San Diego Mesa College

SAN DIEGO MESA COLLEGE

San Diego Mesa College
PIE Committee
Meeting Notes
April 13, 2021
3:30 p.m. – 5:00 p.m., Zoom

	Co-Chair	Faculty
ATTENDEES	Bridget Herrin – IE	Scott Plambek – Humanities
	Holly Jagielinski -	Ed Helscher – Exercise Science
	Administrators:	Michael Harrison – Arts and Languages
		Ian Duckles – Social Behavioral Sciences
	Victoria Miller	Tracy Tuttle – Business and Technology
	Ryan Shumaker	Danica Moore – Math and Science
	Classified Professionals	Holly Jagielinski -Health Physical Science
	Courtney Lee - (excused)	Leroy Johnson – Student Services
	Anda McComb – IE	Terry Kohlenberg – Chair Representative
	Consultants	Manuel Velez – Academic Senate
	Ashanti Hands -	**Students:**
	Lorenze Legaspi -	Narae Kim
	Leticia Lopez - HSI	**Guest:**
	Pamela Luster -	
	Isabel O'Connor	
	Monica Romero – CTE	
	Administrative Support: Mona King	

Agenda Item A: **Call to Order: By Holly Jagielinski 3:35 p.m. in zoom**

DISCUSSION	➢ **Approval of March 23, 2021 Minutes** • A draft of the minutes was emailed to PIEC prior to the meeting for review. • The minutes from March 23, 2021 were M/S by Danica Moore and Scott Plambek and approved.

ACTION ITEMS	**PERSON**	**DEADLINE**
• Post the approved minutes to PIE webpage	• Sahar King	• Before the next meeting

Agenda Item B: Continuing Business

DISCUSSION	**1. Continuing Business (Written updates attached)**
	
	o The Report Out is scheduled for the first Tuesday meeting of every month.
	o For Spring 2021 we will ask you for written update submissions before the meeting as we won't have the opportunity to share out the reports verbally during the meeting.
	o We will compile the committee reports into the meeting agenda and minutes.
	    ▪ Agenda/Minutes can be found on the PIE website
	2. Mesa2030 (Herrin/Legaspi)
	o Mesa2030 Draft: https://drive.google.com/file/d/18k-xb9MuiywZWwXHVUTQtt40OtaUfVP9/view?usp=sharing
	o Presentation Slides: https://drive.google.com/file/d/1bb87EAF4UyChbYS1fpx-9pPpEGfyGg8L/view?usp=sharing
	o Feedback Form: https://forms.gle/WUKW5f1BVXAVBerLA
	
	3. Mesa Pathways (O'Connor)
	o <u>Mesa Mixers: Meta-Major Explorations (ongoing)</u>
	o **Pathways Project Funding**
	    ▪ Application process closed March 15, 2021.
	    ▪ 12 proposals received, 6 proposals were approved by MPC.
	    ▪ Award recipients and non-award recipients will be notified via email the week of April 5th, 2021.
	o **Mesa Pathways Mixers: Update**
	    ▪ Mixers provide an opportunity to sort Mesa's 191 degrees and certificates programs into Meta-Majors* (*name change TBD*)
	    ▪ Led by the Guided Majors and Mapping workgroup leads, Ian Duckles and Cynthia Rico, a total of 10 mixers took place in February and March, including the following:
	        ➢ 6 instructional faculty mixers
	        ➢ 3 classified professionals mixers
	        ➢ 1 mixer for Deans Council
	    ▪ Based on the hard work and the feedback from the attendees of these mixers:
	    ▪ Ian has been busy processing and finalizing the meta-major frameworks with sorted degrees and certificates sorted degrees and has emailed all faculty to confirm the following information this week:
	        ➢ Make sure their degrees and certificates are included.
	        ➢ Make sure their degrees and certificates are sorted into the correct categories.
	    ▪ Cynthia has coded feedback from all of the jamboards from the mixers.
	    ▪ Top candidates for new "meta-majors" name are emerging.
	    ▪ A mini presentation will be provided to counseling faculty on 4/7/21.

	○ **Mesa Campus Community Forum** ○ Mesa Pathways will be presenting at the next Mesa Campus Community Forum on Tuesday, April 13th from 2:15 - 3:30pm. ○ Topic will be a presentation on the findings of the Mesa Mixers - we hope you will join us! ○ Next MPC Meeting: Wednesday, April 14th, 12:45pm – 2:15pm. 4. **SET (Hands)** ○ **No Report** 5. **Program Review, PR Membership Proposal (Herrin)** ○ Program Review Questions for 2021/22 6. **Budget Allocation & Recommendation Committee (Legaspi)** ○ The Mesa College Budget Allocation Recommendation Committee (BARC) has continued our work this semester educating the group on factors that affect the college budget. ○ The committee has taken this semester to examine and modify rubric for BARC requests with an equity lens, to ensure we are giving our Mesa peers the information they need to submit thorough requests. ○ We are in the process of finalizing the rubric for next year's cycle. 7. **Faculty Hiring Priorities Committee (O'Connor/Velez)** ○ **No Report** 8. **Classified Hiring Priorities Committee (Legaspi)** ○ **No Report**

ACTION ITEMS	PERSON	DEADLINE
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Agenda Item C: Progress/Operational Updates

DISCUSSION	1. **Research (Herrin)** ○ *Updated Dashboards available* ○ *HOPE Survey Results* ○ *Updated Student Success Metrics Dashboard* 2. **Accreditation** ○ Annual report has been submitted 3. **HSI Program (Lopez)** ○ *Virtual STEM Center Fall 2020 Usage data posted on our www.sdmesa.edu/hsi website under "HSI Grants Program Outcomes." Highlights: 3,859 sessions offered; 464 unique learners; Of those: 2,154 Math; 579 Chemistry; 321 Biology; 317 Physics; 488 Other STEM;* ○ HSI Eligibility Waiver submitted to the Department of Education on

	3/26: This document confirms that Mesa meets the criteria for being a Hispanic Serving Institution because of the number of Latinx/Hispanic and low income students we serve, and allows us to seek out federal funds associated with HSI initiatives – including a new Title III grant that is currently being written at the college that will be submitted this Spring. o STEM Peer Mentoring Program: The STEM Peer Mentoring Program secured $15,000 of Pathways funding to support continued mentoring in STEM classes including Physics and Calculus in Fall 2021.

ACTION ITEMS	PERSON	DEADLINE
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Agenda Item D: Continuing Business

DISCUSSION	**1. Mesa2030 Draft and Feedback**
	o 1st read by committee
	   ▪ Mesa2030 was presented to following committee for the 1st read
	     o PCab:
	       ▪ April 6th –1st read
	       ▪ April 20th – 2nd read
	     o Academic Senate:
	       ▪ April 12th – 1st read
	       ▪ May 10th – 2nd read
	     o Classified Senate:
	       ▪ April 8th – 1st read
	       ▪ May 13th – 2nd read
	     o PIEC:
	       ▪ April 13th , 2021
	       ▪ April 27th ,2021
	o Mesa2030 Draft: https://drive.google.com/file/d/18k-xb9MuiywZWwXHVUTQtt40OtaUfVP9/view?usp=sharing
	o Mesa2030 Presentation Slides: https://drive.google.com/file/d/1bb87EAF4UyChbYS1fpx-9pPpEGfyGg8L/view?usp=sharing
	o Mesa2030 Feedback Form: https://forms.gle/WUKW5f1BVXAVBerLA
	o Presentation Summary:
	    o The process was very data informed it included:
	      ▪ A scan of the external environment, including

- demographic changes.
- Data from our community.
- A Labor market analysis
- An internal analysis.
- The facilities recommendations are based on a facilities and space analysis
- The consultants reviewed:
  - Past Program Review documents.
  - The Mesa College website
  - The Equity Plan
  - And many more sources included to develop the plan.
  - Consultants focused on Mesa's identity
- Over the course of the two years that we've been involved with the consultants, we've had at least **10 major events** that have involved over **500 different pieces of feedback or input** from various folks.
  - Convocation
  - A poster sharing session
  - Two sets of Department and Program interviews
  - Student focus groups
  - A campus survey that included both students and employees
  - A community survey to learn about surrounding neighborhoods of Mesa College.
  - Partnered with an environmental sustainability committee to look at how we can make our plan sustainable in terms of all the different resources that we anticipate using over the next 10 years.
- College planning context:
  - Focus our educational vision as the leading college of equity and excellence
  - Focus on existing programs on our campus:
    - Strong Workforce
    - HSI grants
    - Students' Access and Equity programs
- Mesa2030 framework will guide planning for the next 10 years
  - The Roadmap to Mesa2030
  - Annual Program Review
- Building Projects:
  - English building that would include a student resource Center.
  - Performing arts building
  - Administration building
  - Student housing - optional
  - Conference Center
  - Each of those projects is clearly mapped to our five facilities planning principles

- o Dr. Pam Luster additional feedback:
  - There are two housing options shown on the future campus:
    - West side of campus
    - East side of campus.
  - Buildings aren't being prioritized because it is a matter of public support and soon there will be clarity on what it would look like across the district.
  - The 2024 presidential election is a critical one that affects the budgets across the district.
  - Another source of funding is through bonds where money is raised for the college to purchase property.
- o The hope is that all of our feedback is received by April 19th
  - We will start integrating that feedback into an updated draft that will come back to all of those groups in the first week of May.

2. Updated Draft Strategic Plan: Roadmap to Mesa2030
   - o Objective: Review Feedback and recommend to SPTF
     - o Reminder for Feedback to Mesa2030 Roadmap
     - o The taskforce will add the feedback to the draft and bring it back aging to the PIEC.
   - o Action Plan: Mesa College Strategic Plan Roadmap to Mesa2030

3. Governance Handbook: How Decisions Get Made at Mesa College
   - o Objective: Approve Committee list and Update Form questions
     - o List of active governance committees to be added to the Handbook.
     - o The chairs of the active governance committees will receive an email that includes a google form link
     - o The chairs are responsible for updating the google form every year so that the information in the handbook can be updated annually.
   - o Purpose of the google form is to have a clear and concise method to obtain an updated list of active governance committees.
   - o The Committee List was created by referencing the Mesa website and IPGG.
   - o Committee List will be sent before next meeting to President's Office for verification.
   - o Dr. Luster: we plan to use this handbook for training in the Fall, for any leadership training, the first President's Cabinet meeting, and developing humanized modules.

     - o **2021 Strategic Planning Taskforce website**
     - o **Review Action Plan**
     - o **Mesa College Strategic Plan Roadmap to Mesa2030:**

ACTION ITEMS	PERSON	DEADLINE
• Make edits to the Committee List for the IPGG annual update	• PIE Committee members	• April 27th, 2021

Agenda Item E: **Announcements**

DISCUSSION	1. **Next meeting, April 27, 2021** 2. The meeting adjourned at 4:20 pm

Submitted by:
Approved on: