SAN DIEGO MESA COLLEGE

San Diego Mesa College
PIE Committee
Meeting Notes

March 10, 2020
3:30 p.m. – 5:00 p.m., MC 211B

ATTENDEES		
	Bridget Herrin, Co-Chair	Leticia Lopez (excused)
	Holly Jagielinski, Co-Chair (excused)	Pamela Luster (excused)
	Jacob Babauta (excused)	Anda McComb
	Danene Brown (excused)	Victoria Miller
	Ian Duckles	Isabel O'Connor (excused)
	Parrish Fitch (excused)	Scott Plambek
	Ashanti Hands	Monica Romero (excused)
	Michael Harrison	Ryan Shumaker
	Ed Helscher	Tracy Tuttle
	Leroy Johnson (excused)	Manuel Velez
	Terry Kohlenberg	Michael Harrison
	Courtney Lee (excused)	
	Lorenze Legaspi	Guests:
	Administrative Support: Sahar King (excused)	Helena Almassy

Agenda Item A: **Call to Order:** By Bridget Herrin 3:27 p.m. in MC 211B.

DISCUSSION	➢ **Approval of February 25, 2020 Minutes** • Draft of the minutes was emailed to PIEC prior to the meeting for review. • The minutes were M/S by Manuel Velez and Ed Helscher and approved.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• Post the approved minutes to PIE webpage	• Sahar King	• Before the next meeting

Agenda Item B: **Committee Reports**

DISCUSSION	1. **Mesa2030 (Herrin/Legaspi)**
	    o School Interviews next week
	    o Three operational groups will meet with consultants
	    o Task force put together recommendations for online campus survey to be distributed
	    o Recommendations for a community survey

o Task force received some results from the internal scan conducted by the consultants
o Integrated Planning Survey 3rd Draft was shown to the committee
o 5-year plan draft with objectives and actionable goals that the consultants put together was shown to PIE members.

2. **Mesa Pathways (O'Connor)**
- o Groups are reporting recommendations
- o Increasing communications of pathways work updates
  - ▪ Regular email communications to the campus community with pathways updates.
- o Hired another NANCE to support the workers

3. **SET (Hands)**
- o Equity crosswalk is put together by the Equity Crosswalk Task Force
  - ▪ The Task Force is looking at 18 programs (majority are student services) and actively go through the crosswalk.
- o What student success metric are the programs focusing on with an equity lens?
- o Presenting to PCab the data outcomes from the Equity Crosswalk next week
- o The goal is to extend the Equity Crosswalk data collection throughout the campus.

4. **Program Review (Herrin)**
- o Reviewed results from the Integrated Planning Survey
- o Robust conversation about the membership of the committee
- o What the cycle will look like for the 10-year and the 5-year plans.
- o What the charge of the committee is
- o What is the structure of liaisons and manager reviews.
- o What kind of questions to ask for program review.
- o Taking a look at the intentional integration of resource committees.
- o A conversation about Liaisons and whether or not the lead writers find the liaisons helpful/useful.

5. **Committee on Outcomes and Assessment (COA) (Helscher)**
- o Assessemnt of the Critical Thinking ILO
  - ▪ Traditionally used the Graduate Survey to measure critical thinking ability
  - ▪ Questions have been prepared for the Graduate Survey
- o Limiting critical thinking questions to 10
- o Looking at ILOs and how DOCs should present
- o April 24th Outcomes Summit will be the date for the DOCs to implement the info

6. **Budget Allocation and Recommendation Committee (BARC)**

	o Presentation and at least PCab Meeting
	 o Any proposed changes at PCab and at this (PIE) meeting
	 o One question posed to the (PIE) committee: when we present the ranked list, does PIE check process or check specific details of the list?
	   ▪ (PIE) Consensus: PIE should be responsible for overseeing the general process, not the specific details.
	
	 7. Faculty Hiring Priorities Committee (FHP)
	   o In the process of looking at faculty proposals
	   o meeting scheduled in April to make recommendations.
	
	 8. Classified Hiring Priorities Committee (CHP)
	   o Discussing the first round of rankings and looking at all requests and will then go to PCab
	   o There is a current hiring freeze so they are asking: what are the important/necessary positions?

Agenda Item C: **Progress/Operational Updates**

DISCUSSION	**1. Research, ACCJC Report (Herrin)**
	  a. The Faculty reassign time is due soon
	  b. The Annual report is due at the end of March
	  c. There are five different metrics that provide a standard for satisfactory performance.
	2. Accreditation (Brown)
	3. HSI Program (Lopez)
	  a. No updates

Agenda Item D: **Upcoming**

DISCUSSION	**1. Graduate Survey** **2. IPG** **3. Chairs' Orientation Workgroup**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• Send updated Planning Calendar back to IE office	• Each committee member	• April 14, 2020

Agenda Item E: **Announcements**

DISCUSSION	1. Next meeting, March 24, 2020 The meeting adjourned at 4:28 pm

Submitted by:
Approved on: