SAN DIEGO MESA COLLEGE

San Diego Mesa College
PIE Committee
Meeting Notes
August 25, 2020
3:30 p.m. – 5:00 p.m., Zoom

ATTENDEES		
	Bridget Herrin, Co-Chair	Leticia Lopez
	Holly Jagielinski, Co-Chair	Pamela Luster
	Jacob Babauta	Anda McComb
	Danene Brown	Victoria Miller
	Ian Duckles	Isabel O'Connor
	Ashanti Hands	Kim Perigo
	Michael Harrison	Scott Plambek
	Ed Helscher	Monica Romero
	Leroy Johnson	Ryan Shumaker
	Terry Kohlenberg	Tracy Tuttle (excused)
	Courtney Lee	Manuel Velez
	Lorenze Legaspi	Michael Harrison
	Administrative Support: Sahar King, Helena Almassy (excused)	

Agenda Item A: **Call to Order:** By Bridget Herrin 3:36 p.m. in zoom

DISCUSSION	➢ Approval of May 12 , 2020 Minutes • Postpone, we will approve at our next meeting.

ACTION ITEMS	PERSON	DEADLINE
• Post the approved minutes to PIE webpage	• Sahar King	• Before the next meeting

Agenda Item B: New Business

DISCUSSION	**1. Introductions** **2. Welcome from Dr. Luster** • Will be completing Mesa 2030 plan • Last few months have significantly impacted the plan in ways that were unanticipated in the before times. • Much thanks for all the hard work everyone has done on behalf of students during these COVID times.

3. Orientation

➢ I[PGG](#)

- IPGG has resources for understanding governance structure at Mesa and different roles and responsibilities of various groups and committee.
- Send to chairs of all committees and Committee members to review.
- Question raised about whether there is some explanation of how communication should flow amongst various groups.
- Add communication flowcharts within and between groups.
- IPGG does have some information on this in terms of which committees report to whom, but generally, it is up to each group to determine information flow.
- A desire was expressed to have a clearer explanation of communication and reporting and information flow.
- This would be more than reporting responsibilities, but a clear diagram of communication flow.
- This will be of benefit to Accreditation and the Accreditation Report.
- Clarify relationships between committees
- PIE Committee to work on this throughout year

➢ [IP Calendar](#)
- Living document this year as we align the integrated planning calendar with Mesa 2030
- IP calendar will play a significant role as we plan around the year.
- IP calendar serve as our "compass."
- This calendar may shift in response to the Mesa 2030 plan.
- Edits throughout the year form groups
- PIE row includes both responsibilities of this committee and general institutional planning.
- For this year, IP Calendar will operate as a living document as we update and adjust things in response to MESA 2030 to reflect decisions made in the Master Plan.

➢ [Multi-Year Planning Calendar](#)

- We will need to update Program Review because PR is on hold this semester
- AS Program Review Committee meets, this may adjust other parts of the calendar.
- Mostly edits rather than a major overhaul.
- Will need to revise Program Review row, Master Planning row, other rows that needs edits

➢ **Meeting Structure**

- 2nd Tuesdays is report outs from committees and other constituent groups
- 4th Tuesday is working meeting when we do the work of the committee

4. **Review of Goals for 2020/21**

- Last year goal 4 was modified.
- Question raised about whether there is a comprehensive list of equity initiatives at the College
- Question raised about clearer definitions of some of the topics in this document such as ISS and Pathways work
- Should we see Pathways as part of our equity work?
- Seems they are closely related to one another. Also important to make sure that these align with Mesa 2030
- View expressed that every initiative should be conceptualized as an equity initiative.
- View expressed that there is a difference between equity work and other work that is done with an equity focus. Perhaps we should keep this distinction more clearly in mind because otherwise, things blur together and become confusing, and we lose a sense of what exactly we are doing.
- What is the lens we are looking through vs. the actions we are taking?

5. **Accreditation Midterm Report**

- Draft is available on the Mesa Accreditation Website. This include a tab for feedback.
- Kim Perigo is lead Faculty Rep
- Lisa Shapiro is lead Faculty Writer
- Ashanti Hands, Isabel O'Connor, Cloris Johnson (classified rep), and Hai Hung round out the group.
- There are several areas where the Accreditation Committee has asked for feedback and more information to help flesh out the report. These areas are included in the attached slides.
- See attached slides for specific recommendations and action plans**.**
- There are several areas where the Accreditation Committee has asked for feedback and more information to help flesh out the report. These areas are included in the attached slides.
- Feedback can be given at:
- http://www.sdmesa.edu/about-mesa/accreditation/feedback.shtml
- Please provide feedback by the end of August.
- Accreditation Committee is putting together a timeline to collect necessary feedback and finalize the report.
- Please read the report and provide feedback for our next PIE meeting.
- We will need to discuss some areas in more detail at our next PIE meeting.
- Worth thinking about having all committees develop a Canvas page to facilitate communication and reduce email load.

6. **Governance 101**

- Did Governance survey a year ago. On this basis determined to establish a taskforce to set up orientation materials.

	• Plan was to move forward but was disrupted by COVID.
	• Wanted to issue new badges through the Loft.
	• All this is coming soon.
	• Will have badges for:
	o Governance 101
	o Admin Support
	o Committee Members
	o Committee Chairs

ACTION ITEMS	PERSON	DEADLINE
• IPG Update	• Each committee member	• Before next meeting

Agenda Item C: **Announcements**

DISCUSSION	1. Next meeting, September 8, 2020 2. The meeting adjourned at 4:34pm

Submitted by:
Approved on: