

San Diego Mesa
College
PIE Committee
Meeting Notes
October 13, 2020
3:30 p.m. – 5:00 p.m., Zoom

	Co-Chair	Faculty
ATTENDEES	Bridget Herrin – IE	Scott Plambek – Humanities
	Holly Jagielinski -	Ed Helscher – Exercise Science
	Administrators:	Michael Harrison – Arts and Languages
	Danene Brown	Ian Duckles – Social Behavioral Sciences
	Victoria Miller	Tracy Tuttle – Business and Technology
	Ryan Shumaker	Danica Moore – Math and Science
	Classified Professionals	Holly Jagielinski -Health Physical Science
	Courtney Lee -	Leroy Johnson – Student Services
	Anda McComb – IE	Terry Kohlenberg – Chair Representative
	Consultants	Manuel Velez – Academic Senate
	Ashanti Hands -	Students:
	Lorenze Legaspi -	
	Leticia Lopez - HSI	Guest:
	Pamela Luster -	Andrew MacNeill – Proxy for Isabel
	Isabel O’Connor (excused)	Caitlin Tiffany
	Monica Romero – CTE	Lyle Batalona
	Administrative Support: Mona King	

Agenda Item A: Call to Order: By Holly Jagielinski 3:35 p.m. in zoom

DISCUSSION	<ul style="list-style-type: none"> ➤ Approval of September 22, 2020 Minutes <ul style="list-style-type: none"> ● A draft of the minutes was emailed to PIEC prior to the meeting for review. ● The minutes from September 22, 2020 were M/S by Terry Kohlenberg and Tracy Tuttle and approved. ● PIEC Introductions (of all members) <ul style="list-style-type: none"> ○ Lyle Batalona: SDCCCA intern ○ Caitlin Tiffany: Assistant professor of anatomy and physiology in the biology department. ○ Andrew MacNeill: Proxy for Isabel O’Connor
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ACTION ITEMS	PERSON	DEADLINE
<ul style="list-style-type: none"> Post the approved minutes to PIE webpage 	<ul style="list-style-type: none"> Sahar King 	<ul style="list-style-type: none"> Before the next meeting

Agenda Item B: New Business

DISCUSSION	
	<p>1. Mesa2030 (Herrin/Legaspi)</p> <ul style="list-style-type: none"> Mesa2030 is launching forward with the wrap-up of departmental interviews. Finalizing the goals for Mesa2030 <ul style="list-style-type: none"> There was an initial first pass of reviewing the goals Feedback from the consultants and the taskforce about goals were much appreciated Goals are being brought to all the various operational groups and will be presented at Presidents Cabinet next week. Announcement: Mesa2030 will be a big part of the Board meeting that will happen on November 12, 2020. <ul style="list-style-type: none"> Each year, The Board of Trustees comes to campus and in this year, it will be centered around Mesa2030. The new Mesa2030 website was launched. <ul style="list-style-type: none"> This is so that feedback can be collected on Mesa2030 and the resources that are posted. <p>2. Mesa Pathways (Andrew MacNeill)</p> <ul style="list-style-type: none"> The Mesa Pathways retreat: Coming Out of The Pandemic was on September 18, 2020 and focused on how Pathways can address challenges. The retreat started with the presentation of Data Centered around Racial Inequality, With A Focus on Anti-Blackness. <ul style="list-style-type: none"> There was a student panel on <ul style="list-style-type: none"> Sharing their thoughts and experiences on the topic of Racial Inequality and Anti-blackness. What Mesa College does best? What Mesa College could do to better support the students. The workgroups are meeting regularly throughout the semester. A new Continuing Education Workgroup was formed, and they will start their work on October 23, 2020 from 10:00am to 11:30am <ul style="list-style-type: none"> This Workgroup has been established as a project-based group to identify possible collaborative pathways with our CE Campuses. If you're interested in joining this workgroup. Please email mesapathways@sdccd.edu The Guided Majors Workgroup continues the job of program mapping. <ul style="list-style-type: none"> They discussed how these will be implemented as well as developing a framework for areas of interest. Maps are due on Thursday, October 15th. The Onboarding and Career Exploration Workgroup <ul style="list-style-type: none"> Created a flyer with the highlights of all of their pathway's initiatives. Worked on improving intake of the average of feeder high schools that that come to Mesa.

- Improved the intake of continuing education and disproportionately impacted student populations.
- Implemented an email marketing software to improve marketing and outreach to students and that will link to Mesa journeys.
- A Survey was developed and deployed to students and student services program coordinators to measure effectiveness of Mesa journeys.
- The Peer-Navigator program has secured Surface Pro laptops to help support CRUISE efforts for orienting students and this will hopefully help lead to increase student engagement and increase student to campus connection.
- A career training that will take place for both faculty and classified professionals on November 13 from eight to noon for faculty and October 30 from eight to noon for classified professional. The final group which is PISAS, the protect proactive and integrated student and academic support Workgroup.
- **Mesa Pathways Fellows Program** is being developed, which was started to amplify and elevate the student voice.
 - Pathways applications went out and they have been received and student interviews are in progress.
 - This program merged with the basic skills initiative group because a lot of their work was very much the same.
- Pathways professional development opportunities:
 - CCC the Academic Senate.
 - Academy Pathways to Equity Conference.
 - Strengthening Student Success Conference.
 - More opportunities will be available for the campus to participate.

3. SET (Hands)

- SET stands for the Success Equity and Transformation.
- SET was scheduled to have their first meeting on September 18th, 2020, but that coincided with the Mesa Pathways Retreat.
- SET will have their first official meeting this month
- The **Student Equity and Achievement Program** submitted their funding expenditure report in early August.

4. Program Review, PR Membership Proposal (Herrin)

- The Program Review Committee is in the process of expanding its membership. The first read was at the President's Cabinet meeting and the second read will be at the next meeting.
- Program Review is in the process of setting goals similar in model to PIEC.
 - Goals set around deliverables and being task oriented.
 - By wrapping new cycles around the Mesa2030 plan and the five-year objectives that come out of PIEC group.
- We are in the process of fine tuning those deliverables
 - Will include a clear cycle and a clear description of how our resource allocation process is connected to the program review process and then up to the five-year goals and the ten-year goals.
- Developing a handbook and roles for expectations of liaison manager and lead writers.
- Working in parallel to PIEC for the annual process.

	<p>5. Committee on Outcomes & Assessment (Helscher)</p> <ul style="list-style-type: none"> ○ COA Committee is still working through changes in leadership. ○ A reminder: Even though COA is on pause, that hasn't stopped the assessment cycle. <ul style="list-style-type: none"> ○ Let your constituent groups know that we still expect as CLOs to be assessed. <p>6. Budget Allocation & Recommendation Committee (Legaspi)</p> <ul style="list-style-type: none"> ○ There's no budget allocation process this year. <ul style="list-style-type: none"> ○ Every single source of funding related to COVID-19 relief was reviewed to see abilities for <ul style="list-style-type: none"> ▪ How much funding was received? ▪ Where we got the funds. ▪ When do we need to spend them by? ○ BARC will present at President's Cabinet next week. ○ Alan Goodman and Lorenze Legaspi will represent Mesa at the Board Meeting on Thursday <ul style="list-style-type: none"> ○ To go over the district's budget of what was presented to our governing board. <p>7. Faculty Hiring Priorities Committee (O'Connor/Velez)</p> <ul style="list-style-type: none"> ○ There is no FHP that is meeting this semester. ○ Still looking at the process and we will be making some recommendations in November. <p>8. Classified Hiring Priorities Committee (Legaspi)</p> <ul style="list-style-type: none"> ○ There is no CHP that is meeting this semester ○ Meeting in early spring to discuss the changes for the potential of next cycle. ○ CHP is on pause and will resume in Spring.
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ACTION ITEMS	PERSON	DEADLINE
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Agenda Item C: Progress/Operational Updates

DISCUSSION	<p>1. Research (Herrin)</p> <ul style="list-style-type: none"> ○ District-wide still validating and making sure that all of the data that's coming out of Campus Solutions is accurate. ○ We just went live with our data system, the summer. ○ trying to update our dashboard to feed data from Campus Solutions. ○ hoping to start a data governance group district-wide. ○ The Hope Survey is out right now we have a district-wide survey out. <ul style="list-style-type: none"> ○ The Hope Survey which is the college basic needs survey.
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	<ul style="list-style-type: none"> ○ So, if you want to make an announcement to your students to encourage them to complete the Hope Survey. <p>2. Accreditation (Brown)</p> <ul style="list-style-type: none"> ○ Stopped collecting the feedback for the current draft and some feedback came from PIEC. ○ All the feedback will be incorporated into an updated draft. ○ Reaching out to governance groups at the end of the month to present the final draft of Midterm Report and ask for feedback. ● http://www.sdmesa.edu/about-mesa/accreditation/feedback.shtml ● Link to the draft of the accreditation report <p>3. HSI Program (Lopez)</p> <ul style="list-style-type: none"> ○ Title V Proyecto Exito ended. ○ San Diego Mesa College is 48 out of the top 100 4-year universities to graduate the most Latinx students in 2018-2019 from the Hispanic Outlook Report of Colleges and Universities. ○ Report will be included at President’s Cabinet presentation on November 17, 2020. ● http://www.sdmesa.edu/academics/stem/stem-center.shtml

ACTION ITEMS	PERSON	DEADLINE
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Agenda Item D: Continuing Business

<p>DISCUSSION</p>	<p>1. Goal 2020-2021 Discussion</p> <ul style="list-style-type: none"> ▪ 2020-2021 PIEC Responsibilities and Deliverables ○ Shifting away from that language of goals to the language of ongoing responsibilities of the committee. <ul style="list-style-type: none"> ○ Update the responsibilities annually to reflect whatever deliverables we are tasked with accomplishing for that given year. ○ this year is about accomplishing tasks and in future years is going to be about monitoring progress. ○ There are seven ongoing responsibilities: <ul style="list-style-type: none"> ○ have the main deliverable or the format or the components or the framework then feed those deliverables into the guide. ○ There are five deliverables <ol style="list-style-type: none"> 1. Five-year plan.
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	<ol style="list-style-type: none"> 2. Integrated Planning Model 3. Governance Model Workflow 4. Integrated Planning and Governance Guide 5. Provide content and feedback for the Mid-term report and annual reporting processes for Accreditation. <ul style="list-style-type: none"> ▪ Framework that guides the development of the goal is established by the 10-year plan. ▪ Potentially combine numbers 2 and 3 and also 5 and 6 on the deliverables list. <ul style="list-style-type: none"> ○ Recommendation to re-evaluate that the deliverables connect with PIEC’s mission. ○ Anda suggestion at the last meeting: Map the deliverables to the Ongoing Responsibilities. ○ Under Ongoing Responsibilities. Numbers two, three and six connected to the five-year plan.
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ACTION ITEMS	PERSON	DEADLINE
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Agenda Item E: Announcements

DISCUSSION	<ol style="list-style-type: none"> 1. Next meeting, October 27, 2020 2. The meeting adjourned at 5:02 pm
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Submitted by:
Approved on: