

**San Diego Mesa College
PIE Committee
Meeting Notes**

September 11, 2018
3:40 p.m. – 5:00 p.m., MC 211B

ATTENDEES	Madeleine Hinkes, Co-Chair	Victoria Miller
	Meegan Feori, Co-Chair	Kim Perigo
	Danene Brown	Scott Plambek
	Ian Duckles	Monica Romero*
	Ashanti Hands	Leslie Shimazaki
	Ed Helscher	Irena Stojimirovic
	Bridget Herrin*	Lorenze Legaspi
	Holly Jagielinski	
	Leroy Johnson	
	Terry Kohlenberg	
	Courtney Lee	
	Leticia Lopez*(excused)	
	Pam Luster*(excused)	
	Andrew MacNeill	Staff Assistant: Sahar King
	Anda McComb	Guest:

Agenda Item A: Call to Order: By Madeleine Hinkes at 3:52 p.m. in MC211B.

DISCUSSION	<ol style="list-style-type: none"> 1. Approval of August 28, 2018 Minutes <ul style="list-style-type: none"> ➤ The minutes draft was emailed to PIEC prior to the meeting for review. ➤ The minutes were M/S by Kim Perigo and Ian Duckles and approved.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Post the PIEC minutes to webpage 	<ul style="list-style-type: none"> • Sahar King 	<ul style="list-style-type: none"> • As soon as possible

Agenda Item B: Continuing Business

DISCUSSION	<ol style="list-style-type: none">1. Co-chair election And Membership<ul style="list-style-type: none">➤ Meegan Feori will continue as co-chair for 2018-2019➤ We have Anda McComb and Courtney Lee as PIE classified representatives.➤ We need 1 faculty from A&L and 1 student member.➤ We will update the website after membership is complete. 2. Goals for PIE Committee<ul style="list-style-type: none">➤ Every year we review our goals➤ Goal numbers 1, 2, 3 and 5 will be staying the same.➤ We had suggestion for goal number 4➤ Suggestion for Goal➤ The goals were M/S by Ian Duckles and Terry Kohlenberg and approved.➤ We will bring the final edit of the Goals to committee for review at next meeting 3. Integrated Planning Calendar review<ul style="list-style-type: none">➤ We have a hard copy hand out and also have some updates on Mesa Pathways, Institutional Research, and Outcomes assessment➤ Please review the Integrated Planning calendar➤ After we approve it we will present it at President's Cabinet next week.➤ The Integrated Planning Calendar was M/S by Kim Perigo and Holly Jagielinski and approved.➤ San Diego Mesa College Integrated Planning Calendar 2018-2019 4. Governance survey and process<ul style="list-style-type: none">➤ What is the process after we gather the results of the survey and the details from these results and how can each committee use the results to improve?➤ Research team will initiate the survey and gather the results➤ Send date estimated during spring 2019 (April)➤ Data/results will be collected in IE and sent to committee for review<ol style="list-style-type: none">a. Committee members discuss data during meetingb. Discussion is recorded in minutesc. Minutes are to be posted to committee page➤ We will bring a draft of the process to next meeting➤ https://www.surveymonkey.com/r/6FYLD9Q 5. Institutional Planning & Governance Guide (IPGG)<ul style="list-style-type: none">➤ Communications will update cover page➤ We are waiting on the feedback so we can update IPGG and bring it to the President's Cabinet Retreat on November 13, 2018.➤ An assignment list was sent out, Please send all your feedback about the IPGG to Madeleine Hinkes.➤ IPGG
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ACTION ITEMS	PERSON	DEADLINE
<ul style="list-style-type: none"> • Make updates to planning calendar. • IPGG update 	<ul style="list-style-type: none"> • Committee members • Madeleine 	<ul style="list-style-type: none"> • Next meeting • Early October

Agenda Item C: New Business

DISCUSSION	N/A
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • N/A 		

Agenda Item D: Research (Herrin):

DISCUSSION	<p>Bridget Herrin: Dashboard</p> <ul style="list-style-type: none"> ➤ This year we will have all the data for Program Review dashboards available on the research website. ➤ Over the summer, research team developed and updated all the dashboards on the website. ➤ All the dashboards that include achievement outcomes also include analyses, an Equity Gap Analysis. ➤ Dashboard feedback survey: Please review these dashboards and give your feedback to research team. ➤ You can print the report from the dashboard –How to screen cast available on website ➤ All of this data and information will not be used for funding formula but should match with information that district sends to state ➤ The dashboards are improved and updated all the time.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • 		<ul style="list-style-type: none"> • N/A

Agenda Item E: Accreditation (Brown):

DISCUSSION	<p>Danene Brown:</p> <ul style="list-style-type: none"> • No Report
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

Agenda Item F: Student Success/Equity/Title V (Hands):

DISCUSSION	<p>Student Services-Ashanti Hands:</p> <ul style="list-style-type: none"> ➤ Student services creates annual report includes the data from Student Success and Equity ➤ Mesa Pathways will be hosting their first meeting on September 13th and will send invitation to all for participation. ➤ We are transitioning from task force to committee.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item G: Program Review (Hinkes)

DISCUSSION	<p>Madeleine Hinkes:</p> <ul style="list-style-type: none"> ➤ Program Review ran its first training session on Friday 09-07-18 ➤ Trainings are available the first Friday of each month in SB 216. ➤ Added two new programs; are up to 106 programs ➤ Resource requests section is under development and will be ready soon ➤ 2018-2019 Program Review Timeline ➤ Training Schedule 2018-2019
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item H: Committee on Outcomes and Assessment (COA)

DISCUSSION	<ul style="list-style-type: none"> ➤ COA is working on ILO survey
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item I: Budget Allocation & Recommendation Committee (Legaspi)

DISCUSSION	<ul style="list-style-type: none"> • N/A
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • N/A

Agenda Item J: Faculty Hiring Priorities Committee (FHPC)

DISCUSSION	<ul style="list-style-type: none"> • N/A
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • N/A

Agenda Item K: Classified Hiring Priorities Committee (CHPC)

DISCUSSION	<ul style="list-style-type: none"> • N/A
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • N/A

Agenda Item L: Announcements:

DISCUSSION	<ol style="list-style-type: none"> 1. Next meeting, 25 September 2018 2. President's Cabinet retreat, 13 November, 1-5 PM
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Submitted by: Sahar King, Senior Secretary

Approved on: