

**San Diego Mesa College  
PIE Committee  
Meeting Notes**

September 25, 2018  
3:30 p.m. – 5:00 p.m., MC 211B

<b>ATTENDEES</b>	Madeleine Hinkes, Co-Chair	Lorenze Legaspi
	Meegan Feori, Co-Chair	Leticia Lopez (excused)
	Danene Brown	Pam Luster
	Ian Duckles	Andrew MacNeill
	Ashanti Hands	Anda McComb (excused)
	Ed Helscher	Victoria Miller
	Bridget Herrin	Kim Perigo
	Holly Jagielinski (absent)	Scott Plambek
	Leroy Johnson (absent)	Monica Romero
	Terry Kohlenberg	Leslie Shimazaki
	Courtney Lee	Irena Stojimirovic
	Staff Assistant: Sahar King	Guests:

**Agenda Item A: Call to Order:** By Meegan Feori at 3:56 p.m. in MC211B.

<b>DISCUSSION</b>	<ol style="list-style-type: none"> <li>1. Approval of September 11, 2018 Minutes <ul style="list-style-type: none"> <li>➤ The minutes draft was emailed to PIEC prior to the meeting for review.</li> <li>➤ The minutes were M/S by Kim Perigo and Ed Helscher and approved.</li> </ul> </li> </ol>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>• Post the PIEC minutes to webpage</li> </ul>	<ul style="list-style-type: none"> <li>• Sahar King</li> </ul>	<ul style="list-style-type: none"> <li>• As soon as possible</li> </ul>

**Agenda Item B: Continuing Business**

<b>DISCUSSION</b>	<ol style="list-style-type: none"> <li>1. <b>Governance survey and process</b> <ul style="list-style-type: none"> <li>➤ Get survey in final form (IE Office)</li> <li>➤ Identify committees to participate (PIE Committee)</li> <li>➤ Communication with the committee chairs, by fall, will be from President’s office</li> <li>➤ Administer survey early April (IE Office sends out )</li> </ul> </li> </ol>
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	<ul style="list-style-type: none"> <li>➤ Results sent back to each committee chair in about 2 weeks.</li> <li>➤ Discuss results, with plans for next year; document in minutes (each committee)</li> <li>➤ Post Minutes on websites (each committee)</li> <li>➤ Governance survey and process were M/S by Andrew MacNeill and Kim Perigo and approved.</li> <li>➤ <a href="https://www.surveymonkey.com/r/6FYLD9Q">https://www.surveymonkey.com/r/6FYLD9Q</a></li> </ul> <p><b>2. Institutional Planning &amp; Governance Guide (IPGG)</b></p> <ul style="list-style-type: none"> <li>➤ We are in process of updating the annual IPGG</li> <li>➤ We sent email reminders for feedback from the committees</li> <li>➤ If you have color preference for the cover let us know (purple or Mesa's color)</li> <li>➤ <a href="#">IPGG</a></li> </ul> <p><b>3. Goals, one last time</b></p> <ol style="list-style-type: none"> <li>1. Monitor and support progress of equity initiatives, institution set-standards, and Pathways work</li> <li>2. Communicate institutional effectiveness efforts through the Institutional Planning &amp; Governance Guide (IPGG)</li> <li>3. Advance the planning work of the College using data-informed dialogue and decision-making</li> <li>4. Review progress with College-wide goals and their relationship to the Educational Master Plan in preparation for the new Educational Master Plan</li> <li>5. Maintain sustained continuous quality improvement while moving through planning and accreditation processes</li> </ol> <ul style="list-style-type: none"> <li>➤ The goals were M/S by Andrew MacNeill and Ian Duckles and approved.</li> </ul> <p><b>4. Planning calendar, one last time</b></p> <ul style="list-style-type: none"> <li>➤ We had feedback from the President's cabinet to add line for TITLE III STEM /TITLE V</li> <li>➤ We will update it and post it on the website.</li> <li>➤ <a href="#">IP Calendar 2018-2019</a></li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>• Update Goals on agendas</li> <li>• Post revised Planning Calendar</li> </ul>		<ul style="list-style-type: none"> <li>• As soon as possible</li> </ul>

**Agenda Item C: New Business**

<b>DISCUSSION</b>	<p><b>1. CCCCO Vision for Success and our EMP (Hinkes)</b></p> <ul style="list-style-type: none"> <li>➤ Chancellor Oakley's vision statement is a good source for us as a college to begin planning for our new Ed Master plan.</li> <li>➤ Our plan will tie together work from Mesa Pathways, CUE, student centered funding formula, program review, outcomes assessment, and more.</li> </ul>
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	<ul style="list-style-type: none"> <li>➤ Challenges to CCC student include: not completing, taking too long or too many credits, lack of services for older and working students, cost, achievement gaps</li> <li>➤ Presents 5 goals to achieve by 2022 (see attachment); similar to what we do on our Scoreboard</li> <li>➤ CCC commitments (see attachment); Mesa is already focusing on these</li> <li>➤ Need to crosswalk vision with our goals and strategic direction (expectation vs what we do)</li> <li>➤ Moving forward on EMP planning: bring in outside facilitator?</li> <li>➤ Need to think about what should be in an EMP; look at other colleges</li> <li>➤ Will need updates on demographics and labor predictors</li> <li>➤ Focus on facilities needs, in hope of a future bond</li> <li>➤ Program reviews should include plans for the future</li> <li>➤ <a href="https://vision.foundationccc.org/">https://vision.foundationccc.org/</a></li> <li>➤ <a href="https://vision.foundationccc.org/executive-summary">https://vision.foundationccc.org/executive-summary</a></li> <li>➤ <a href="https://vision.foundationccc.org/a-vision-for-change">https://vision.foundationccc.org/a-vision-for-change</a></li> <li>➤ <a href="https://vision.foundationccc.org/looking-ahead">https://vision.foundationccc.org/looking-ahead</a></li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Develop crosswalk Look at other colleges' EMP		

**Agenda Item D: Research (Herrin):**

<p><b>DISCUSSION</b></p>	<p><b>Bridget Herrin: Mesa Pathways:</b></p> <ul style="list-style-type: none"> <li>➤ Key Performance Indicators:</li> <li>➤ Previously, IEPI goals were suspended because the IEPI framework of the state was being revamped in light of Vision, AB705, and Guided Pathways.</li> <li>➤ Will be looking over these metrics over the next few meetings.</li> <li>➤ The bubble group is meant to look at campus-wide initiatives.</li> <li>➤ These metrics might be used as a part of a formative evaluation as we go through some of the major changes we engage in.</li> <li>➤ This might be one way to analyze where we are losing students, if there are patterns we see, any exit points.</li> <li>➤ Many of these are already aligned with Guided Pathways and Vision for Success.</li> <li>➤ This will be the basis for what the shared metrics group will begin looking at.</li> <li>➤ Part of this effort is identifying some sort of expected progress.</li> <li>➤ We will bring the key performance indicators for more discussion</li> <li>➤ The question is, how we can effectively communicate the result with the campus?</li> <li>➤ Trying to get people to look at the information without being prescriptive about it.</li> </ul>
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	<ul style="list-style-type: none"> <li>➤ <a href="#">Key performance Indicators</a></li> <li>➤ <a href="#">Copy of indicators Dashboard</a></li> <li>➤ <a href="#">Shared Metrics:</a></li> <li>➤ Shared Metrics Bubble (3rd Thursdays from 4-5pm)</li> <li>➤ The Shared Metrics Inquiry Team has been formed to consider the data we gather, use, and share to improve the success of Mesa students.</li> <li>➤ As with all Inquiry Team “Bubbles,” the work of this group is to ask big questions and, in seeking answers, to talk to students and to involve faculty, students, classified professionals, and administrators from across the college to create a powerful and empowering educational space of student success, equity, and excellence.</li> <li>➤ There are a number of ways to join the conversation, so please let Bridget know you’re interested. The work would be incomplete without you.</li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**Agenda Item E: Accreditation (Brown):**

<b>DISCUSSION</b>	<p><b>Danene Brown:</b></p> <ul style="list-style-type: none"> <li>➤ Working on accreditation update for PCab, based on the 5 recommendations we were given.</li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>• None</li> </ul>		

**Agenda Item F: Student Success/Equity/Title V (Hands):**

<b>DISCUSSION</b>	<p><b>Student Services-Ashanti Hands:</b></p> <ul style="list-style-type: none"> <li>➤ The Success, Equity and Transformation Committee (SET) will provide a platform for collaboration and communication across the College that will result in the integration of student success and equity efforts campus-wide.</li> <li>➤ Success, Equity and Transformation Committee has their first meeting on Friday 09/28/18 at 9:30-11:00</li> <li>➤ Our Promise program has 700 student in our new cohort and 150 from last year. All of these students have to complete FAFSA and Ed plans.</li> <li>➤ All of our students are taking personal growth courses.</li> <li>➤ All the Student participate in Summer CRUISE program</li> <li>➤ We are implementing electronic progress report for student and faculty</li> <li>➤ Guided Pathways: we encourage everybody to take a look at the information we send out and join an inquiry team and share the information with each other</li> <li>➤ Assessment is an important first step to starting at Mesa. These placement results may or may not apply to outside colleges based on their independent</li> </ul>
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	<p>determination. At another meeting we can share our dashboard about our Assessment. As of now, we have placed 4,650 students for this semester</p> <ul style="list-style-type: none"> <li>➤ CUE group will be working on an equity crosswalk to see where some gaps are.</li> <li>➤ We will be working with program review and Mesa pathways to ensure a focus on equity.</li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>• None</li> </ul>		

**Agenda Item G: Program Review (Hinkes)**

<b>DISCUSSION</b>	<p><b>Madeleine Hinkes:</b></p> <ul style="list-style-type: none"> <li>➤ Program Review is running and BARC form should be available on Monday</li> <li>➤ We have training available</li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>• None</li> </ul>		

**Agenda Item H: Committee on Outcomes and Assessment (COA)**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>➤ What was the DOC survey has been expanded into a campus-wide survey on outcomes perceptions.</li> <li>➤ The Graduate ILO survey will be revised.</li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>• Take ILO survey to PCab</li> </ul>		

**Agenda Item I: Budget Allocation & Recommendation Committee (Legaspi)**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Form is available online this year.</li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>• None</li> </ul>		

**Agenda Item J: Faculty Hiring Priorities Committee (FHPC)**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>No Report</li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>None</li> </ul>		

**Agenda Item K: Classified Hiring Priorities Committee (CHPC)**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>None</li> </ul>		

**Agenda Item L: Announcements:**

<b>DISCUSSION</b>	<ol style="list-style-type: none"> <li>Next meeting, October 9, 2018</li> <li>President's Cabinet Retreat, November 13, 2018, 1-5pm.</li> </ol>
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Submitted by: Sahar King, Senior Secretary

Approved on: