student success in non-traditional ways.
- Outcome of wage gain for Mesa College +17%.
- Workshops on Skills Builder Metric for CTE programs will be available for faculty in Fall semester for Perkins, planning, and program review.
- Hays: Created dashboards for faculty to easily use and access databases.

Next Steps:

- Review performance related to Institution-Set Standards and goals at PCab Retreat.
- Review equity gaps with Student Success and Equity Committee.
- Review other indicators with appropriate committees/governance groups.

Stay Tuned for M-Dash:

- San Diego Mesa College Key Performance Indicators Mapped to IEPI Frameworks Indicators 2014-2015.
- Everyone will get a copy on Friday at the PCab Retreat and will be posted on the website.
- Cheat sheets will be provided for each of the breakout groups. A little glossary with master key words.

- **Luster Announcement:** We are talking about two points at the PCab Retreat: Governance and Accreditation.

2. Our Mission, Vision, and Values (Hinkes)

- Review Homework- Mission Statement:
 - Now that the baccalaureate is offered at Mesa College, where is this indicated on the mission statement? Bakersfield is the only college of the

	<p>15 that includes the baccalaureate on their mission statement.</p> <ul style="list-style-type: none"> ○ Three say undergraduate degrees, but others haven't made the changes online or might be in the process. ○ Luster: The district has changed the overarching mission. We have met the accreditation substantive change standard by changing it at the district level. ○ Perigo: The most common comment I heard was access and equity in the mission statement. Equity is not just synonymous to access. By promoting student learning and achievement there is equity embedded in those things as well. ○ Perigo suggested the wording in the mission statement to reflect the students' progress: access, equity, and success; in that order. ○ <u>Friendly Amendment</u>- To change it to access, equity, and success. ○ M/S/C by Rob Fremland and Kim Perigo to pass the amendment on the mission statement. <ul style="list-style-type: none"> ● <u>Hinkes</u>- We will adjust vision and values later on.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> ● Edit the Standard Section I.A 	<ul style="list-style-type: none"> ● Madeleine Hinkes 	<ul style="list-style-type: none"> ● As soon as possible

Agenda Item C: New Business

DISCUSSION	<ul style="list-style-type: none"> ● None
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> ● None 	<ul style="list-style-type: none"> ● N/A 	<ul style="list-style-type: none"> ● N/A

Agenda Item D: Research

DISCUSSION	<p>Bri Hays</p> <ul style="list-style-type: none"> ●
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> ● None 	<ul style="list-style-type: none"> ● N/A 	<ul style="list-style-type: none"> ● N/A

Agenda Item E: Accreditation

DISCUSSION	<p>Danene Brown</p> <ul style="list-style-type: none"> ●
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A

Agenda Item F: Student Success/Equity/Title V:

DISCUSSION	<p>Monica Romero</p> <ul style="list-style-type: none"> LOFT Grand Opening on April 27, 2016. Everyone is invited to attend.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A

Agenda Item G: Program Review

DISCUSSION	<p>Madeleine Hinkes</p> <ul style="list-style-type: none"> Program review annual report will be available next week.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A

Agenda Item H: Committee on Outcomes and Assessment (COA)

DISCUSSION	<p>Kris Clark (Madeleine Hinkes)</p> <ul style="list-style-type: none"> COA is discussing revised ILOs at Academic Senate meeting on Monday.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A

Agenda Item I: BARC

DISCUSSION	<p>Rachelle Agatha</p> <ul style="list-style-type: none">
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A

Agenda Item J: Faculty Hiring Priorities Committee (FHPC)

DISCUSSION	<p>Rob Fremland</p> <ul style="list-style-type: none"> • <u>Faculty Hiring Requests:</u> <ul style="list-style-type: none"> ○ Looked at the history of faculty hiring in program or service area. ○ If someone leaves during the tenure process then the department retains the position. • <u>Faculty Hiring Prioritization Scoring Rubric:</u> <ul style="list-style-type: none"> ○ Discussed the rubric, rotation of the faculty hiring committee, and the process for that. ○ Question 2: Description of and rationale for position/assignment ○ Question 3: Program/service area of enhancement ○ Scoring rubric has not changed. • <u>Program Review Process:</u> <ul style="list-style-type: none"> ○ How do we encourage people to focus on equity and inclusion when they ask for faculty hiring requests? ○ The hiring of faculty is key to diversifying and finding equity in our outcomes for Mesa College students. How would student outcomes increase if more faculty were being hired? ○ Luster: Our values; equity, diversity, and inclusion should be embedded and threaded in the daily things that we do. ○ How does the college value the work that the staff and faculty are doing in the program review writing to reach more equitable outcomes? ○ Perigo suggested developing a descriptor for each program/service to contextualize and interpret the data effectively when submitting the reports to the databases.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item K: Classified Hiring Priorities Committee (CHPC)

DISCUSSION	<p>Trina Larson: No report</p> <ul style="list-style-type: none"> • <u>Shannon Bacon (Guest):</u> <ul style="list-style-type: none"> ○ 38 requests were submitted. 2 of the requests didn't receive a score because 1 was blank and 1 was inappropriate. The committee discussed the scoring. ○ 6 of the requests were shared by multiple programs. ○ There was a maximum of 210 points. Only 7 positions were above 50 percent. The explanation behind the results might be because this is an annual update year for the program review. ○ The people that attended training did really well. ○ Perigo suggested tag trainings with school meetings. ○ New classified positions will be open given the number of retirements. ○ Improvements for training will be discussed and provided for in the future. • M/S/C by Tim McGrath and Leroy Johnson to accept and provide CHP attachments to PCab.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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• Bringing CHP attachments to PCab on May 3rd	• Madeleine Hinkes	• April 29, 2016
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Agenda Item L: Goals for 2015-2016

DISCUSSION	<ol style="list-style-type: none"> 1. Ensure our actions address our strategic goals 2. Work towards improvement of institutional effectiveness 3. Meet accountability obligations (ACCJC, IEPI) 4. Review mission, vision, and values and Institutional Learning Outcomes (ILOs)
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item M: Adjournment

DISCUSSION	<ul style="list-style-type: none"> • Meeting was adjourned by Madeleine Hinkes at 4:56 p.m.
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Next Meeting: Tuesday, May 10, 3:30 p.m. – 5:00 p.m., A-104
President’s Cabinet retreat, Friday April 29

Submitted by: Yolanda Catano, Senior Secretary

Approved on: May 10, 2016