

San Diego Mesa
College
PIE Committee
Meeting Notes
February 09, 2021
3:30 p.m. – 5:00 p.m., Zoom

	Co-Chair	Faculty
ATTENDEES	Bridget Herrin – IE	Scott Plambek – Humanities
	Holly Jagielinski -	Ed Helscher – Exercise Science
	Administrators:	Michael Harrison – Arts and Languages
		Ian Duckles – Social Behavioral Sciences
	Victoria Miller (excused)	Tracy Tuttle – Business and Technology
	Ryan Shumaker	Danica Moore – Math and Science
	Classified Professionals	Holly Jagielinski -Health Physical Science
	Courtney Lee - (excused)	Leroy Johnson – Student Services
	Anda McComb – IE	Terry Kohlenberg – Chair Representative
	Consultants	Manuel Velez – Academic Senate (excused)
	Ashanti Hands -	Students:
	Lorenze Legaspi - (excused)	Narae Kim (excused)
	Leticia Lopez - HSI	Guest:
	Pamela Luster - (excused)	
	Isabel O’Connor	Eva Conrad
	Monica Romero – CTE	
Administrative Support: Mona King		

Agenda Item A: Call to Order: By Holly Jagielinski 3:35 p.m. in zoom

DISCUSSION	<ul style="list-style-type: none"> ➤ Approval of November 10, 2020 Minutes <ul style="list-style-type: none"> ● A draft of the minutes was emailed to PIEC prior to the meeting for review. ● The minutes from November 10, 2020 were M/S by Terry Kohlenberg and Tracy Tuttle and approved. ● Guests: <ul style="list-style-type: none"> ○ Eva Conrad: Gensler Consultant
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ACTION ITEMS	PERSON	DEADLINE
<ul style="list-style-type: none"> ● Post the approved minutes to PIE webpage 	<ul style="list-style-type: none"> ● Sahar King 	<ul style="list-style-type: none"> ● Before the next meeting

Agenda Item B: Continuing Business

DISCUSSION	<ol style="list-style-type: none">1. Mesa2030 (Herrin/Legaspi)<ul style="list-style-type: none">○ N/A2. Mesa Pathways (O'Connor)<ul style="list-style-type: none">○ Mesa Pathways is back in the swing of things as the new semester starts. On Wednesday, January 27th we held a campus-wide Mesa Pathways Sorting Event. We gathered to learn about the benefits and concerns of “meta-majors”, collected information regarding how to name them, considered different methods of sorting, and identified how we might group our disciplines in order to support students in their exploration of and decisions toward determining their educational and career goals. We also presented a timeline and process of completing this important segment of the Mesa Pathways work. Thanks to everyone who was involved in planning this excellent event, and a special shout out to our new Mesa Pathways Fellows for taking an active role in the activity. Additional information related to the timeline, process, and how you can participate can be found on the Mesa Pathways webpage.○ The Mesa Pathways Committee and Mesa Fellows held a retreat on Friday, February 5th to further examine the student journey from three particular student groups: the non-traditional student, 1st generation college students and disproportionately impacted racial groups. The group was broken into teams with the charge of envisioning and creating how each group's journey should look from a pathway's lens. The teams came together and shared out and then identified commonalities among all the student groups; those items that were not captured; and then determined the Committee's and campus' priorities for the next 18 months. This was an excellent time of discussion and reflection with the student voice being strong and present.3. SET (Hands)<ul style="list-style-type: none">○ Continue review of Equity Plan based on Chancellor's Office call to action and to produce outcomes and recommendations early Spring 2021○ Open Virtual Stand for Spring 2021 implementation of workshops and limited basic needs support.○ Continue to partner w/ Pathways Committee to Insure Equitable Approaches within Pathways4. Program Review, PR Membership Proposal (Herrin)<ul style="list-style-type: none">○ No Report5. Committee on Outcomes & Assessment (Helscher)<ul style="list-style-type: none">○ No Report6. Budget Allocation & Recommendation Committee (Legaspi)<ul style="list-style-type: none">○ No Report7. Faculty Hiring Priorities Committee (O'Connor/Velez)<ul style="list-style-type: none">○ No Report8. Classified Hiring Priorities Committee (Legaspi)<ul style="list-style-type: none">○ No Report

ACTION ITEMS	PERSON	DEADLINE
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Agenda Item C: Progress/Operational Updates

DISCUSSION	<ol style="list-style-type: none"> 1. Research (Herrin) <ul style="list-style-type: none"> ○ No Report 2. Accreditation <ul style="list-style-type: none"> ○ Board presentation will be in March 2021 ○ Accreditation report is due March 2021 ○ Revisions have been made to the accreditation report to make sure that everything aligned with ACCJC standards and all of the areas were addressed. ○ Accreditation Midterm Report • http://www.sdmesa.edu/about-mesa/accreditation/feedback.shtml • Link to the draft of the accreditation report 3. HSI Program (Lopez) <ul style="list-style-type: none"> ○ No Report
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ACTION ITEMS	PERSON	DEADLINE
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Agenda Item D: New Business

DISCUSSION	<ol style="list-style-type: none"> 1. PIEC Action Plan Spring 2021: Integrated Planning Guide <ol style="list-style-type: none"> a. Review Action Plan <ol style="list-style-type: none"> i. Objective: Consensus on timeline <ul style="list-style-type: none"> ▪ October 2019 is when PIEC began revising and defining our integrated planning process. ▪ Feedback was included in an initial draft of the integrated planning guide, which now we're referencing as the integrated planning chapter of our IPGG. ▪ Today we're hoping to get your feedback on the definitions of terms. ▪ The feedback will be included in a revised draft that will be shared out prior to the next meeting.
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b. Review Draft of Integrated Planning Terms

i. Objective: Reach consensus on planning terms

- Our goals for reviewing the definition is to be sure we align terms and use common language, and have clear definitions.
- Mission feedback:
 - ✓ Mission includes educational purposes, what does that mean?
 - ✓ Recommendation to add the language from our college mission and purposes to it.
 - ✓ Up to the College to decide how broad they want to make that educational purpose its part of defining it.
 - ✓ Can we just list the plans that it links to, especially for talking about being able to understand recording and coordination, more effectively.
 - ✓ Can we just list the plans that it links to? Erring on the side of more comprehensive is valuable.
 - ✓ Add the current mission statement.
- Mesa2030 feedback:
 - ✓ Link to our current Mesa 2030.
- MESA COLLEGE STRATEGIC PLAN: ROADMAP TO MESA2030 feedback:
 - ✓ Establish the priorities for the next five years then unite.
 - ✓ General fund and categorical fund.
- PROGRAM REVIEW:

✓ Identify the resource needed (include areas that allocate resources)

✓ Connections to the PR handbook

▪ RESOURCE ALLOCATION:

✓ Include PR in the purposes of the resource allocation.

✓ Perhaps link to the websites of these initiatives (e.g., HSI, Pathways, Strong Workforce) so the Program Review writers are aware of how the funds are requested and distributed.

✓ Part of the point of this document is to get a handle on what goes on at the college and how the college functions, so more information is valuable.

✓ Program review steering committee would reference this document as a guidepost for what questions we asked.

▪ PLAN ASSESSMENT:

✓ This element in the planning cycle is not defined in accreditation in specific ways, like some of the other elements are so you could combine with Progress report.

✓ The plan assessment feels like that might be more of an internal document, whereas the annual progress report may be more external.

✓ There's a value in saying, every plan should have an assessment as part of their planning process.

▪ MESA2030 ANNUAL PROGRESS REPORT:

✓ College wide outcomes progress report

- Based on your comments today we'll do some revising and we're

going to share with the committee. we'd like to come back to the next meeting with you, having identified issues that we need to discuss as a group

2. Mesa College Strategic Plan Roadmap to Mesa2030:

Facilitator- Eva Conrad

a. [Review Action Plan](#)

i. Objective: Consensus on timeline

- We have developed the Strategic Plan Task Force. The group meets on the 1st and 3rd Wednesday of each month, from 2:00pm to 3:00pm.
- The goal is to have the Mesa College Strategic Plan Draft #3 ready by April 27th for PIEC to review and completed by end of the spring semester.
- The Strategic Plan Task Force approved.

b. [Review draft charge of the Strategic Plan Task Force](#)

i. Objective: Revise and Approve Charge

- Our goals for the Task Force in spring 2021 is to provide feedback on the section related to strategic planning in the Integrated Planning chapter of IPGG.
- Draft a template for the strategic plan for PIEC's feedback
- Draft the strategic plan and present it for PIEC's feedback
- Incorporate PIEC feedback and post the draft online for feedback
- Incorporate feedback and present the final draft to PIEC
 - The charge of the Strategic Plan Task Force were M/S by Holly Jagielinski and Danica Moore and approved.

c. Strategic Plan Task Force Meeting Update

i. Objective: verbal update to PIEC

- ii. We have put together Strategic Planning Task Force website that we will be posting our documents on since we are planning to share with the broader campus
- iii. [2021 Strategic Planning Taskforce website](#)

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ACTION ITEMS	PERSON	DEADLINE
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Agenda Item E: Announcements

DISCUSSION	<ol style="list-style-type: none"> 1. Next meeting, February 23, 2021 2. The meeting adjourned at 4:27 pm
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Submitted by:
 Approved on:

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