San Diego Mesa College
PIE Committee
Meeting Notes

November 12, 2019
3:30 p.m. – 5:00 p.m., MC 211B

ATTENDEES		
	Bridget Herrin, Co-Chair	Leticia Lopez (excused)
	Holly Jagielinski, Co-Chair (excused)	Pamela Luster (excused)
	Donald Barrie	Anda McComb (excused)
	Jacob Babauta	Victoria Miller (excused)
	Danene Brown	Isabel O'Connor (excused)
	Ian Duckles	Kim Perigo
	Ashanti Hands	Scott Plambek
	Ed Helscher	Monica Romero (excused)
	Leroy Johnson	Ryan Shumaker
	Terry Kohlenberg	Tracy Tuttle
	Courtney Lee	Manuel Velez (excused)
	Lorenze Legaspi	Michael Harrison
		Guests:
	Administrative Support: Sahar King	Linda Hensley

Agenda Item A:	**Call to Order:** By Bridget Herrin 3:35 p.m. in MC 211B.

DISCUSSION	➢ Approval of October 22, 2019 Minutes
	  • Draft of the minutes was emailed to PIEC prior to the meeting for review.
	  • The minutes were M/S by Ed Helscher and Courtney Lee and approved.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• Post the approved minutes to PIE webpage	• Sahar King	• Before next meeting

Agenda Item B:	**Committee Reports**

DISCUSSION	▪ **Master Planning Task Force (Herrin / Legaspi)**
	  ➢ PIE Meeting on 10/22/19 will be the initial kick off for the consultant's work on campus. The meeting will be extended from 2:15-5:00 PM. Members of Master Planning Task Force, BARC and PIE will be invited to attend.
	  ➢ Ryan shared that it is important to the task force that the plan incorporate the *voice of Mesa*

- ➢ Streaming of the 10/22/19 meeting – Bridget will reach out to College Technology group to see if streaming is a possibility.
- ▪ **Mesa Pathways (O'Connor)**
  - ➢ During Pcab retreat in response to a suggestion from one of the MPC meetings that we need to have a shared vocabulary and glossary,
  - ➢ The input from different tables from Pcab about a variety of pathways related terms was collected and will report back
  - ➢ Friday flex activity an open forum on Pathways hosted by the Academic Senate.
  - ➢ We will correct new leadership, Guided Majors and Mapping Work Group looking for a co-chair from classified professionals.
  - ➢ Tomorrow MPC meeting more to come
- ▪ **SET (Hands)**
  - ➢ SEA Plan is due in January
  - ➢ SET Committee is working on :
    - o Task force that is rolling out an equity crosswalk
    - o Resource Center (what programs and activities will include)
    - o Resiliency Fund (what will this actually look like for students to apply, how they can access funds, what they can use them for)
    - o Rolled out the most recent market- Mobile Pantry. SDFB comes to campus and brings food. Remaining food is returned to SDFB. Because of the pickup and drop-off, the Mobile Pantry takes less staffing efforts from the College.
- ▪ **Program Review (Herrin)**
  - ➢ Program Review is up and ready for Lead Writers to enter information.
  - ➢ Joel will have all request forms available in the Requests Portal by the end of next week, or 10/18.
- ▪ **Committee on Outcomes & Assessment (Helscher)**
  - ➢ The committee reviewed, edited and accepted new mission statement. COA will be reviewing goals, and will continue discussion on AUO's and what they mean.
    - o Terry asked if we could look further into the responses from Outcomes Perception Data
    - o Kim Perigo asked if there is a way to capture student information to find out who we are serving? This is with hopes that it would help us assess outcomes and guide planning.
    - o Bridget said that major information is being added to some dashboards.
    - o Terry asked that PIE review the ACCJC requirements for outcomes and assessments
- ▪ **Budget Allocation & Recommendation Committee (Legaspi)**
  - o Tonya Whitfield brought back questions from a presentation given at Academic Senate that BARC may use to create a FAQ. Also, classified professionals were asked to provide questions they would want included in a BARC FAQ.
  - o The committee is considering this year as one of learning by reviewing factors that affect the budget. Today, Leslie and Lorenze presented on Student Centered Funding Formula.
- ▪ **Faculty Hiring Priorities Committee (O'Connor/ Velez)**

	o The committee looked at a revised rubric from last year and will revisit this topic on Friday. ▪ **Classified Hiring Priorities Committee** o The committee had their first meeting and onboarding. They looked at updating their rubric and set up a meeting schedule.

Agenda Item C: **Progress/Operational Updates**

DISCUSSION	▪ **Research (Herrin)**
	  ➢ There are a handful of new dashboards that have been added over the last few weeks.
	  ➢ IE is looking at how to expand the way they get data out.
	  ➢ Regional SWF Group will launch in February, there is a stipend, and we are looking for faculty members to participate.
	▪ **Accreditation (Brown)**
	  ➢ Yearly District accreditation update is complete.
	▪ **HSI Program (Lopez)**
	  ➢ Submitted for an NSF grant and are waiting to see if it will be awarded.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• Send updated Planning Calendar back to IE office	• Each committee member	• Before next meeting

Agenda Item D: **Announcements**

DISCUSSION	1. Next meeting, , February 11, 2020 The meeting adjourned at 4:15pm

Submitted by:

Approved on: