

**San Diego Mesa College
PIE Committee
Meeting Notes**

April 9, 2019
3:30 p.m. – 5:00 p.m., MC 211B

ATTENDEES	Madeleine Hinkes, Co-Chair	Lorenze Legaspi
	Holly Jagielinski, Co-Chair	Leticia Lopez (excused)
	Danene Brown	Pam Luster
	Ian Duckles	Andrew MacNeill
	Ashanti Hands	Anda McComb
	Ed Helscher	Victoria Miller
	Bridget Herrin (excused)	Kim Perigo (excused)
	Tracy Tuttle	Scott Plambek (excused)
	Leroy Johnson	Monica Romero
	Terry Kohlenberg	Irena Stojimirovic
	Courtney Lee	Isabel O'Connor
		Parrish Fitch
	Staff Assistant: Sahar King	
Guests: Hai Hoang, Kyung Ae Jun		

Agenda Item A: Call to Order: By Madeleine Hinkes at 3:37 p.m. in MC211B.

DISCUSSION	<ol style="list-style-type: none"> Approval of March 12, 2019 Minutes <ul style="list-style-type: none"> The minutes draft was emailed to PIEC prior to the meeting for review. The minutes were M/S by Tracy Tuttle and Ed Helscher and approved. New student member Parrish Fitch is introduced
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> Post the approved minutes to PIE webpage 	<ul style="list-style-type: none"> Sahar King 	<ul style="list-style-type: none"> Before next meeting

Agenda Item B: Continuing Business

DISCUSSION	<ol style="list-style-type: none"> Follow-up from Retreat: <ul style="list-style-type: none"> We reviewed the goals set by the Chancellor's office that are derived from the Vision for Success. The CCCC is setting five goals to be achieved by 2022: <ol style="list-style-type: none"> Goal 1 <ul style="list-style-type: none"> Increase the percent of students who acquired associate
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degrees and certificates

- 2016-17 baseline, 1553
- 2017-18, 1402
- The IEPI goal percent change is what we had set for ourselves: increase number of degrees by 38%, which would get us up to 2,143.
- This year, we can raise it to 15% to 20%, 1786-1864 degrees.

Goal 2

- Transfer to UC and CSU only
- 2015-16 baseline, 2093
- 2017-18, 2195
- The IEPI goal percent change was 12%, which would get the College up to 2,344.
- This year, raise 10-20%, 2302-2512 transfers

Goal 3

- The unit accumulation should decrease. Two year degrees should have 60 units, yet our average number of units is 91 based on the baseline year 2016-17.
- The goal we set is to lower by 10% which is 82 units.

Goal 4

- Living wage: 43% of our students reached a living wage (in San Diego \$35,000 a year), the most recent year was up to 46%.
- IEPI goal percent change was a 10% increase, to 53%.
- The Strong Workforce Committee discussed the metric and talked about what the goal should be.
- We set goal of 3% increase, to 46%
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Goal 5

- The statewide goal is to reduce equity gaps by 40%.
- State released data analytics on how to calculate equity gaps.
- Around equity gap: look for disproportionate impact based on different gender, ethnicity, etc... and reduce it by 40%.
- What is our baseline of disproportionate impact of a particular group overall?
- The Goals were M/S by Andrew MacNeill and Ian Duckles and approved.
- Please refer to the attachment for more details.
- [Local Goals](#)

2. Committee survey

	<ul style="list-style-type: none"> • Committee survey was set up this past year as a response to an accreditation recommendation. • PIE and COA committee took the survey last year as a pilot. • This year, we will send the survey to 11 governance committees: PIE, COA, BARC, Facilities Planning Committee, Mesa Information Technology Committee, Environmental Sustainability Committee, CDAIE , Mesa Pathways Committee, Program Review Steering Committee, Safety Committee, SETC. • Senates can decide if they want to use it <p>3. Grid, part 2</p> <ul style="list-style-type: none"> • The recommendations for improvement. • List or describe how the committee has addressed this recommendation for improvement: <ul style="list-style-type: none"> ○ R1, Improve outcomes assessment: COA reports to PIEC ○ R2: In terms of posting the results to the governance website, these results are in the minutes of each of the committees, and the minutes are posted on the website. ○ R3, Accessible OA data: It happens in Program Review section about outcomes assessment, and the program reviews are publicly posted. ○ R4, Facilities and Educational Planning: The Master Planning Task Force reports back to PIE. Strengths and challenges will be pulled from Program Review. ○ R5: Communication on this campus is pretty good. Email is the best way of communication. ○ Develop Summary template for reporting major outcomes from committee meetings. ○ R6, PCAB Minutes: Completed. ○ Please refer to the attachment for more details. ○ GRID
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Agenda Item C: New Business

DISCUSSION	<p>1. Institutional Planning Survey Report</p> <ul style="list-style-type: none"> • Response Rate 64/142 (45%) • Overall found module and dashboards easy to use • 48% of respondents agreed they could tell the connection between program review and resource allocations • Lead Writers reported being satisfied with support from liaisons • Most popular venues for training were open work sessions and individual
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	<p>training</p> <ul style="list-style-type: none"> • Agreement that trainings were well organized, useful, and scheduled often enough • Recommendations going forward: <ul style="list-style-type: none"> ○ Simplify module content and format ○ Simplify Taskstream platform ○ Provide additional examples for resource requests ○ Provide more training and support ○ How resource committees report to lead writers – just one person? • Review of OA component for Program Review 2019-2020 – from COA • Discussion of what was included in 2018-19 PR document • Consensus was that the components should be shortened for this year’s update • Will have questions for program analysis to Program Review Committee for April 19 meeting • Committee will review questions asked in last 2 years Program Review • Please refer to the PowerPoint for more details. • Power Point
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Agenda Item D: Master Planning Task Force (Hinkes & Legaspi)

DISCUSSION	<ul style="list-style-type: none"> • Lorenze Legaspi and Lance Lareau are planning the RFQ request for qualified companies to apply. Next, the applications will be screened and the selected companies will be invited to present to the task force • Consultant on board in summer; heavy work in fall.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None		• N/A

Agenda Item E: Research/Shared Metrics (Herrin)

DISCUSSION	<ul style="list-style-type: none"> • No Report
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Agenda Item F: Mesa Pathways (O'Connor)

DISCUSSION	<ul style="list-style-type: none"> • Constructing Mesa Pathway in President’s Cabinet Retreat. If we were to imagine that it was 2028 and Mesa College has completed its implementation of Mesa Pathway: what was the process? The results of this conversation are being compiled by the leadership so that we may implement a plan. • On April 24, 2019, Howard Eskew and Toni Parsons will be attending the chairs meeting to bring self-assessment from the Chancellors Office and to talk about mapping next steps and the possibility of having a Summer Institute. • On May 09, 2019, Howard Eskew, who has a small grant of \$5,000 from Strong Workforce, will be putting together an event called Mapping the Mesa to enable students to develop a strong pathway and navigate their Mesa journey. He will be mapping using an example from the Strong Workforce and entrepreneurship to show how this can be used in collaboration with other disciplines. • Leading from the Middle team identified their project for this year. It will focus on communication regarding Guided Pathways. They are looking at overall communication and are contacting a variety of campuses across California for best practices. For example, Bakersfield College has a communication plan for guided pathways.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item G: Accreditation (Brown)

DISCUSSION	<ul style="list-style-type: none"> • 2019 Annual Report for ACCJC has been submitted
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item H: SEA/CUE (Hands)

DISCUSSION	<ul style="list-style-type: none"> • Update on the Equity report: Team is in the process of funding and will make some big decisions based on how meeting goes today. • We will look at data because it is something that will need to be factored into that report. • Academic Senate, Associated Student Government, PIE, and Classified Senate will all receive emails from Larry, so that we can make sure that various areas are included. • No extension for the Equity report deadline
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• N/A	• N/A	• N/A

Agenda Item I: Program Review (Hinkes)

DISCUSSION	<ul style="list-style-type: none"> No report
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item J: Committee on Outcomes & Assessment (COA) (Clark)

DISCUSSION	<ul style="list-style-type: none"> No report
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item K: Budget Allocation and Recommendation Committee (Legaspi)

DISCUSSION	<ul style="list-style-type: none"> Move the ranking process earlier this year to have the ranking going to PIEC and through Presidents Cabinet in March, to try to meet district-wide purchasing deadline. Email will be sent out to notify requesters when requests are will be funded, from the general fund request. The Perkins covered items will process next year There will be an update to the rubric by tying in equity and excellence to the questions asked.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item L: Faculty Hiring Priorities Committee (MacNeill)

DISCUSSION	<ul style="list-style-type: none"> Early stages of review Virtual norming sessions, then meet and discuss
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	<ul style="list-style-type: none"> • Will bring prioritized list to PIE
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • N/A

Agenda Item M: Classified Hiring Priorities Committee (Picolla/McAnally)

DISCUSSION	<ul style="list-style-type: none"> • The ranking report was submitted and is under review
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • N/A

Agenda Item N: Announcements

DISCUSSION	<ul style="list-style-type: none"> • Next meeting, April 23, 2019, LRC435
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Submitted by: Sahar King, Senior Secretary

Approved on: