

San Diego Mesa  
College  
PIE Committee  
Meeting Notes

April 27, 2021

3:30 p.m. – 5:00 p.m., Zoom

	<b>Co-Chair</b>	<b>Faculty</b>
<b>ATTENDEES</b>	Bridget Herrin – IE	Scott Plambek – Humanities
	Holly Jagielinski -	Ed Helscher – Exercise Science
	<b>Administrators:</b>	Michael Harrison – Arts and Languages
		Ian Duckles – Social Behavioral Sciences
	Victoria Miller	Tracy Tuttle – Business and Technology
	Ryan Shumaker	Danica Moore – Math and Science
	<b>Classified Professionals</b>	Holly Jagielinski -Health Physical Science
	Courtney Lee - (excused)	Leroy Johnson – Student Services
	Anda McComb – IE	Terry Kohlenberg – Chair Representative
	<b>Consultants</b>	Manuel Velez – Academic Senate
	Ashanti Hands -	<b>Students:</b>
	Lorenze Legaspi -	Narae Kim
	Leticia Lopez - HSI	<b>Guest:</b>
	Pamela Luster -	
	Isabel O’Connor	
	Monica Romero – CTE	
<b>Administrative Support:</b> Mona King		

**Agenda Item A: Call to Order: By Holly Jagielinski 3:35 p.m. in zoom**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>➤ Approval of April 13, 2021 Minutes               <ul style="list-style-type: none"> <li>• A draft of the minutes was emailed to PIEC prior to the meeting for review.</li> <li>• The minutes from April 13, 2021 were M/S by Manuel Velez and Tracy Tuttle and approved.</li> </ul> </li> </ul>
-------------------	--

<b>ACTION ITEMS</b>	<b>PERSON</b>	<b>DEADLINE</b>
<ul style="list-style-type: none"> <li>• Post the approved minutes to PIE webpage</li> </ul>	<ul style="list-style-type: none"> <li>• Sahar King</li> </ul>	<ul style="list-style-type: none"> <li>• Before the next meeting</li> </ul>

**Agenda Item B: Continuing Business**

<p><b>DISCUSSION</b></p>	<ol style="list-style-type: none"><li>1. <a href="#">Roadmap to Mesa 2030 Draft</a><ol style="list-style-type: none"><li>a. <b>Objective: Approve Updated Mesa2030 Draft and Feedback</b><ul style="list-style-type: none"><li>• The IE office has created a Feedback form to send out to camps for more input.</li><li>• The Task Force imported all the feedback into the draft.</li><li>• We are going to review the update and approve.</li><li>• There were no changes to community.</li><li>• <u>Stewardship</u>: The Task Force recommended editing the Mesa 2030 goal . We changed the language to include Justice and to also reduce Mesa College’s carbon footprint. We added the same language in Strategic Objectives and the impact on climate change.</li><li>• <u>Scholarship</u>: The strategic Objectives add, reduce costs associated with instructional materials to support the elimination of equity gaps.</li><li>• We added the college wide progress measures, DEI audits of classroom / Department, Offices, Programs, Schools, and Administration.</li><li>• The plan is to share the Roadmap to Mesa 2030 Draft for second reading with the Classified Senate, Academic Senate, Associated Students, and recommendation from PIEC to PCab and with the broader campus.</li><li>• The Roadmap to Mesa 2030 Draft was approved by PIEC to move for second read.</li><li>• The Draft will be posted within Strategic Planning Task Force website.<a href="#">2021 Strategic Planning Taskforce website</a></li></ul></li></ol></li><li>2. <b>Governance 101</b><ol style="list-style-type: none"><li>a. <b>Objective: Progress update</b><ul style="list-style-type: none"><li>• The taskforce group met and started the process.</li><li>• The goal is to send an invitation soon to the taskforce group to continue the process.</li><li>• The foundation of the work will be the <i>Governance Handbook: How Decisions Get Made at Mesa College</i>.</li><li>• One of the big things we learned from the governance evaluation survey was that we needed better orientation for individuals who are joining campus committee’s orientation, as it relates to how to be a member of a committee, how to chair.</li><li>• For the first year we will be looking at workshops and training and the overall process of Governance at San Diego Mesa College</li></ul></li></ol></li><li>3. <b>Governance Handbook: How Decisions Get Made at Mesa College</b><ol style="list-style-type: none"><li>a. <b>Objective: Approve the <a href="#">Committee list</a></b></li><li>b. <b>Objective: Approve <a href="#">Google Form</a></b></li></ol></li></ol>
--------------------------	--

	<ul style="list-style-type: none"> <li>• Updates to IPGG-governance groups.</li> <li>• This list is of all the governance and operational committees that exist on our website. They are all categorized, as they live on the governance website and then there are things that are not on the government's website that showed up in previous IPGG that are also included on this list.</li> <li>• The purpose of this chapter is to have clear communication and determine what information is needed.</li> <li>• Once we have an established list, we will send the form out to those committee chairs, for them to respond to the questions.</li> <li>• The form to be updated annually for the governance chapter of the handbook.</li> <li>• Recommendation: Add link to Mesa 2030 plan to google form <ul style="list-style-type: none"> <li>○ Add the date the meeting date and time of the committee</li> <li>○ Add the EOPS and Dreamers committee to the list</li> <li>○ Add the defamation of this committee to the list</li> <li>○ We will be focused on larger committee</li> </ul> </li> <li>• We will not add the Subcommittee and Advisory Committee to the list.</li> <li>• We do ask in the form to add all the Subcommittee that report to main committee.</li> <li>• This is the first run; we will review the list next year again.</li> <li>• Recommendation: send the Committee list to president office for verification</li> </ul>

ACTION ITEMS	PERSON	DEADLINE
<ul style="list-style-type: none"> <li>• Send the Google Form to all the Chair</li> </ul>	<ul style="list-style-type: none"> <li>• IE office</li> </ul>	<ul style="list-style-type: none"> <li>• 05/11/2021</li> </ul>

**Agenda Item C: Announcements**

<b>DISCUSSION</b>	<ol style="list-style-type: none"> <li>1. Next meeting, May 11, 2021</li> <li>2. The meeting adjourned at 4:25 pm</li> </ol>
-------------------	--

Submitted by:

Approved on: