

San Diego Mesa  
College  
PIE Committee  
Meeting Notes  
February 23,21  
4:00p.m. – 5:00 p.m., Zoom

	<b>Co-Chair</b>	<b>Faculty</b>
<b>ATTENDEES</b>	Bridget Herrin – IE	Scott Plambek – Humanities
	Holly Jagielinski -	Ed Helscher – Exercise Science
	<b>Administrators:</b>	Michael Harrison – Arts and Languages
	Monica Romero	Ian Duckles – Social Behavioral Sciences
	Victoria Miller	Tracy Tuttle – Business and Technology
	Ryan Shumaker	Danica Moore – Math and Science
	<b>Classified Professionals</b>	Holly Jagielinski –Health Science
	Courtney Lee - (excused)	Leroy Johnson – Student Services
	Anda McComb – IE	Terry Kohlenberg – Chair Representative
	<b>Consultants</b>	Manuel Velez – Academic Senate
	Ashanti Hands -	<b>Students:</b>
	Lorenze Legaspi -	Narae Kim (excused)
	Leticia Lopez - HSI	<b>Guest:</b>
	Pamela Luster - (excused)	
	Isabel O’Connor (excused)	
	Monica Romero – CTE	
<b>Administrative Support:</b> Mona King		

**Agenda Item A: Call to Order: By Holly Jagielinski 3:35 p.m. in zoom**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>➤ Approval of February 9, 2020 Minutes               <ul style="list-style-type: none"> <li>• A draft of the minutes was emailed to PIEC prior to the meeting for review.</li> <li>• The minutes from February 9, 2020 were M/S by Danica Moore and Leroy Johnson and approved.</li> </ul> </li> </ul>
-------------------	---

ACTION ITEMS	PERSON	DEADLINE
• Post the approved minutes to PIE webpage	• Sahar King	• Before the next meeting

## Agenda Item B: Continuing Business

<p>DISCUSSION</p>	<ol style="list-style-type: none"><li>1. <u><a href="#">PIE Committee Charge, Responsibilities and Deliverables</a></u><ol style="list-style-type: none"><li>a. Objective: Review and Approve<ul style="list-style-type: none"><li>• The PIE Committee CHARGE, Responsibilities and Deliverables were reviewed by PIE committee and M/S by Ian Duckles and Scott Plambek and approved.</li></ul></li></ol></li> <li>2. <u><a href="#">PIEC feedback on IPGG Chapter on Integrated Planning Draft #1</a></u><ol style="list-style-type: none"><li>a. Objective: Review and Feedback<ol style="list-style-type: none"><li>i. <u><a href="#">Review Action Plan</a></u><ul style="list-style-type: none"><li>• We received feedback from the PIE committee members for the IPGG chapter on the Integrated Planning draft.</li><li>• We incorporated all the edits to the IP document.</li><li>• The IPGG chapter on Integrated planning Draft#1 were M/S by Manuel Velez and Tracy Tuttle approved.</li></ul></li></ol></li></ol></li> <li>3. <u><a href="#">Template for Mesa College Strategic Plan (*breakouts rooms)</a></u><ol style="list-style-type: none"><li>a. Objective: Revise and Approve the Template<ul style="list-style-type: none"><li>• The Strategic Planning Task-Force has been meeting on the alternate weeks from PIE committee meeting with the guidance of Eva Conrad: Gensler Consultant.</li><li>• The Task-Force worked toward identifying a template for the strategic planning process and had recommendations for the PIE committee.<ul style="list-style-type: none"><li>○ We would have the roadmap to Mesa 2030 and utilizing the five major Mesa2030 goals on the template.</li><li>○ In the <i>middle column</i> of the template, we would identify <b>Strategic Objectives</b>.</li><li>○ In the <i>right column</i> of the template, we have the <b>College-wide Progress Measures</b> to assess progress towards the Mesa2030 goals.<ul style="list-style-type: none"><li>▪ All of the college-wide progress measures would include an equity gap analysis and the statement: “<i>An Equity Gap Analysis will be conducted for all metrics across: race/ethnicity, gender, CCPG/Pel Status, AB540 Status, LGBTQ+ identity, DSPS Status, and any other characteristic identified by the equity planning process.</i>”</li></ul></li><li>○ This will be located on our website:</li></ul></li><li>• About the website:<ul style="list-style-type: none"><li>○ This will be action-oriented and dynamic.</li><li>○ Links to all the other places on the website will be available and connected to the strategic plan</li><li>○ It is primarily for an internal audience; however, we want to be transparent about what our goals are and how we achieve those goals.</li></ul></li><li>• We ask all PIE committee members to review the template and start brainstorming the <i>middle column</i>: <b>Strategic Objectives</b>.</li><li>• What is currently entered in the <b>Strategic Objectives</b> is the first pass at brainstorming examples from the Strategic Planning Task Force group.</li><li>• The goals of this document are to utilize it as a framework for Program Review as well.</li></ul></li></ol></li></ol>
-------------------	---

	<ul style="list-style-type: none"> <li>• We don't want the objectives to be so specific that only one program could potentially contribute to it, the goal is to have multiple programs to have the opportunity to continue to contribute to a metric.</li> <li>• The Task-Force has been looking to other documents to ensure we were utilizing a common language and Goals from other documents for example: HIS Grant Objectives, Student Equity Plan, Comprehensive Program Review and 13-Point Action Plan around racial justice.</li> <li>• Please utilize your expertise and bring it into the space of the breakout room and help us to fill in the <b>Strategic Objectives</b> column.</li> <li>• Next step: We will send the IPGG chapter template to president's cabinet for their feedback, this will be our recommendation of how our integrated planning process works as a committee.</li> </ul>

ACTION ITEMS	PERSON	DEADLINE
•	•	•

**Agenda Item C: New Business**

<b>DISCUSSION</b>	N/A

ACTION ITEMS	PERSON	DEADLINE
•	•	•

**Agenda Item E: Announcements**

<b>DISCUSSION</b>	<ol style="list-style-type: none"> <li>1. Next meeting, 03/09/ 2021</li> <li>2. The meeting adjourned at 4:27 pm</li> </ol>
-------------------	---

Submitted by:

Approved on: