

San Diego Mesa
College
PIE Committee
Meeting Notes
September 08, 2020
3:30 p.m. – 5:00 p.m., Zoom

	Co-Chair	Faculty
ATTENDEES	Bridget Herrin	Scott Plambek – Humanities
	Holly Jagielinski	Ed Helscher – Exercise Science
	Administrators:	Michael Harrison – Arts and Languages
	Danene Brown	Ian Duckles – Social Behavioral Sciences
	Victoria Miller	Tracy Tuttle – Business and Technology
	Ryan Shumaker	Danica Moore – Math and Science
	Classified Professionals	Holly Jagielinski -Health Physical Science
	Courtney Lee	Leroy Johnson – Student Services
	Anda McComb	Terry Kohlenberg – Chair Representative
	Consultants	Manuel Velez – Academic Senate
	Ashanti Hands	
	Lorenze Legaspi	Students:
	Leticia Lopez (excused)	
	Pamela Luster (excused)	Guest Representative
	Isabel O’Connor (excused)	Linda Hensley
	Monica Romero	
	Administrative Support: Sahar King	

Agenda Item A: Call to Order: By Holly Jagielinski 3:35 p.m. in zoom

DISCUSSION	<ul style="list-style-type: none"> ➤ Approval of May 12th & August 25th, 2020 Minutes <ul style="list-style-type: none"> • A draft of the minutes was emailed to PIEC prior to the meeting for review. • The minutes from May 12th, 2020 were M/S by Manuel Velez and Ian Duckles and approved. • The minutes from August 25th, 2020 were M/S by Leroy Johnson and Terry Kohlenberg and approved.
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ACTION ITEMS	PERSON	DEADLINE
<ul style="list-style-type: none"> • Post the approved minutes to PIE webpage 	<ul style="list-style-type: none"> • Sahar King 	<ul style="list-style-type: none"> • Before the next meeting

Agenda Item B: New Business

<p>DISCUSSION</p>	<p>Mesa 2030 (Herrin/Legaspi)</p> <ul style="list-style-type: none">• First meeting for task force was last week. The consultants walked us through an updated timeline extending the development of the plan out to May allowing for more time.• Interviews were conducted in Spring with schools. Another set of interviews will be done this Fall and will include Admins services and President’s office.• Campus survey will be administered to both employees and students this Fall• A community survey will be administered to community partners• Mesa 2030 is working out logistics for a series of student focus groups.• Part of the Mesa2030 goal for this Fall is to develop our goals.<ul style="list-style-type: none">• Those goals will then go forward to P-Cab and the Board before the end of the Fall semester.• As a result, this group will take those goals and start in the spring to develop a five-year plan.• Those goals will then also get pushed to program review to think about how that process works and two other committees that utilize those goals. <p>1. Mesa Pathways (Linda Hensley)</p> <ul style="list-style-type: none">• Pathways retreat is on Friday, September 18, 2020 from 9am to 12pm.• The Pathways work groups have started meeting.<ul style="list-style-type: none">✓ If you're interested in joining a work group, please check the Pathways website for more info. link to website• Pathways has a new email address: mesapathways@sdccd.edu• Mesa Pathways is going to be collaborating on several projects.<ul style="list-style-type: none">• Those include a cultural audit of our curriculum, dual enrollment and credit for prior learning. <p>2. SET (Hands)</p> <ul style="list-style-type: none">• SET scheduled to meet on September 18th, 2020• The State Chancellor recently released a call to action.<ul style="list-style-type: none">• One of those items on the list was to for the boards to review the equity plans• The plan was designed for compliance and outcomes, SET wonders if there are there limitations or barriers that will prevent us from doing our work.• The Boards don't necessarily create the equity plans, so the colleges and Continuing Education will be providing information so that we can report back to the Board.
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3. Program Review, PR Membership Proposal (Herrin)

- PR Membership Proposal and Current Representation was presented
- The focus of the membership proposal is to be more intentional about the roles of the members of the committee, so that we have:
 - Representation of the various groups.
 - More involvement in the program review process.
 - A stronger alignment between our resource groups.
- The first major change is that the Co-Chairs would be taken directly from the membership of the committee.
 - Each of those four Co-Chairs to represent a different division on campus.
 - Student Services
 - Admin Services
 - Instruction
 - Dean of Institutional Effectiveness
- For faculty, previously it was just nine reps
 - now we have one rep from each school
- We want an academic senate rep and specifically a CTE career education rep and a curriculum rep.
- Administration we previously had three reps
 - we enhanced it to four reps we'd have one rep from each division of campus.
- Institutional Effectiveness being called out as a separate area so that we could have an Associate Dean and Dean
 - there would be opportunities for the Associate Dean to participate in the research and planning.
- Classified professionals were increased from two reps to four reps
- The biggest changes previously were that we had no committee representation
 - The proposal includes one rep from each of the three resource committees FHP, CHP, BARC and the Strong Workforce Committee
 - We are proposing adding a Pathways consultant as needed for our process.
- Program Review membership Proposal were M/S by Ian Duckles and Ed Helscher and approved.
- Next step is to take to Pcab
- [Program Review Membership Proposal](#)

4. Committee on Outcomes & Assessment (Helscher)

- COA Committee haven't met yet this year.
- Leadership transition and Kris and Madeleine's retirement along with the Mesa2030 has given us a moment to imagine how this committee will move forward into the future.

	<ul style="list-style-type: none"> • We are in transition to new leadership for the committee on Outcomes and Assessment. <p>5. Budget Allocation & Recommendation Committee (Legaspi)</p> <ul style="list-style-type: none"> • Budget Allocation & Recommendation Committee met on Thursday Sept 10th, 2020 since • We suspended program review for this year and the allocation cycle with it <ul style="list-style-type: none"> • that will give us the time to continue this year of learning that we introduced last year. • BARC is taking a look at the new money that we've received from the federal government and the state government. <ul style="list-style-type: none"> • Looking specifically at COVID-19 relief. • Taking time to understand where these funding sources are coming from and what the regulations are around them <p>6. Faculty Hiring Priorities Committee (O'Connor/Velez)</p> <ul style="list-style-type: none"> • Since Program Review has been put on hold for this year so as the FHP requests. <ul style="list-style-type: none"> • FHP request will not be accepted this year. However, FHP will still meet to revise process. • First meeting for FHP is on September 10th, 2020 and the focus will be on making recommendations regarding the process. <ul style="list-style-type: none"> • We'll start off looking at the questions and decide whether or not we want to either keep the same questions or Develop a new set of questions. • Look at the scoring rubric for those questions as well. • We have started talking about connecting the process to the Program Review process more directly • In the spring semester, we'll introduce those suggestions first to PIE committee and then to P-Cab for voting. <p>7. Classified Hiring Priorities Committee (Legaspi)</p> <ul style="list-style-type: none"> • As a suspended Program Review there will not be a CHP process this year • CHP finalized the list and sent that up to the President from last semester. • Focus this year is on linking the Program Review to these resource committees.

ACTION ITEMS	PERSON	DEADLINE
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<ul style="list-style-type: none"> • IPG Update 	<ul style="list-style-type: none"> • Each committee member 	<ul style="list-style-type: none"> • Before next meeting
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Agenda Item C: Progress/Operational Updates

<p>DISCUSSION</p>	<ol style="list-style-type: none"> 1. Research (Herrin) <ol style="list-style-type: none"> a) Racial Inequality Fall 2020 Leadership Retreat Data Handout <ul style="list-style-type: none"> • The data handout was shared with our leadership team during the fall convocation and leadership retreat. • The theme of our convocation which was addressing racial inequality, Our focus on anti-blackness • We summarize a number of different data points with regard to the experiences of our black students and black community as it relates to Mesa campus. • One common theme across the data for various milestone is that the equity gaps for Black students are persistent and pervasive. b) Persistence Data <ul style="list-style-type: none"> • Shared the Persistence Dashboard • Nearly 19% of all enrollments by Black students resulted in an excuse withdraw compared to 16% of the overall, which is a significant difference when you're looking at success and completion rates. • We included a flag for students who had responded to our COVID-19 survey as compared to those who did not respond to the COVID-19 survey • Fall 2020 Leadership Retreat Data Handout 2. Accreditation (Brown) <ul style="list-style-type: none"> • Update on Midterm report progress. The writing team needs support in adding content to some areas • Additional content need regarding the Office of Institutional Effectiveness and other committees on campus • Section on Outcomes Assessment with a specific focus on the COA work and Program Review the building of data dashboards, and the IEPI grant. <ol style="list-style-type: none"> a. Section also reviews how Mesa developed course-level outcomes and program-level outcomes with a specific emphasis on faculty development. b. Integration of Program Review and Learning Outcomes together instead of them being two separate reporting entities. c. Mesa looked at ILOs and AUOs with an emphasis on the process of developing different AUOs for different parts of campus. • If you didn't send your feedback, please provide feedback on the Midterm Report. Here is the link: • http://www.sdmesa.edu/about-mesa/accreditation/feedback.shtml
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	<ul style="list-style-type: none"> • Link to the draft of the accreditation report <p>3. HSI Program (Lopez)</p> <ul style="list-style-type: none"> • HSI Title V Caminos E3 grant proposal not funded. Reviewing feedback received and will discuss with campus constituent groups and individuals who contributed to the proposal. • HSI Title III STEM Supplemental Funding Proposal (\$125,000) for additional STEM-specific hardware and software submitted today, Tues 9/8. • HSI Title III STEM Teacher Education (TE) 20 laptops received and in process of distribution to EDUC211 students and TE cohort students. • Students can now access Mesa's Virtual STEM Center to connect with STEM tutors, peer mentors, and STEM counselor on our website (M-Th 10am-7pm, Fri 10am-2pm) http://www.sdmesa.edu/academics/stem/stem-center.shtml

ACTION ITEMS	PERSON	DEADLINE
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Agenda Item D: Continuing Business

<p>DISCUSSION</p>	<p>1. Goal 2020-2021 Discussion</p> <ul style="list-style-type: none"> • Discussion of adding new wording related to the Mesa task force. • The feedback from the last meeting has not been synthesized into clear statements at this point. • It was suggested that PIEC is mindful of using consistent language across the board to define what Equity is and how we support. • Further Goal discussion tabled until next meeting • 2020-2021 Goals Draft <ol style="list-style-type: none"> 1. Monitor and support progress of equity initiatives, institution set-standards, and Pathways work 2. Communicate institutional effectiveness efforts through the Institutional Planning & Governance Guide (IPGG)
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	<ol style="list-style-type: none"> 3. Advance the planning work of the College using data- informed dialogue and decision-making 4. Support Mesa2030 Task Force in the development and alignment of new college-wide goals with all integrated planning and resource allocation processes. Maintain sustained continuous quality improvement while moving through planning and accreditation processes
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ACTION ITEMS	PERSON	DEADLINE
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Agenda Item E: Announcements

DISCUSSION	<ol style="list-style-type: none"> 1. Next meeting, September 22, 2020 2. The meeting adjourned at 5:02 pm
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Submitted by:
Approved on: